## 

## Federal Facility Workgroup

## Meeting Summary

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**Date:** December 17, 2015

**Time:** 10:00 A.M. – 12:00 P.M.

**Location:** Conference Call, NPS Large Conference Room

**Call-in:** 866-299-3188

**Code:** 267-985-6222

**Adobe Connect Link:** [**http://epawebconferencing.acms.com/FFWG/**](http://epawebconferencing.acms.com/FFWG/)

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| **Members:**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | Greg Allen, EPA | Dinorah Dalmasy, MD | Roselle Henn, USACE | Roberta Person | Jeff White, MD | | Amy Alton | James Davis-Martin, VA | Karla Hill, USACE | Jason Rinker, USACE | John Wolf | | Katherine Antos, EPA | Liz Dawson, FWS | Marty Hurd, DC | Katrina Scarpato, GSA | Andy Zemba, PA | | Tom Bailey, USDA-USFS | Sarah Diebel, DOD | Dana Jackson, USDA | Michael Schuster, USACE |  | | Kevin Bald, DOC-NIST | Shannon Easton, GSA | Ramon Jordan, USDA | Kevin Shao, Army |  | | Bob Blama, USACE | Jim Edward, EPA | Vaso Karanikolis, USACE | Robin Snyder |  | | Mike Blackmon, NIST | Kathleen Ennen, GSA | Jack Lady, Army | Michelle Spofford, Smithsonian |  | | Will Bullard, Navy | Andy Fitch, USGS | Nicole Lehmer, CRC | Ted Tesler, PA |  | | Joel Campbell, USGS | Kelly Gable, EPA | Lori Levine, NASA | Renee Thompson |  | | Sally Claggett | Lia Gaizick, ARNG | Jeanette Mar, DOT | Patrick Timm, Army |  | | Heather Cisar, USACE | Jeffrey Goodman, USDA | Dennis McMenamin, DHS | Ann Trowbridge, Smithsonian |  | | Jay Collert, USDHHS-FDA | Bucky Green, EPA | Gina Noel, GSA | Peter Van Dyke, NASA |  | | Cary Coppock, USDA | John Guiel, FWS | Marian Norris, NPS | Scott Vandergrift, USDA-USFS |  | | David Cotnoir, Navy | Doug Helmann, AOC | Elisa Ortiz | Myles Vaughan, GSA |  |  |  |  |  | | --- | --- | --- | |  |  |  | | | | |  |  |
| **Agenda Item,** **Discussion Lead and Desired Outcome** | **Time** | **Materials, Notes, and Action Items** |
| **Introductions** (Discussion Lead: Sarah Diebel, DOD) | 10:00-10:05 | **Welcome and Introductions:** |
| **Programmatic Two-Year Milestones Discussion and Status of BMP Planning to Meet Targets** (Discussion Lead: Sarah Diebel, DOD and Greg Allen, EPA) | 10:05-10:40 | * **Materials:**   + 2016-2017 Federal Programmatic Milestones   + Summary table of two year milestone BMP plans for submission to Jurisdictions * **Notes:**   + Reconsider looking at limiting the federal targets to 10 acre thresholds   + For now, the two-year period will provide lots of lessons learned and will help inform as to what needs to be done in the next steps.   + Summary Table: Did the agency submit BMP planning information to the jurisdictions? * **Decision:**   + Summary table will be sent out and agencies will have the opportunity to fill out their boxes. Provide details with the summary table, if needed, to explain any agency specific actions. * **Action:**   + Fed contacts will submit table with their row(s) filled in back to Greg Allen and Nicole Lehmer by the end of December. |
| **Facility Editor Tool Demonstration** (Discussion Lead: Andy Fitch, USGS) | 10:40-11:15 | * **Materials:** * <http://gisdev.chesapeakebay.net/fedfacs/> * Login Username: FWS Password: fws * **Notes:**   + In progress: the ability to click on a facility and see the data behind that facility like the land use/land cover. Currently can only click on your own facility.   + Would it be helpful to change the percentages to acres instead?   + Definitions will be added for each of the categories   + As facilities change and boundaries are edited, how best to deal with that? Will it be helpful to have in the tool?   + Could expect this tool to be fully ready to use in June pending more information on when the high resolution data processing will be complete * **Decision:**   + To be included in the tool: adding facilities that are missing, changing the boundaries, definitions of the categories, correct land use/land cover info, safeguards built in for when boundaries are changed, and a data function so that a printable excel list can be downloaded/generated. * **Action:**   + Discuss internally with agencies to figure out if the ability to add, delete, or edit boundaries is important and whether it can be done carefully so that neighboring properties are not impacted.   + Andy Fitch will find out when the high resolution data will be processed so the FFWG can decide whether to wait for it before launching the tool   + Further discussion of this tool will be on next month’s agenda |
| **Progress in Improving the Federal Facilities List** (Discussion Lead: Greg Allen, EPA & Nicole Lehmer, CRC) | 11:15-11:25 | * **Materials:**   + Spreadsheet of list of federal facilities   + Presentation * **Notes:**   + If the data is facility specific is can be added to the facility list but otherwise a GIS boundary file will not be available unless provided by the agency.   + Some information may still be missing from the list (e.g., NPS). * **Action:**   + Send Nicole Lehmer and Greg Allen your facility lists so that the proper edits can be made (additions and deletions)   + Nicole will add into the spreadsheet a summary as to why deleted facilities were deleted.   + Send Renee Thompson ([rthompso@usgs.gov](mailto:rthompso@usgs.gov)) GIS files for your facilities |
| **2017 WIP 3** (Discussion Lead:Sarah Diebel, DOD)  Brainstorming session to identify mechanisms for Federal Facilities’ participation in development of Phase III WIPs. | 11:25-11:45 | * **Notes:**   + Discussion of obstacles and successes experienced during the Phase 1 and 2 WIPs   + Phase III WIP Stakeholder Assessment Draft Action Plan available for federal agency input * **Action:**   + Will be added to the next agenda   + James Davis-Martin will send the WIP III work plan for FYI and comments |
| **Further Discussion** (Discussion Lead: James Davis-Martin) | 11:45-11:55 | * **Notes:**   + Water Quality GIT meeting – WIP III work plan available for comment |
| **Action Items, Wrap-up, Next Meeting** (Discussion Lead: Greg Allen, EPA) | 11:55-12:00 | * **Next Meeting:**   + BayFAST Updates   + 2016 Dates (Proposed: Second Tuesday of each month) * **Action:**   + Next meeting will be Tuesday January 12, 10a.m. – 12 p.m.   + Every meeting from there on after will be held from 10 a.m. – 12 p.m. the second Tuesday of every month.   + Calendar reminders will be sent out |