## CBP Goal Implementation Team

## Enhanced Partnering, Leadership, and Management

## Meeting Agenda

## 

**Date:** February 3, 2015

**Time:** 1:00pm – 3:00pm

**Location:** Conference Call, Room 303 at CBPO

**Call-in:** 866-299-3188

**Code:** 410-267-5731

**Adobe Connect Link:** <https://epa.connectsolutions.com/git6/>

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| **Members In Attendance:**   |  |  |  | | --- | --- | --- | | Greg Allen, EPA | Matt Fleming, MD DNR | Tim Roberts, EPA | | Greg Barranco, EPA | Mike Foreman, VA DCR, **Chair** | John Schneider, DE DNREC | | Russ Baxter, VA SNR | Mary Gattis, ACB (LGAC Liaison) | Ben Sears, NY DEC | | Carin Bisland, EPA, **vice-Chair** | Kirk Havens, VIMS (STAC Liaison) | Doreen Vetter, EPA | | Jessica Blackburn, ACB (CAC Liaison) | Carl Hershner, VIMS | Samantha Watterson, CRC | | Bevin Buchheister, CBC | Jackie Lendrum, NY DEC | Kristen Wolf, PA DEP | | Diane Davis, DC DOE | Mike Mason, EPA | Andy Zemba, PA DEP | | Kevin Debell, EPA | Reggie Parrish, EPA |  | | Sarah Diebel, DOD | Jennifer Pauer, WV DEP |  |  |  |  |  | | --- | --- | --- | |  |  |  | | | | |  |  |
| **Agenda Item,** **Discussion Lead and Desired Outcome** | **Time** | **Background Docs, Notes, and Action Items** |
| **Introductions** (Discussion Lead: Mike Foreman) | 1:00-1:05 | Summary of Action Items from January Meeting:   * **Complete:** A doodle poll will be sent to Governance Document action team volunteers to set the first meeting date. * **Complete:** GIT members are asked to review the management approach section and prioritize the 7 management actions, linking them to prioritized factors influencing. Provide feedback to Reggie by January 13. * **Complete:** Anyone interested in being a part of the workgroup to finalize the MS by drafting, reviewing, or tracking the progress should contact Reggie by January 13. * **Complete:** Any other comments/feedback on the current draft MS can be sent to Reggie ASAP so that it can be incorporated for discussion at MB retreat on January 15-16. * **Complete:** The Evaluator Function Workgroup will be scheduling a meeting to reconsider their path forward based on the bill. Anyone interested in joining can contact Greg Allen. |
| **Management Strategy Development Updates** (Discussion Lead: Mike Foreman)   * CBP Management Strategy release timeline. * Communications Workgroup binning exercise on 2/5 from 9:45am - 11am. * Requests for TetraTech support are due by 2/6/15. | 1:05-1:20 |  |
| **Local Leadership Management Strategy Updates** (Discussion Lead: Reggie Parrish)   * Status update on planned steps for completing the management strategy. * Update on GIT Funding project award. | 1:20-1:50 | * Current draft Local Leadership Management Strategy |
| **Independent Evaluator Function Update** (Discussion Lead: Greg Allen)   * Updates on progress made in reacting to the Chesapeake Bay Accountability and Recovery Act. | 1:50-2:05 | * <https://www.congress.gov/bill/113th-congress/senate-bill/1000> |
| **Governance Document Action Team Updates** (Discussion Lead: Greg Allen)   * Updates on progress made in developing options for the Governance Document revisions. | 2:05-2:20 |  |
| **Planning for CBP Annual Performance Review** (Discussion lead: Greg Allen)   * Per Management Board charge, GIT6 will facilitate the planning of this annual meeting. * Discussion of logistics and objectives of the meeting. | 2:20-2:50 |  |
| **Action Items, Wrap-up, Next Meeting** (Discussion Lead: Mike Foreman) | 2:50-3:00 | * **Next Meeting:** Tuesday, March 3. |