



Enhance Partnering, Leadership and Management Goal Implementation Team Meeting

Tuesday, June 19, 2018, 10:00 a.m. – 3:00 p.m.

Location: Chesapeake Bay Program Office

410 Severn Avenue, Annapolis, MD 21403

Joe Macknis Memorial Conference Room (“Fish Shack”)

Conference Line: 202-991-0477; **Code:** 903-7008

Web Access: <https://epawebconferencing.acms.com/git6>

Meeting Page: [GIT 6 Quarterly Meeting - June 2018](#)

Members:

Laurel Abowd, CRC	Dave Goshorn, MD DNR (Chair)
Greg Allen, EPA (Coordinator)	Kirk Havens, VIMS/STAC
Doug Austin, EPA	Carl Hershner, VIMS/STAC
Greg Barranco, EPA	Mark Hoffman, Chesapeake Bay Commission
Carin Bisland, EPA (Vice-Chair)	Ann Jennings, VA Office of the Secretary of Natural Resources
Jessica Blackburn, Alliance/CAC	Nicki Kasi, PA DEP
Cassandra Davis, NY DEC	Catherine Krikstan, UMCES
Diane Davis, DC DOEE	Dan Nees, UMD EFC/B&FWG Chair
Sarah Diebel, DOD	Jennifer Pauer, WV DEP
Laura Drescher, EPA	Kristin Saunders, UMCES
Andy Fellows, UMD/LLWG Chair	Lauren Townley, NY DEC
Kristen Fleming, MD DNR	Doreen Vetter, EPA
Rachel Felver, Alliance	Julie Winters, EPA
Emily Freeman, CRC (Staff)	Steve Williams, DE DNREC
Mary Gattis, Alliance/LGAC	

Agenda

- I. **Getting Started: Order of the Day and Introductions** (10:00 a.m. – 10:15 a.m.)
Dave Goshorn, Enhance Partnering, Leadership and Management Goal Implementation Team (GIT 6) Chair, will review actions and decisions from the previous GIT 6 meeting, and outline the objectives for this meeting. Updates and announcements from Goal Team members.

Actions and Decisions from January and March 2018 GIT 6 Meetings
January 2018: <ul style="list-style-type: none"> ACTION: GIT leadership will set up a meeting with Carl Hershner and Kirk Havens to expand on actions that GIT 6 can take during 2018 to advance the identification and use

of metrics (2018 GIT 6 Work Plan, Action 1.1), and will also review existing documents and materials that may support this effort. **Not Started.**

March 2018:

- **ACTION:** Dave Goshorn (with Kristin Saunders) will communicate to GIT Chairs that they should be prepared to verify that MB feedback received at Quarterly Progress Meetings was included in updated strategies and workplans. **Complete.**
- **ACTION:** Dave Goshorn and Kristin Saunders will communicate to GIT Chairs that GITs and Workgroups should be prepared to establish membership criteria; that workgroup governance should be developed; and that a format/ template/example for such criteria and governance will be forthcoming from GIT 6. **Complete. Presented at May 31 GIT Chairs meeting.**
- **ACTION:** Rachel Felver and Catherine Krikstan will give the Communications Workgroup Needs presentation to the Management Board, with a focus on what the MB wants from the Communications WG (where they should focus efforts, what are deliverables) and how that may impact their work moving forward. **Complete. Report out on finding(s)/ decision(s) during agenda item VI.C.**
- **ACTION:** Dave Goshorn and Carin Bisland will revise the draft Greg Allen created of the “Changes to Watershed Goals and Outcomes” document based on feedback from the SRS team, and will explore creating a decision tree to show this information. A final recommendation will be presented to the Management Board for approval in July 2081. **In Progress. See agenda item II.A.**
- **ACTION:** Prior to the June meeting, GIT 6 leadership will... 1.) Create a problem statement around Management Board engagement, 2.) Take this problem statement to SRS Planning Team, Coordinators and Staffers, and Management Board, and 3.) Brainstorm solutions before and during June GIT 6 meeting. **In Progress. See agenda item II.B.**
- **ACTION:** The Governance Document Action Team will draft a new section for “Conflicts of Interest” (possibly using alternative nomenclature). **In Progress. See agenda item III.**
- **ACTION:** Dave Goshorn will use the suggested improvements to the current mission statement and add in language about the Chesapeake Bay Program being a leader in its realm of expertise – this statement should tie back to the vision Statement in the Watershed Agreement.* This revised statement will serve as the GIT’s vision statement going forward; an alternate mission statement will be drafted by a subset of GIT 6 members. **In Progress.** *Suggested language: “...a nationally renowned program that achieves the vision as defined in the Chesapeake Watershed Agreement.”
- **ACTION:** Dave Goshorn, Carin Bisland, and Rachel Felver will draft a new GIT 6 mission statement. The draft vision and mission statements will be sent to GIT members for review, and will be confirmed at the June 2018 GIT 6 meeting. After confirmation, **Emily Freeman** will add the approved vision and mission statements to the GIT 6 webpage and the 2018 GIT 6 workplan. **In Progress.**
- **ACTION:** **GIT leadership** will meet with Web/Creative Team to see if there is a way to display information on the CBP website in a way that you could click on a person’s name and see all the groups they are members of under their individual “profile.” **Not Started.**
- **DECISION:** Coordination of the SRS and the 2-Year Milestones process(es)/timeline(s) will be a part of the agenda at the 2019 Biennial SRS meeting. Specifically, how do we coordinate without duplicating reporting? The topic of monitoring an outcome for

ecological achievement vs. a numeric target should also be part of the 2019 Biennial SRS meeting. Kristin Saunders is keeping a running list of topics/ideas for this meeting.

II. Biennial Strategy Review System (SRS)

A. Changes to Watershed Agreement Goals and Outcomes (10:15 a.m. – 11:00 a.m.)

Discussion Lead: Greg Allen, Dave Goshorn

Review, refine, and reach consensus on the proposed process for making changes to Watershed Agreement Goals and Outcomes. A final recommendation will be presented to Management Board for their approval in July 2018.

Materials:

II.a. Changes to Goals and Outcomes Summary (draft)

II.b. Chesapeake Bay Watershed Agreement

B. Management Board Engagement in the SRS (11:00 a.m. – 11:30 a.m.)

Discussion Lead: Greg Barranco

What is the problem statement, and what possible solutions have been suggest by GIT leads and the SRS Planning Team?

C. 2019 Biennial Meeting (11:30 a.m. – 11:45 a.m.)

Discussion Lead: Kristin Saunders

A brief update on the status of planning the SRS Biennial Meeting, including initial ideas for meeting topics, etc.

Materials:

II.c. Biennial Meeting Ideas Presentation

II.d. Thoughts on Biennial SRS Meeting (draft)

Lunch (11:45 a.m. – 12:15 p.m.)

III. Governance of the Partnership (12:15 p.m. – 1:15 p.m.)

Discussion Lead: Dave Goshorn, Carin Bisland

Presentation from the Governance Document Action Team on the suggested revisions to the document. These proposed revisions have been presented to GIT Chairs, Coordinators, and Staffers for review and feedback. Additional feedback from GIT 6 members is welcome and encouraged. A further revised version of the document will be presented to the Management Board for review and comment in July 2018.

Materials:

III.a. Governance Document PowerPoint

III.b. CBP Governance Document (track changes – draft)

IV. GIT 6 Membership Criteria (1:15 p.m. – 1:35 p.m.)

Discussion Lead: Dave Goshorn

Per the 2018 GIT 6 work plan, the GIT should initial guidance on membership criteria. This guidance can be based off the Water Quality GIT's definition of membership, as suggested in the previous agenda topic, or can be developed from other resources. GIT 6 membership criteria will be presented to the Management Board for review and approval in July or September 2018.

Note: During development of the 2018 work plan, GIT 6 members agreed that any membership criteria developed for the GIT and its associated workgroups should emphasize increasing the diversity in the membership.

Materials:

IV.a. [Water Quality Governance Protocols](#) (membership criteria, p. 2-4)

V. GIT 6 Vision and Mission Statement (1:35 p.m. – 2:00 p.m.)

Discussion Lead: Dave Goshorn, Carin Bisland, Rachel Felver

Review the new (draft) GIT 6 vision statement and the revised (draft) GIT 6 mission statement developed by a subset of GIT 6 members. Provide feedback and reach consensus on the final vision and mission statement language to be added to the 2018 GIT 6 work plan.

Materials:

V.a. GIT 6 Vision and Mission Statements (draft)

VI. Workgroups Updates

A. Local Leadership Workgroup (2:00 p.m. – 2:10 p.m.)

Presenter: Andy Fellows, Workgroup Chair

B. Budget and Finance Workgroup (2:10 p.m. – 2:20 p.m.)

Presenter: Dan Nees, Workgroup Chair

C. Communications Workgroup (2:20 p.m. – 2:30 p.m.)

Presenter: Catherine Krikstan, Workgroup Chair

VII. 2018 Work Plan Review (2:30 p.m. – 2:50 p.m.)

Discussion Lead: Dave Goshorn, Emily Freeman

Review the work plan for completed actions and for actions where progress has been delayed (e.g. Action 2.2 – CBP Organizational Analysis).

Materials:

VII.a. 2018 GIT 6 Work Plan

Wrap Up and Adjourn (2:50 p.m. – 3:00 p.m.)

(Note: Discuss scheduling a 1-hour call in late June/early July for FY2018 GIT Funding.)

Next Meeting → Tuesday–Wednesday, September 18 –19, 2018 (location TBD)