## CBP Goal Implementation Team

## Enhanced Partnering, Leadership, and Management



## Meeting Agenda

## 

**Date:** December 2, 2014

**Time:** 1:00pm-3:00pm

**Location:** Conference Call, Room 303 at CBPO

**Call-in:** 866-299-3188

**Code:** 410-267-5731

**Adobe Connect Link:** <https://epa.connectsolutions.com/git6/>

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| **Members In Attendance:**   |  |  |  | | --- | --- | --- | | Greg Allen, EPA | Matt Fleming, MD DNR | Tim Roberts, EPA | | Greg Barranco, EPA | Mike Foreman, VA DCR, **Chair** | John Schneider, DE DNREC | | Russ Baxter, VA SNR | Mary Gattis, ACB (LGAC Liaison) | Ben Sears, NY DEC | | Carin Bisland, EPA, **vice-Chair** | Kirk Havens, VIMS (STAC Liaison) | Doreen Vetter, EPA | | Jessica Blackburn, ACB (CAC Liaison) | Carl Hershner, VIMS | Samantha Watterson, CRC | | Bevin Buchheister, CBC | Jackie Lendrum, NY DEC | Kristen Wolf, PA DEP | | Diane Davis, DC DOE | Mike Mason, EPA | Andy Zemba, PA DEP | | Kevin Debell, EPA | Reggie Parrish, EPA |  | | Sarah Diebel, DOD | Jennifer Pauer, WV DEP |  |  |  |  |  | | --- | --- | --- | |  |  |  | | | | |  |  |
| **Agenda Item,** **Discussion Lead and Desired Outcome** | **Time** | **Background Docs, Notes, and Action Items** |
| **Introductions** (Discussion Lead: Mike Foreman) | 1:00-1:05 | Summary of Action Items from October Meeting:   * **Complete:** Reggie will reach out to jurisdictions to invite them to play a larger role in the crafting of the workshop and developing the MS. * **Complete:** Mike will email Al Todd and Jamie Baxter (and copy Kristen and Jessica) to emphasize the continuing collaboration between GITs 5 and 6. * **Complete:** Reggie will expand the purpose section of his outcome plan paper. * **Complete:** Reggie will add municipal association and trade association representatives in the workshop audience. * **Complete:** GIT members may offer Reggie written comments on the workshop planning by Tuesday, Oct. 14. * **Complete:** Reggie will send out a doodle tomorrow. * **Complete:** If you believe that the list of tasks to be included in the work assignments for the GIT MS support contract is incomplete, contact Carin or Mike by Thursday, Oct. 9. |
| **CBP Governance Document Six Month Review** (Discussion Lead: Carin Bisland)   * Discussion of potential revisions that have been recorded. * Discussion of a process for incorporating revisions. | 1:05-2:05 | * CBP Governance Document\_7-16-14 * Governance Document Revisions Log\_11-26-14 |
| **Review of Planned Presentation for New Finance Workgroup Management Board Proposal** (Discussion Lead: Kevin DeBell)   * Review of planned material. * Requesting GIT 6 comments. | 2:05-2:35 | * 2014 11 25 Financing Workgroup Proposal |
| **Local Leadership Management Strategy Updates** (Discussion Lead: Mike Foreman)   * Status update on planned steps for drafting the management strategy. | 2:35-2:55 | * Current draft Management Strategy * Local Leadership Workshop Agenda |
| **Action Items, Wrap-up, Next Meeting** (Discussion Lead: Mike Foreman) | 2:55 - 3:00 |  |