

Purpose of Table 2

- Take your idea from Table 1 to Table 2
- How do they differ?
 - Table 1 – selling your project idea to colleague (COMPLETED!)
 - Table 2 – your project idea is elevated to the RFP stage – now create on the foundation on which the project will be built/executed.
 - Less about selling/justifying the project idea... more about using critical thinking skills to think through how the project will get done!
- This is an **ITERATIVE** process



Qualifications of Bidders

- List skills and experience required of a qualified bidder. Be specific here - ask for expertise in applicable knowledge areas, familiarity with specific software, and experience with certain project types. Examples of qualifications include demonstrating experience of completing three fish ladder design projects in the past five years or demonstrating experience of creating two advanced educational curriculums in past five years.
- **Example:** Bidder should demonstrate expertise in the area of willow garden design and installation. Bidder should provide eight examples of willow garden design and installations by bidder in past five years.
- **CRWG Answers:** Have experience in engaging diverse community stakeholder groups in climate resiliency; Have experiences in scorecard, index, or metric development, including comparing or weighting different factors; Have experience reviewing state and local government policy; Have experience in convening diverse stakeholder groups during meetings or workshops.

Bidders List

- Due to federal procurement guidelines, project ideas MUST be open to competitive bidding. List at least three entities (with contract information) to include in the RFPs. These bidders must not have been involved in the development of the project idea or scope of work. The Trust will then provide the RFP to these groups as well as other bidders per the federal procurement guidelines. GIT leads should also send the RFP, when open for bids, to their networks and specific entities they think would be a good fit for their scope of work.

- **CRWG Answers:**

- IAN UMCES
- RAFT

Reviewers List

- Provide contact information (at minimum the name, organization, and email address) for at least three (3) potential reviewers beyond the GIT Technical Lead. These reviewers should be experts in the field. In addition, these reviewers should not have a conflict of interest with the potential bidders, such as a financial stake in the potential bidder company, be on the staff of a potential bidder, or assist the potential bidders with their proposal. The Trust will reach out to the reviewers to complete reviews in order to select the most qualified bidder and report the results to CBPO.

- CRWG Answers: