

FY15 GIT Funding Timeline and Process

Process Overview:

The Chesapeake Bay Program (CBP) Goal Implementation Teams (GITs) will develop project proposals that will enable completion of the Management Strategies developed under the 2014 Chesapeake Watershed Agreement. Workgroups and Action Teams that have responsibility for management strategies but are not under the authority of a GIT are also eligible to participate.

The GIT Chairs are responsible for collaborating to form one consensus set of prioritized projects that will utilize but not exceed the available funds. For FY 2015, the approximate total amount available for all projects combined is \$840,000.

Following EPA administrative review, the group of consensus projects will be submitted to the Chesapeake Bay Trust (CBT) along with all information needed for CBT to issue competitive subawards to complete the projects. The Enhance Partnering, Leadership and Management GIT will support the other GITs and the Chairs and will coordinate the overall process.

Guidance for Developing Project Proposals:

EPA is providing this funding for projects that support program goals, outcomes, management strategies, and workplans. Example project categories are (recommended but not limited to):

1. Workplan Development

- a. Literature searches supporting workplan development
- b. Projects addressing uncertainties and gaps to strengthen workplans

2. Metric Development and Tracking

- a. Support for science needed to develop metrics
- b. Metric/indicator development
- c. Performance measure development
- d. Monitoring/tracking program development
- e. Data collection program development
- f. Assessments of data to evaluate progress on metrics
- g. Modeling support

3. Implementation Projects

- a. Economic modeling
- b. Database development
- c. Policy research and recommendations
- d. Training
- e. Mapping, lands assessment
- f. Baseline analyses
- g. Meeting facilitation and support
- h. Environmental monitoring
- i. Environmental demonstration projects

GIT Technical Lead Responsibilities*:

For each project, the GIT must identify a technical lead who will be responsible for:

- providing a detailed scope of work for the project;
- helping to identify organizations for competition;
- reviewing proposals as part of a review team;
- and helping to monitor progress and deliverables.

* - Technical leads should not have a conflict of interest with any organizations that will respond to the CBT Request for Proposals (RFP).

Timeline:

June through August – GITs begin their internal process of developing project ideas and vetting the proposals within each team. Teams will formalize project proposals by using the “FY15 GIT Funding Project Form.”

August 25 – First call for project proposals. Send draft funding priorities to Samantha Watterson for the GIT Chairs’ initial review on September 1.

September 1 – GIT Chairs meeting; begin prioritization process based on the draft proposals submitted on August 25.

September 8 – Deadline for GITs to submit project proposals to Greg Allen and Samantha Watterson. Projects must be submitted in the form of a complete entry in the “FY15 GIT Funding Project Form” using Table 1 on the form.

September 15 – GIT Chairs will continue their process of prioritizing the projects for funding based on project proposals received from GITs.

September 30 - Final priority GIT projects determined and development of detailed scope of work begins (using Table 2 on the project form).

October 9 – The final priority GIT projects are submitted to CBT with detailed scope of work to begin their RFP and sub-award process. Technical leads are identified for each project.

October 30 – CBT notifies EPA of any projects that it proposes to complete in-house.

December (tentative) – CBT completes subawards.

January 2016 (tentative) – GIT technical leads meet with awardees to commence projects.