

*DRAFT Land Use Workgroup (LUWG) Governance*  
*Chesapeake Bay Program*

**LUWG Recommended Governance: Member Consensus\* (up to 15 members possible)**

- Signatory members from each Chesapeake Bay Program Partnership Agreement signatory [up to 9 signatory members (one each) with an alternate identified]
  - Chesapeake Bay Commission
  - Delaware
  - District of Columbia
  - Maryland
  - New York
  - Pennsylvania
  - West Virginia
  - Virginia
  - US EPA
- At-large Membership\*\* [up to 6 members with option to identify alternate]

\*Decision-making for the LUWG will primarily be accomplished by consensus-based discussion and voice polling of the full workgroup participants attending an official partnership advertised meeting or conference call. If full participant consensus cannot be achieved after due diligence to resolve the non-consensus opinion(s) (e.g. all parties can't live with the decision), the question will be elevated to the recognized workgroup signatory and at-large members for a unanimous or consensus based process (e.g. all parties can live with the decision) that ultimately concludes in the voice or electronic polling of members to determine the will of the group. If, after substantial negotiations, consensus cannot be reached by the signatory and at-large members, the workgroup recognized members will be electronically polled, and the non-consensus decision will be elevated to the next decision-making body (WQGIT) along with a description of the positions of the polled members.

\*\*Criteria for At-Large Membership: In an effort to empower non-signatory partners in the decision-making process, priority for at-large membership will be reserved for non-governmental organizations, quasi-governmental organizations, Federal Agencies, academic institutions, and other local practitioners that have a role in land use and cover. Nominations will be accepted from all LUWG members, advisors, and interested parties, and the selection of the at-large membership will be determined by the signatory LUWG members with

consideration to their level of commitment, skills and perspectives (e.g., geographic diversity and expertise).

### **LUWG Governance Membership Selection**

- **Signatory Members:** A request for signatory governance representation will occur when the workgroup identifies that there is a vacant position from any of the Chesapeake Bay Program Partnership Agreement signatories. The signatory will be asked to provide a new nominee for the primary and/or alternative governance position, along with an associated brief bio, C.V. or resume.
- **At-large Members:** A request for at-large governance representatives will occur when the workgroup identifies that there is a need for filling vacant primary and/or alternative position(s). Nominations will be accepted from the full partnership, and will be reviewed and selected by the signatory members. When multiple nominees are identified for vacant position(s), the nominee(s) receiving the largest signatory endorsement will be selected to fill the position(s). The workgroup will review the recommended at-large selected candidates for acceptance.

### **Decision-making Process when Members are absent**

- The Workgroup strongly encourages the voting membership to attend all meetings. In the event that a member is unable to attend the meeting, the Workgroup requests that an alternate be sent in their place. If an alternate is unavailable as well, the member will be asked to provide their decision on an action item in advance of the meeting. Decisional items will be highlighted in agendas, and the voting membership will be notified in advance when there are decisional items for upcoming meetings.
- If consensus can only be reached on part of a decisional item, the Land Use Workgroup will approve the items in areas where there is consensus, and areas of non-consensus will be elevated to the next decision-making body (WQGIT).