

# Outcome Review Meeting Framework

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Management Board Meeting

January 16, 2025

# Meeting Preparation: *Outcome Leads*

- Submit Modified Outcome Review “Big Question” documents
- Submit PowerPoint for 3-minute review of Outcome advice

<u>Cohort</u>	<u>Materials Due</u>	<u>Management Board Outcome Review Meetings</u>
1	Noon on Thursday, January 30 <sup>th</sup> , 2025	Thursday, February 13, 2025
2	Noon on Thursday, February 13, 2025	Thursday, February 27, 2025
3	Noon on Thursday, February 27, 2025	Thursday, March 13, 2025

# Meeting Preparation: *Management Board Members*

- Read all Modified Outcome Review documents in advance of meetings
- Respond to “Pulse Check” by COB Monday preceding meetings

<u>Cohort</u>	<u>Pulse Check Response Due</u>	<u>Management Board Outcome Review Meetings</u>
1	COB Monday, February 10, 2025	Thursday, February 13, 2025
2	COB Monday, February 24, 2025	Thursday, February 27, 2025
3	COB Monday, March 10, 2025	Thursday, March 13, 2025

# Outcome Review Meeting: Pulse Check

**What:** Tool to be used to record information Outcome disposition of MB members. Not Consensus Continuum. Not Anonymous.

**Why:** Responses used to aide meeting facilitation and assess where differences exist. Inform final disposition meetings.

**Who:** All Management Board Members.

**When:** Initial Pulse Check recorded before Outcome Review Meeting. Follow-up Pulse Check completed during meeting (can be edited after)

**Where:** Google Sheet w/ separate worksheet per member.

**How:** Members complete worksheet, indicating rationale and clarifying questions.

# Outcome Review Meetings – Pulse Check Options

## Suggested survey options and general definitions

**“Update”** = Outcome intent is largely kept intact. Unique language may be necessary if it is more than just a SMART update. Key principle is maintaining the intent.

**“Consolidate”** (i.e., Combine) = Multiple Outcomes would be combined in a single Outcome, or activities contributing to an Outcome are dispersed across others.

**“Remove”** = The Outcome is removed from the 2014 Agreement

**“Replace”** = This language suggests that a novel Outcome replaces a current one and that it relates in its intent or subject area

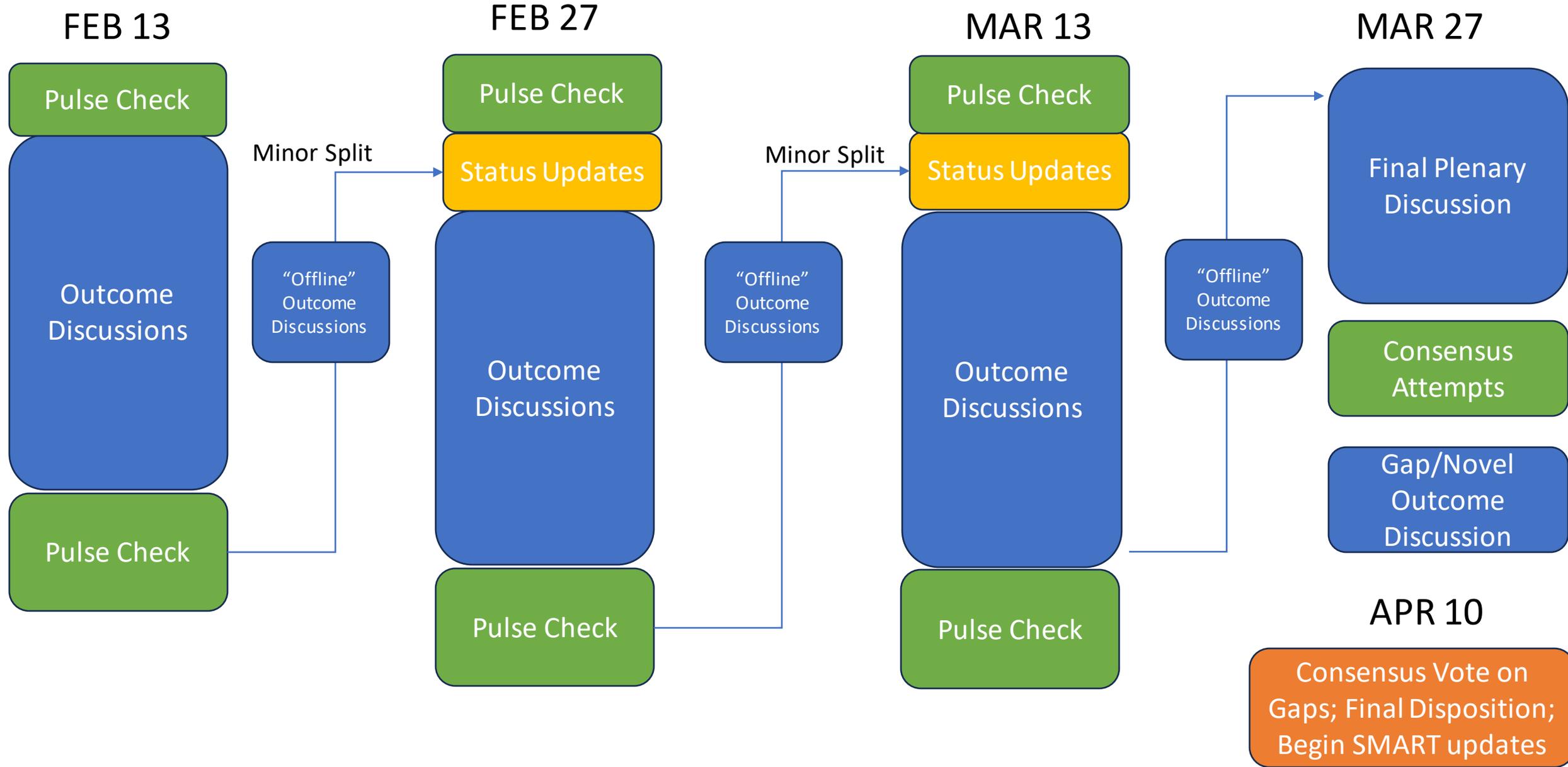
**“Stand aside”** = I am not registering agreement or disagreement but consciously determining to not influence the decision.

**“Reclassify”** = Outcome is changed to output or a different structure is adopted

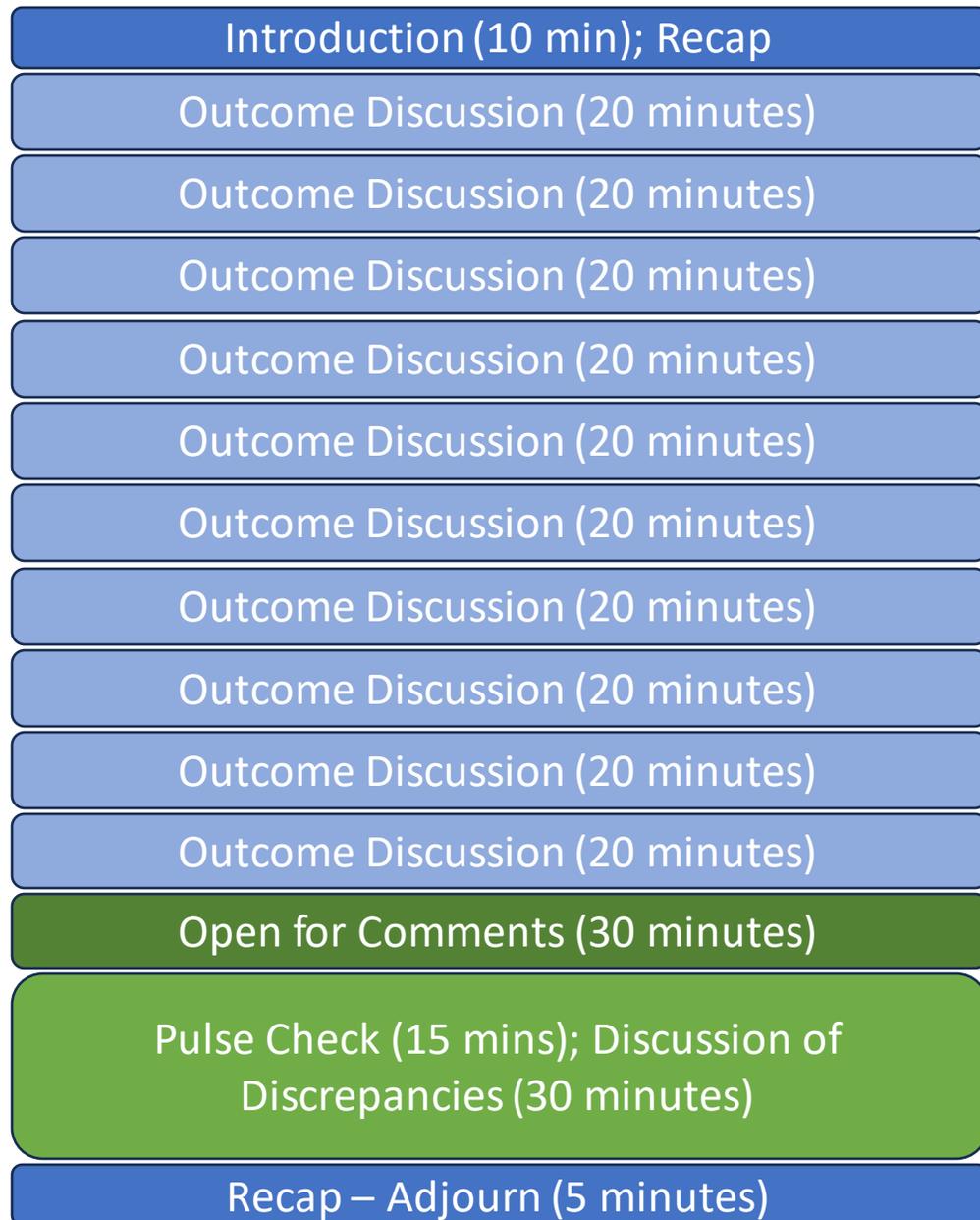
# Other actions in the EC that could be final actions, but may not make sense at this stage...

- “Replace” – This language suggests that a novel Outcome replaces a current one. That could take place later during March-May when gaps become clearer, but probably not appropriate at this stage.
- “Add” – This step is about reviewing the current features of the 2014 Agreement. Again, gaps may become clearer in March-May of what could be added as an Outcome

# Outcome Review Meetings – Deliberation and Decision Framework



# Outcome Review Meeting - Individual Meeting Structure (6 h with breaks/lunch)



\*2nd and 3rd Outcome review meetings will provide time at start for status update on outstanding questions/issues.

For each 20-min Outcome Discussion  
\*Facilitator will be used to steer 20 min.

- 3 minutes: Big Question Summary (GIT/WG)
- 7 minutes: Signatory Round Robin
- 10 minutes: Advisory Committee and MB members comments and facilitated discussion

**NEXT SLIDE**

# Outcome Review Meeting - Individual Meeting Structure (6 h w breaks/lunch)

Introduction – Meeting Framework; Ground Rules (10 min)

Outcome Discussion (20 minutes)

Open for Comments (30 minutes)

Pulse Check (15 minutes); Discussion of Discrepancies (30)

Recap – Adjourn (5 minutes)

## Open for Comments

Opportunity for anyone to comment, particularly those that haven't had a voice within the Outcome discussions (i.e., interested public; partnering organizations). Verbal comments only in meeting, max 3-4 minutes.

## Pulse Check

- An online survey for each MB member to walk through all Outcomes discussed, to determine preference for modification (e.g., update, combine, remove).
- In plenary, identify discrepancy so parties can discuss in between meetings.