

**CBP Enhancing Partnering, Leadership and Management Goal Implementation Team
Local Leadership Workgroup
Meeting Agenda**

Date: July 27, 2016

Time: 10:00am – 3:00pm

Location: Conference Call, CBPO Fish Shack

Call-in: 866-299-3188

Code: 267-5715

Meeting Website: <http://www.chesapeakebay.net/calendar/event/24125/>

Adobe Connect Link: <https://epawebconferencing.acms.com/git6>



Members In Attendance:

Greg Allen, EPA	Les Knapp, MD Association of Counties
Don Baugh, Environmental Leadership Strategies	Ed Knittel, PA State Association of Boroughs
Karl Berger, Metropolitan Washington Council of Governments	Larry Land, VA Association of Counties
Carin Bisland, EPA	Rhonda Manning, PA DEP
Jessica Blackburn, Alliance/CAC	Nancy Nunn, UMD
Everette Bradford, Prince George's County, MD	Reggie Parrish, EPA, Coordinator
Bevin Buchheister, Chesapeake Bay Commission	Matthew Pennington, WV
Trish Carothers, Susquehanna Greenway Partnership	Lucinda Power, EPA
Mark Charles, City of Rockville, MD	Sarah Taylor Rogers, UMD Hughes Center for Agro-Ecology
Phil Cwiek, U.S. Army Corps of Engineers	Joan Salvati, VA DEQ
Diane Davis, DC DOEE	James Shallenberger, Susquehanna River Basin Commission
Alex Darr, Ecologix (guest)	Pam Shellenberger, York County, PA
Suzanne Etgen, Watershed Stewards Academy	Tanya Spano, Metropolitan Washington Council of Governments
Greg Evans, VA DOF	Phillip Stafford, MD DNR
Andy Fellows, UMD Environmental Finance Center, Chair	Charlie Stek, CAC
Rachel Felver, Alliance	Bob Summers, Ecologix (guest)
Matt Fleming, MD DNR	Joanne Throwe, UMD Environmental Finance Center
Mike Foreman, VA DCR	Chris Trumbauer, Anne Arundel County, MD
Emily Freeman, CRC	Rick Vilello, PA Dept. of Community and Economic Development
Mary Gattis, Alliance/LGAC	Jennifer Walls, DE DNREC
Amy Handen, NPS	James Wheeler, PA State Association of Township Supervisors
Alana Hartman, WV DEP	Julie Winters, EPA
Bob Hoyt, Ecologix (guest)	Kristen Wolf, PA DEP

Agenda Item, Discussion Lead and Desired Outcome	Time	Materials, Notes, and Action Items
Introductions and Meeting Objectives (Discussion Lead: Andy Fellows; Reggie Parrish)	10:00 – 10:10	
Approach for Workplan Implementation (Discussion Lead: Ecologix) <i>Workplan priority is a focus on improving key knowledge and information sources. Ecologix has been contracted to assist the Local leadership implement key workplan elements.</i>	10:10 – 10:30	
Goal Implementation Team (GIT) and Partner Priorities for Local Officials Outreach (Discussion Lead: Bob Summers, Ecologix) <i>Discuss and help finalize draft list of content and engagement needs.</i>	10:30 – 11:15	<u>Materials:</u> <ul style="list-style-type: none"> Ecologix Draft List of Content and Local Engagement Needs Management Strategy Outcomes & Key Actions
Effective Programs for Delivering Information to Local Officials (Discussion Lead: Bob Hoyt, Ecologix) <i>Discuss and finalize draft list of key delivery programs.</i>	11:15 – 12:00	<u>Materials:</u> <ul style="list-style-type: none"> Ecologix Draft List of Effective Information Delivery Programs
Lunch Break <i>Lunch will be provided by Jimmy John's to those members who placed orders by July 22, 2016. Please provide cash payment to Emily Freeman prior to the start of the meeting. Receipts available upon request.</i>	12:00 – 12:30	
Existing and Emerging Outreach Efforts and Programs for Local Officials (Discussion Lead: Bob Hoyt) <i>Discuss the various outreach efforts to local officials and develop ideas for a coordinated approach.</i>	12:30 – 1:15	
Developing Focus Groups (Discussion Lead: Bob Hoyt) <i>Reach consensus on suggested focus groups; agree upon Charge to the workgroup; and provide list of suggested participants.</i>	1:15 – 1:45	
Mission and Role of Local Leadership Workgroup (Discussion Lead: Andy Fellows) <i>What are the workgroup's roles as representatives of local, state, federal governments, watershed and outreach groups? What are workgroup's roles related to watershed implementation plans, including Phase III</i>	1:45 – 2:15	

<i>WIPs? Should the workgroup include state delegations and state-by-state issues?</i>		
Announcements and Updates	2:15 – 2:30	
Action Items, Wrap-up, Next Steps (Discussion Lead: Andy Fellows, Emily Freeman)	2:30 – 3:00	<ul style="list-style-type: none"> • Next Meeting: