

**CBP Enhance Partnering, Leadership and Management Goal Implementation Team
Budget & Finance Workgroup
Meeting Agenda**

Date: April 26, 2017

Time: 1:00 PM – 3:00 PM

Location: CBPO, Room 305A

Call-in: 866-299-3188

Code: 410-267-5731

Meeting Website: <http://www.chesapeakebay.net/calendar/event/24508/>

Adobe Connect Link: <https://epawebconferencing.acms.com/budgetfinancewg/>



Members:

Greg Allen, EPA	Amy Handen, NPS
Greg Barranco, EPA	Nicki Kasi, PA DEP
Russ Baxter, Office of the Secretary of Natural Resources	Catherine Krikstan, UMCES
Jamie Baxter, Chesapeake Bay Funders Network	Nicole Lehmer, CRC
Sheila Besse, DC DOEE	Paul Marchetti, PENNVEST
Jessica Blackburn, Alliance/CAC	Dan Nees, UMD Environmental Finance Center (Chair)
Dr. Elliott Campbell, MD DNR	Jake Reilly, NFWF
Jana Davis, Chesapeake Bay Trust	Kristin Saunders, UMCES
Jim Edward, EPA (Vice-Chair)	Julie Winters, EPA (Coordinator)
Emily Freeman, CRC (Staff)	Kyle Hinson, CRC (Guest Staff)

Agenda Item, Discussion Lead and Desired Outcome	Time	Materials, Notes, and Action Items
Introductions (Discussion Lead: Dan Nees) <i>A recap of action items from previous meeting, including progress made and next steps.</i>	1:00 – 1:10	Summary of Action Items from February 2017 Meeting: <ul style="list-style-type: none"> DECISION: The Chesapeake Bay Trust will continue their current role(s) in the GIT Funding process, particularly in Phase 2 (contracting). The CBP will continue to give GITs discretion in project submission and prioritization. The workgroup will wait until more is known about the FY2017 budget, and at that time will discuss their role in the GIT Funding process going forward, as well as the GIT Funding overarching questions drafted by Julie Winters four questions (<i>Who Cares? Who cares with money? Etc.</i>). ACTION: Dan Nees will draft clarifying language on this Financing Guiding Question #2, and will specify what is meant by “leveraged.” <i>In Progress.</i> ACTION: The workgroup leadership will meet with Tom Wenz to revisit the idea of a revised Financing 101 training (with his voiceover) (<i>Dan Nees, Jim Edward, Julie</i>

		<p>Winters, Emily Freeman). <i>In Progress. See “Finance 101 Training” Agenda Item.</i></p> <ul style="list-style-type: none"> ACTION: Present revised potential meeting dates with B&FWG to the GIT Coordinators and Staffers, with the addition of alternate dates and the option for GITs/Workgroups to request a meeting outside of the regularly scheduled B&FWG meetings (Julie Winters, Emily Freeman). <i>Complete.</i>
<p>Revised Finance 101 Training (Discussion Lead: Dan Nees)</p> <p><i>Provide an update for delivering the Finance 101 presentation from the February 8-9 Biennial Strategy Review System kickoff meeting.</i></p>	1:10 – 1:35	
<p>Meetings with GITs and/or Workgroups after Quarterly SRS Progress Sessions (Discussion Lead: Kristin Saunders, Greg Allen)</p> <p><i>Discuss the potential format options and discussion topic for meetings with GITs and/or Workgroups after each Quarterly Progress Session with the Management Board, recognizing that each group’s needs like be unique. Use the four overarching questions developed at the February B&FWG meeting as a starting point for discussion:</i></p> <ol style="list-style-type: none"> 1. Who cares? 2. Who cares with money? 3. Who cares with money, and who will partner? 4. Who cares with money, who will partner, and what do we give/what do they give? 	1:35 – 2:15	<p>Materials</p> <ul style="list-style-type: none"> SRS Quarterly Meeting Guide (draft) 2017 GIT-Budget & Finance Workgroup Meeting Schedule
<p>Budget & Finance Workgroup and the Environmental Finance Action Team (Discussion Lead: Jim Edward)</p> <p><i>Review the Environmental Finance Action Team’s draft “Path Forward” report. The workgroup has been identified as a potential lead for multiple action items, and may have oversight function(s) of those items for which they are not the lead.</i></p>	2:15 – 2:45	<p>Materials</p> <ul style="list-style-type: none"> Chesapeake Bay Partners’ “Path Forward” Report (draft) Report Appendices, 1-8 (see meeting page) 2017 Environmental Finance Action Team Schedule
<p>Updates and Announcements (Discussion Lead: Dan Nees, Jim Edward)</p>	2:45 – 2:55	
<p>Action Items, Wrap-up, Next Steps (Discussion Lead: Dan Nees)</p> <p><i>A review of next steps, actions items and decisions.</i></p>	2:55 – 3:00	<p>Next meeting → May 31, 1-3 PM</p>