## CBP Goal Implementation Team

## Enhance Partnering, Leadership, and Management

## Meeting Agenda

## 

**Date:** May 5, 2015

**Time:** 1:00pm – 3:00pm

**Location:** Conference Call, Room 303 at CBPO

**Call-in:** 866-299-3188

**Code:** 410-267-5731

**Adobe Connect Link:** <https://epa.connectsolutions.com/git6/>

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| **Members In Attendance:**   |  |  |  | | --- | --- | --- | | Greg Allen, EPA | Matt Fleming, MD DNR | John Schneider, DE DNREC | | Greg Barranco, EPA | Mike Foreman, VA DCR, **Chair** | Ben Sears, NY DEC | | Russ Baxter, VA SNR | Mary Gattis, ACB (LGAC Liaison) | Phillip Stafford, MD DNR | | Carin Bisland, EPA, **vice-Chair** | Kirk Havens, VIMS (STAC Liaison) | Doreen Vetter, EPA | | Jessica Blackburn, ACB (CAC Liaison) | Carl Hershner, VIMS | Samantha Watterson, CRC | | Bevin Buchheister, CBC | Jackie Lendrum, NY DEC | Julie Winters, EPA | | Diane Davis, DC DOE | Reggie Parrish, EPA | Kristen Wolf, PA DEP | | Kevin Debell, EPA | Jennifer Pauer, WV DEP | Andy Zemba, PA DEP | | Sarah Diebel, DOD | Tim Roberts, EPA |  |  |  |  |  | | --- | --- | --- | |  |  |  | | | | |  |  |
| **Agenda Item,** **Discussion Lead and Desired Outcome** | **Time** | **Background Docs, Notes, and Action Items** |
| **Introductions** (Discussion Lead: Mike Foreman) | 1:00-1:05 | **Summary of Action Items from April Meeting:**   * **Complete:** If you have a recommendation for a leadership program that the project team should review, please email Bevin by Friday, April 10. * **Complete:** The June GIT 6 meeting will likely be moved from June 2 to June 3 from 1pm-3pm. If this time change creates a conflict for you, email Samantha by COB, Friday April 10. |
| **Continued Discussion of Governance Document Updates** (Discussion Lead: Carin Bisland)   * Since the last MB meeting, a small group from MB has met to continue formulating a recommendation for governance on decision making and membership. | 1:05-2:05 | * Governance Document Revision in Progress * Summary of Issues and Resolutions |
| **Goal Team Meeting Planning** (Discussion Lead: Carin Bisland)   * The June GIT6 meeting has been moved to June 3 from 1pm-3pm. * Discussion of a future face to face meeting for the Goal Team. | 2:05-2:20 |  |
| **Local Leadership Management Strategy and Workplan Update** (Discussion Lead: Carin Bisland)   * Update on the comments received during the public comment period. * Planning for the drafting of the workplan. * Update on the Local Leadership Synthesis Project. | 2:20-2:40 | * Draft Agenda for Stakeholder Meeting * Local Leadership Synthesis Update 2 |
| **Updates** (Discussion Lead: Greg Allen and Carin Bisland)   * CBP Performance Assessment Event on May 20 * Independent Evaluator/Chesapeake Bay Accountability Act * Budget/Finance Workgroup | 2:40-2:55 |  |
| **Action Items, Wrap-up, Next Meeting** (Discussion Lead: Mike Foreman) | 2:55-3:00 | * **Next Meeting:** Wednesday, June 3, 1pm-3pm. |