



## AGENDA

### Filling Gaps to Advance WIP Implementation 10:00 am - 4:00 pm, September 26, 2018

**Location:** The George Washington Hotel, 103 E. Piccadilly Street Winchester, VA 22601

**Problem Statement:** Despite the vast array of technical assistance services being delivered in the Chesapeake Bay watershed, many local governments are unable to secure the services needed to plan, design, implement, and maintain watershed restoration projects and programs.

**Meeting Goal:** Develop jurisdiction specific recommendations for expanding technical assistance delivery to low capacity communities.

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**10:00 a.m. Welcome/Introductions**

**Bruce Williams, Chair, LGAC**  
**Jake Reilly, Director, NFWF Chesapeake Bay Programs**

**10:10 a.m. Workshop Overview/Purpose**

**Mary Gattis, Director of Local Government Programs**  
**Alliance for the Chesapeake Bay**

**10:30 a.m. Defining the Issues (Constraints / Obstacles) and Review of Preliminary Recommendations**

***Desired Outcome:*** Reach consensus on problem statement, key issues/assumptions and approach to refining recommendations.

*Reference Materials:*

- *Backgrounder (attached)*
- *Bay Journal Local Government Edition, Summer 2018*

**11:30 p.m. Working Lunch (provided)**

**12:30 p.m. Refine Recommendations**

**Small Group Discussions**

*Group 1:* Insufficient Staff Capacity (Facilitator: TBD, Notetaker: TBD)

*Group 2:* Technical Assistance Provider Capacity Limitations (Facilitator: TBD, Notetaker: TBD)

**2:30 p.m. Break**

**2:45 p.m. Develop Final Recommendations and Next Steps**

**Small Group Discussions**

Participants will finalize recommendations and identify next steps necessary to advance recommendations.

**1. Are recommendations actionable?**

Amend as needed or provide additional notes to clarify intent.

**2. Is further work needed to develop recommendation/s?**

Clearly describe additional research/discussion needed to develop actionable recommendation.

**3. Who is best suited to carry out each recommendation?**

Identify those who need to be involved in carrying out the recommendation or advocating for action.

**4. What are the Next Steps?**

Take a stab at identifying who needs to do what next.

**3:30 p.m. Small Group Report Out and Next Steps**

**4:00 p.m. Adjourn**

