## CBP Goal Implementation Team

## Enhance Partnering, Leadership, and Management

## Meeting Agenda

## 

**Date:** February 2, 2016

**Time:** 1:00pm – 3:00pm

**Location:** Conference Call, Room 305 at CBPO

**Call-in:** 866-299-3188

**Code:** 410-267-5731

**Adobe Connect Link:** <http://epawebconferencing.acms.com/git6/>

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| **Members In Attendance:**   |  |  |  | | --- | --- | --- | | Greg Allen, EPA | Kristen Fleming, MD DNR | Kristin Saunders, UMCES | | Greg Barranco, EPA | Mike Foreman, VA DCR, Chair | John Schneider, DE DNREC | | Russ Baxter, VA SNR | Mary Gattis, ACB (LGAC Liaison) | Ben Sears, NY DEC | | Carin Bisland, EPA, vice-Chair | Kirk Havens, VIMS (STAC Liaison) | Doreen Vetter, EPA | | Jessica Blackburn, ACB (CAC Liaison) | Carl Hershner, VIMS | Julie Winters, EPA | | Bevin Buchheister, CBC | Nicole Lehmer, CRC | Kristen Wolf, PA DEP | | Diane Davis, DC DOE | Jackie Lendrum, NY DEC |  | | Sarah Diebel, DOD | Reggie Parrish, EPA |  | | Andy Fellows, EFC/LLWG Chair | Jennifer Pauer, WV DEP |  |  |  |  |  | | --- | --- | --- | |  |  |  | | | | |  |  |
| **Agenda Item,** **Discussion Lead and Desired Outcome** | **Time** | **Materials, Notes, and Action Items** |
| **Introductions** (Discussion Lead: Mike Foreman) | 1:00-1:05 | **Summary of Action Items from January Meeting:**   * **Action:** Carin and GIT 6 staff will work together to draft a more complete governance protocol for GIT 6. * **Action:** We will set a date with the strategy management system volunteers for this meeting. * **Action:** We will bring the Governance Document review process to the MB in May. |
| **Launching the Budget and Finance Workgroup** (Discussion Lead: Greg Allen)  *MB approved formation of the workgroup at their January meeting. A plan for identifying, leadership, members and process for launching is needed. Initial thoughts requested from the GIT.* | 1:05-1:35 | **Materials:**   * + Revised Work Group Proposal   + PowerPoint slide |
| **Chesapeake Decisions**  (Discussion Lead: Doreen Vetter)  *Update on activities underway for discovery process including input from GIT 6.* | 1:35 – 2:00 | **Materials**  N/A |
| **Updates** (Discussion Lead: Greg Allen and Carin Bisland)   * Local Leadership Workgroup * Strategy Management System/CBP Performance Assessment * Other GIT6 member updates | 2:00-2:25 | **Materials:**   * + Strategy Management Brainstorm Meeting date set for Feb. 11, 1:30-3:30 |
| **Action Items, Wrap-up, Next Meeting** (Discussion Lead: Mike Foreman) | 2:25-2:30 | * **Next Meeting:** Tuesday, March1, 1pm-3pm |