

**CBP Enhance Partnering, Leadership and Management Goal Implementation Team  
Budget & Finance Workgroup  
Meeting Agenda**

**Date:** June 28, 2017

**Time:** 1:00 PM – 4:00 PM

**Location:** CBPO, Fish Shack

**Call-in:** 866-299-3188

**Code:** 410-267-5731

**Meeting Website:** <http://www.chesapeakebay.net/calendar/event/24510/>

**Adobe Connect Link:** <https://epawebconferencing.acms.com/budgetfinancewg/>



**Members:**

Greg Allen, EPA	Dan Nees, UMD Environmental Finance Center (Chair)
Greg Barranco, EPA	Jake Reilly, NFWF
Russ Baxter, Office of the Secretary of Natural Resources	Kristin Saunders, UMCES
Jamie Baxter, Chesapeake Bay Funders Network	Julie Winters, EPA (Coordinator)
Sheila Besse, DC DOEE	Guests:
Jessica Blackburn, Alliance/CAC	
Dr. Elliott Campbell, MD DNR	
Jana Davis, Chesapeake Bay Trust	
Jim Edward, EPA (Vice-Chair)	
Emily Freeman, CRC (Staff)	
Amy Handen, NPS	
Nicki Kasi, PA DEP	
Catherine Krikstan, UMCES	
Paul Marchetti, PENNVEST	

Agenda Item, Discussion Lead and Desired Outcome	Time	Materials, Notes, and <a href="#">Action Items</a>
<b>Introductions</b> (Discussion Lead: Dan Nees) <i>A recap of action items from previous meeting, including progress made and next steps.</i>	1:00 – 1:05	<b>Summary of Action Items from May 2017 Meeting:</b> <ul style="list-style-type: none"> <li><b>ACTION:</b> Post the updated version of the CBP EPA Environmental Finance Advisory Board proposal to the May 31 B&amp;FWG meeting page. <b>Complete.</b></li> <li><b>ACTION:</b> Send a message to the coordinators and staffers of the “Healthy Watersheds” SRS group asking them to complete the 3 financing questions for their management strategies/work plans/action and return to Julie Winters by COB Friday, June 16. Julie will compile the responses on June 19, and a sub-set of</li> </ul>

		<p>the Budget &amp; Finance Workgroup will have a pre-meeting from 12:30-2:30 PM on Tuesday, June 20 PM to review the responses and plan for the June 28 full workgroup-outcome joint meeting. <b>Complete. See below agenda item(s).</b></p> <ul style="list-style-type: none"> <li>• <b>DECISION:</b> The Budget &amp; Finance Workgroup will use the June 28 workgroup meeting as a “pilot” for a larger CBP financing work session, date TBD. The “Healthy Watersheds” SRS group (6 outcomes in total) will meet with the workgroup on June 28 to work through the 3 financing questions, and the workgroup will use the feedback and experience(s) from this “pilot” to design the larger work session.</li> </ul>
<p><b>Financing Guiding Questions</b> (Discussion Lead: Dan Nees)</p> <p><i>Walk through the financing questions and the process of answering them using Management Strategies and/or work plans. Discuss the role(s) of finance in meeting outcome actions.</i></p>	1:05 – 2:35	<p><b>Materials</b></p> <ul style="list-style-type: none"> <li>• CBP Finance Matrix</li> <li>• <a href="#">Finance 101 Training</a></li> <li>• Outcome Finance Summaries (6 outcomes)</li> </ul>
<p><b>Chesapeake Bay Program Finance Work Session</b> (Discussion Lead: Julie Winters)</p> <p><i>Present the proposal for a larger finance work session for all GITs. Answer questions such as: what issues would be most important to cover? Is there a preferred format? When could this take place?</i></p>	2:35 – 3:00	
<p><b>De-Brief and Feedback – Planning for the CBP Work Session</b> (Discussion Lead: Dan Nees)</p> <p><i>Discussion of feedback and results from today’s meeting. Begin formulating ideas of how to translate this into a larger finance work session, and identify potential financial experts that could attend this work session. Discuss next step/actions, timeframes and deadlines.</i></p>	3:00 – 3:50	
<p><b>Action Items, Wrap-up, Next Steps</b> (Discussion Lead: Dan Nees)</p> <p><i>A review of next steps, actions items and decisions.</i></p>	3:50 – 4:00	<b>Next meeting → July 26, 1-3 PM</b>