

Enhance Partnering, Leadership and Management Goal Implementation Team
Fall 2024 Quarterly Meeting
Agenda



Date: December 18, 2024

Time: 10:00 – 3:00 PM

Location: MS Teams

Meeting Page: [Click Here](#)

Meeting Link: [Click Here to Join](#)

Meeting ID: 243 976 244 455

Passcode: 8vgWse

Join by phone: 202-991-0477

Access code: 943 847 796#

Theme: GIT6 2024 Reflection and 2025 Forecasting

Agenda Item, Discussion Lead, Desired Outcome & Requested Action	Time	Materials
I. Order of the Day, Announcements & Introductions (<i>Discussion Lead: James Martin, VDCR, Lucinda Power, EPA, Greg Allen, EPA</i>) <ul style="list-style-type: none">Ice Breaker: How do you feel about holiday music? What is your favorite Holiday Song? [We will be playing the top song when we get back from Lunch!]Nomination of SRS ChairNomination of LLWG Chair and Vice ChairMeeting Dates for 2025	10:00 AM – 10:15 AM	<ul style="list-style-type: none">Presentation: GIT6 Admin Slides
II. Briefing on the Charge for GIT6 in support of Beyond 2025 (<i>Discussion Lead: James Martin, VDCR, Lucinda Power, EPA</i>) <ul style="list-style-type: none">Overview of 2025 process for the ProgramOverview of charge specific to GIT6Discussion on leadership for review of structure and governance	10:15 AM – 11:45 AM	<ul style="list-style-type: none">Big Questions [Outcome Review] TemplateBig Question [Outcome Review] Presentation TemplatePriority Assignment Instructional Document

Lunch	11:45 AM – 12:15 PM	
III. GIT6 Workplan Review <i>(Discussion Lead: Greg Allen, EPA, Melissa Sines)</i> <ul style="list-style-type: none"> ▪ GIT6 Workplan Discussion Action Request: Review 2024 GIT6 Workplan and create draft of 2025 Workplan <ul style="list-style-type: none"> ▪ DEI Implementation Plan Conversation 	12:15 PM – 12:45 PM	<ul style="list-style-type: none"> ▪ GIT6 2024 Workplan Review & DEI Prompts ▪ GIT6 2025 Workplan Draft
IV. Local Leadership Workgroup Updates <i>(Discussion Lead: Les Knapp, Martha Narvaez, Rick Mittler)</i> <ul style="list-style-type: none"> ▪ Update on Local Leadership Outcome ▪ Challenges and Successes of 2024 ▪ Key needs for 2025 	12:45 PM – 1:15 PM	<ul style="list-style-type: none"> ▪ Presentation: LLWG Updates
V. Budget and Finance Workgroup Updates <i>(Discussion Lead: Elliott Campbell, MD DNR, Greg Allen, EPA)</i> <ul style="list-style-type: none"> ▪ Challenges and Successes of 2024 ▪ Key needs for 2025 	1:15 PM – 1:45 PM	
VI. Strategy Review System Workgroup Updates <i>(Discussion Leads: Sarah Brzezinski, EPA James Martin, VDCR, Lucinda Power, EPA, Greg Allen, EPA,)</i> <ul style="list-style-type: none"> ▪ Update on SRS 4th Cycle for 2025 ▪ Challenges and Successes of 2024 ▪ Key needs for 2025 	1:45 PM – 2:15 PM	
Break	2:15 PM – 2:25 PM	<ul style="list-style-type: none"> ▪ Presentation: GIT6 Admin Slides

VII. Reconvening GDAT <i>(Discussion Lead: Greg Allen, EPA)</i> <ul style="list-style-type: none"> Membership discussion Action Request: Members who are interested in GDAT should join the first GDAT meeting. If you can not join during the first meeting, but are still interested in joining GDAT, please contact Erin Sonnenburg and Greg Allen by February 1, 2025 <ul style="list-style-type: none"> Review of priority documents Challenges and successes from previous years Key needs for 2025 	2:25 PM – 2:35 PM	<ul style="list-style-type: none"> GDAT Log of Edits List of 2025 Priority Documents
VIII. Psych Safety Module and Group Assessment <i>(Discussion Lead: Greg Allen, EPA, Erin Sonnenburg, CRC)</i> <ul style="list-style-type: none"> Finalized Psychological Safety Module Psychological Safety Assessment Results Conversation 	2:35 PM – 2:50 PM	<ul style="list-style-type: none"> Finalized Module
Wrap-up and Adjourn <i>(Discussion Lead: Greg, Lucinda, James)</i> Action Request: GIT6 Members tap into existing networks to expand GIT6 membership	2:50 PM – 3:00 PM	<ul style="list-style-type: none"> Presentation: GIT6 Admin Slides

Open Actions

Action: Members should email GIT6 staffer with any changes that need to be made to this contact list.

Action: Submit comments on the list of topics for the GIT6 Shared Learning Series to Erin and/or Greg at any time prior to the June 20, 2024 meeting.

Action: Erin and Greg bring back Shared Learning Series prototype for next quarterly meeting.

Action: Sarah will recruit SRS Workgroup Chair nominees. Once Chairs have been selected, the Workgroup will revisit the purpose and scope.

Action: The Budget and Finance Workgroup will send out an announcement when funding has been granted for the STAC Market-Based Approaches Workshop.

Completed Actions and Decisions

Action: Greg Allen will discuss with Jess Blackburn the involvement of the SAC in the NCEE and CBPO project, specifically their involvement in the focus groups.

Action Item: Submit GIT6 Funding project ideas to Erin by April 5 to meet the April 15 deadline.

ACTION: ~~Dave G. and Bo W.~~ Sarah B., Britt S., Greg/Cara will redraft the language of the DEI Responsibilities, create a link between the narrative analysis and Logic and Action Plan and send to GIT 6. *In Progress. SRS Team?*

- **Rewrite:** defer this action to the SRS Planning Team and DEI Workgroup to consider whether SRS documentation needs any additional DEI elements.

ACTION: Greg A., James and Lucinda will meet to determine whether GIT 6 will bring the CBP Survey to Management Board and how it might inform the work of Beyond 25. *In Progress.* **Note:** Chesapeake Research Consortium has agreed to partner for administering the survey and assisting with data analysis.

ACTION: GDAT will discuss and, as appropriate, recommend language to GIT 6. Proposed new language will be presented to GIT 6 at March 16, 2022 meeting. *Complete.*

ACTION: Prior to the June 2021 GIT 6 Meeting, GIT 6 Coordinator and GIT 6 Staffer will work with Bo W. and the Diversity Action Team to discuss documents needed for review and who to collaborate with to accomplish tasks assigned to GIT 6. *Complete.*

ACTION: Kristin S. will set aside time at next GIT Chairs meeting on March 31 to discuss how to review Management Strategies and L&A Plans and to identify where groups can benefit from intentional inclusion efforts. Kristin S. will follow up with GIT 6 and the SRS Planning afterward. *Complete.*

ACTION: Caroline J. will update the organizational chart to include GITs on relevant workgroup slides. CRC Staffers will edit organizational chart on a quarterly basis or as organizational changes occur. *Complete.*

ACTION: Greg A. and Elliott C. will coordinate a joint coordination meeting with the National Center on Education and the Economy to ensure the collaborative project remains on track. *Complete.*

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ACTION: Greg A. and Caroline J. will determine how to link GIT 6 webpage and Chesapeake Decisions to share Biennial Meeting actions and decisions. *Complete.*

ACTION: Greg A. and Elliott C. will discuss with Kristin S. and the GIT Chairs to determine if Action Item #4 in the Climate Directive Workplan is complete and determine any additional next steps. *Complete.*