## 

## Federal Facility Workgroup

## Meeting Actions & Decisions

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**Date:** February 9, 2016

**Time:** 10:00 A.M. – 12:00 P.M.

**Location:** Conference Call, Room 305A

**Call-in:** 866-299-3188

**Code:** 410-267-5731

**Adobe Connect Link:** [**http://epawebconferencing.acms.com/FFWG/**](http://epawebconferencing.acms.com/FFWG/)

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| **Members: (as of January 12, 2016)**   |  |  |  |  | | --- | --- | --- | --- | | Greg Allen, EPA | James Davis-Martin, VDEQ | Karla Hill, USACE | Jason Rinker, USACE | | Amy Alton | Liz Dawson, FWS | Marty Hurd, DOEE | Katrina Scarpato, GSA | | Katherine Antos, EPA | Sarah Diebel, DOD | Dana Jackson, USDA | Michael Schuster, USACE | | Tom Bailey, USDA-USFS | Shannon Easton, GSA | Ramon Jordan, USDA | Kevin Shao, Army | | Kevin Bald, DOC-NIST | Jim Edward, EPA | Vaso Karanikolis, USACE | Robin Snyder, GSA | | Bob Blama, USACE | Kathleen Ennen, GSA | Jack Lady, Army | Michelle Spofford, Smithsonian | | Mike Blackmon, NIST | Andy Fitch, USGS | Nicole Lehmer, CRC | Ted Tesler, PADEP | | Will Bullard, Navy | Kelly Gable, EPA | Lori Levine, NASA | Renee Thompson, USGS | | Joel Campbell, USGS | Lia Gaizick, ARNG | Jeanette Mar, DOT | Patrick Timm, Army | | Heather Cisar, USACE | Jeffrey Goodman, USDA | Dennis McMenamin, DHS | Ann Trowbridge, Smithsonian | | Jay Collert, USDHHS-FDA | Bucky Green, EPA | Gina Noel, GSA | Peter Van Dyke, NASA | | Cary Coppock, USDA | John Guiel, FWS | Marian Norris, NPS | Scott Vandergrift, USDA-USFS | | David Cotnoir, Navy | Doug Helmann, AOC | Elisa Ortiz. DOD | Myles Vaughan, GSA | | Dinorah Dalmasy, MDE | Roselle Henn, USACE | Roberta Person, DOD | Jeff White, MDE |  |  |  |  | | --- | --- | --- | |  |  |  | | | | |  |  |
| **Agenda Item,** **Discussion Lead and Desired Outcome** | **Time** | **Materials, Notes, and Action Items** |
| **Introductions** (Discussion Lead: Sarah Diebel, DOD) | 10:00-10:05 | **Summary of Action Items from January Meeting:** The following action items will also be addressed in this month’s meeting agenda:   * **Action:** Each federal member submit draft of table by 2/2/2016 to Nicole Lehmer (Lehmer.nicole@epa.gov) and Greg Allen (allen.greg@epa.gov) * **Action:** Create a draft of written expectations for the facility editor tool * **Action:** Contact Nicole if you wish to review the master list with her over the phone or send her any comments you have for the facilities listed under your agency. * **Action:** Create an options paper for next meeting that reflects the pros and cons |
| **Programmatic Two-Year Milestones Discussion and Status of BMP Planning to Meet Targets** (Discussion Lead: James Davis-Martin, VA and Greg Allen, EPA) | 10:05-10:15 | * **Materials:**   + 2016-2017 Federal Programmatic Milestones   + Summary table of two year milestone BMP plans for submission to Jurisdictions * **Summary:**   + Draft milestones due Jan. 15th, finalized in April.   + Review the summary table of submissions |
| **Federal Data Layer Revision – Update on Process Options** (Discussion Lead: Andy Fitch, USGS) | 10:15-10:45 | * **Materials:** * Draft of written expectations and timeline * **Summary:**   + Overview of the draft of written expectations of the tool and agencies. Expectations will include the combination of GIS files and written format and what data is requested. * **Action:**   + Solicit feedback from agencies whether it will be necessary to edit, add, or delete boundaries. |
| **Progress in Improving the Federal Facilities List** (Discussion Lead: Greg Allen, EPA & Nicole Lehmer, CRC) | 10:45-11:00 | * **Materials:**   + Spreadsheet of list of federal facilities * **Summary:**   + Discussion of who has submitted changes and edits to the current spreadsheet. List to be completed before Phase 6 deadline or before July * **Action:**   + Review the facilities listed under your agency and determine any additions or deletions   + Send Nicole Lehmer feedback regarding the list |
| **2017 WIP 3** (Discussion Lead:Sarah Diebel, DOD)  Brainstorming session to identify mechanisms for Federal Facilities’ participation in development of Phase III WIPs. | 11:00-11:45 | * **Materials:**   + Options Paper * **Summary:**   + Discussion of obstacles and successes experienced during the Phase 1 and 2 WIPs * **Action:**   + Review of options paper that reflects the 4 options with pros and cons |
| **Action Items, Wrap-up, Next Meeting** (Discussion Lead: Greg Allen, EPA) | 11:45-12:00 | * **Looking Ahead**   Discussion of items to be included on next month’s agenda. Request for ideas.   * **Next Meeting:**   Next meeting will be Tuesday March 8th, 10 a.m. – 12 p.m. |