## 

## Federal Facility Workgroup

## Meeting Actions & Decisions

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**Date:** January 12, 2015

**Time:** 10:00 A.M. – 12:00 P.M.

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| **Members: (as of January 12, 2016)**  ✓: Attended   |  |  |  |  | | --- | --- | --- | --- | | Greg Allen, EPA ✓ | James Davis-Martin, VDEQ ✓ | Karla Hill, USACE | Jason Rinker, USACE | | Amy Alton | Liz Dawson, FWS ✓ | Marty Hurd, DOEE | Katrina Scarpato, GSA | | Katherine Antos, EPA | Sarah Diebel, DOD ✓ | Dana Jackson, USDA ✓ | Michael Schuster, USACE | | Tom Bailey, USDA-USFS | Shannon Easton, GSA ✓ | Ramon Jordan, USDA | Kevin Shao, Army | | Kevin Bald, DOC-NIST | Jim Edward, EPA ✓ | Vaso Karanikolis, USACE | Robin Snyder, GSA | | Bob Blama, USACE | Kathleen Ennen, GSA | Jack Lady, Army | Michelle Spofford, Smithsonian | | Mike Blackmon, NIST | Andy Fitch, USGS ✓ | Nicole Lehmer, CRC ✓ | Ted Tesler, PADEP | | Will Bullard, Navy | Kelly Gable, EPA | Lori Levine, NASA | Renee Thompson, USGS | | Joel Campbell, USGS | Lia Gaizick, ARNG | Jeanette Mar, DOT | Patrick Timm, Army | | Heather Cisar, USACE | Jeffrey Goodman, USDA | Dennis McMenamin, DHS ✓ | Ann Trowbridge, Smithsonian | | Jay Collert, USDHHS-FDA | Bucky Green, EPA | Gina Noel, GSA | Peter Van Dyke, NASA | | Cary Coppock, USDA | John Guiel, FWS | Marian Norris, NPS ✓ | Scott Vandergrift, USDA-USFS | | David Cotnoir, Navy | Doug Helmann, AOC | Elisa Ortiz. DOD | Myles Vaughan, GSA | | Dinorah Dalmasy, MDE | Roselle Henn, USACE | Roberta Person, DOD | Jeff White, MDE |  |  |  |  | | --- | --- | --- | |  |  |  | | | | |  |  |
| **Agenda Item,** **Discussion Lead and Desired Outcome** | **Time** | **Materials, Notes, and Action Items** |
| **Introductions** (Discussion Lead: Sarah Diebel, DOD) | 10:00-10:05 | **Summary of Action Items from December Meeting:** |
| **Programmatic Two-Year Milestones Discussion and Status of BMP Planning to Meet Targets** (Discussion Lead: James Davis-Martin, VA and Greg Allen, EPA) | 10:05-10:40 | * **Materials:**   + 2016-2017 Federal Programmatic Milestones   + Summary table of two year milestone BMP plans for submission to Jurisdictions * **Notes/Actions:**   + Each federal member submit draft of table by 2/2/2016 to Nicole Lehmer ([Lehmer.nicole@epa.gov](mailto:Lehmer.nicole@epa.gov)) and Greg Allen ([allen.greg@epa.gov](mailto:allen.greg@epa.gov))   + NPS to send state specific data to James Davis-Martin   + Follow up discussion with Jeff Sweeney   + Agencies to use BayFAST to plan BMPs and let the jurisdictions know, if there are concerns or complications using BayFAST then use the reporting template to document the BMPs to the extent that you know them.   + No date to submit the scenarios or template but the draft milestones are due Jan. 15th and finalized in April. Focus on April deadline, shoot for mid-March.   + Let James (VA) and Jeff (MD) know if you created a BMP scenario in BayFAST. |
| **Facility Editor Tool Demonstration** (Discussion Lead: Andy Fitch, USGS) | 10:40-11:15 | * **Materials:** * <http://gisdev.chesapeakebay.net/fedfacs/> * Login Username: FWS Password: fws * **Notes/Action:**   + Agencies discuss whether it will be necessary to edit, add, or delete boundaries. Return with answers next meeting.   + Tasks for Andy: discuss if there will be a way to turn on/off the editing capabilities for agencies that don’t want the option to edit, add, or delete boundaries, make the save button more visible, make it so that “Read only” facilities have information that pops up when you click on the facility, all facilities will have a unique ID   + A draft of written expectations of the tool and agencies will be formatted by next meeting. Expectations will include the combination of GIS files and written format and what data is requested.   + High resolution data will begin trickling in in Feb. with completion expected end of July.   + The hope is that the high resolution data will be available before the Phase 6 **deadline**   + Expressed interest in having the ability to generate a report of the information that is on the tool. Further discussion of this option will take place next month; is the option something wanted now or in a 2nd version of the tool? |
| **Progress in Improving the Federal Facilities List** (Discussion Lead: Greg Allen, EPA & Nicole Lehmer, CRC) | 11:15-11:25 | * **Materials:**   + Spreadsheet of list of federal facilities * **Notes/Action:**   + Nicole Lehmer has offered to set up individual calls with agencies that wish to review the master list. All others have been requested to review the list and send feedback to Nicole.   + Sarah Diebel has requested an individual call   + UFWS will be sending updates   + Due date of the list has not been decided, currently shooting before the Phase 6 deadline or before July. |
| **2017 WIP 3** (Discussion Lead:Sarah Diebel, DOD)  Brainstorming session to identify mechanisms for Federal Facilities’ participation in development of Phase III WIPs. | 11:25-11:45 | * **Notes:**   + Discussion of obstacles and successes experienced during the Phase 1 and 2 WIPs   + Phase III WIP Stakeholder Assessment Draft Action Plan available for federal agency input * **Notes/Action:**   + The guidance document will be sent out to the group for anybody that didn’t already receive it.   + Agreed that there needs to be a higher degree of accountability for federal facility participation   + Discussion about linking outside the document text to a higher level of detail.   + Goals: improving accountability and showing jurisdictional differences   + Options: Develop an options paper that reflects the 4 options with pros and cons of each.   + Will look at the option paper next meeting and discuss the options |
| **Further Discussion** (Discussion Lead: James Davis-Martin, VA) | 11:45-11:55 | * **Notes:**   + Water Quality GIT meeting – WIP III work plan available for comment |
| **Action Items, Wrap-up, Next Meeting** (Discussion Lead: Greg Allen, EPA) | 11:55-12:00 | * **Next Meeting:**   + 2016 Dates (Second Tuesday of every month) * **Action:**   + Next meeting will be Tuesday February 9th, 10 a.m. – 12 p.m. |