

**6/25/2013 Milestone Workgroup Conference Call, Information Requested by Jurisdictions:
Summary/Clarification of Jurisdictional, EPA & Partnership Roles Related to Milestones
Jurisdictional Roles/Responsibilities**

1. Submit milestones (MS) in two-year increments, to ensure that 2017 and 2025 Watershed Implementation Plan (WIP) targets will be met (refer to [2009 expectations letter](#); [2009 Accountability Framework letter](#); [July 2011 Milestones guide](#) and [September 2011 clarification memo](#); 9/24/12 and 10/22/12 presentation to WQGIT; [Phase I](#) and [II WIP](#) guides).
 - a. Submit MS input deck that can be processed via the watershed model to determine load expectations for nitrogen, phosphorus and sediment at the end of the MS period (refer to [2009 expectations letter](#), p 35; [July 2011 Milestones guide](#) and [September 2011 clarification memo](#); slides 7, 9, 10, 12 of 9/24/12 and 10/22/12 presentation to WQGIT; [Phase I](#) and [II WIP](#) guides).
 - b. Submit programmatic commitments that confirm that actions included in the MS input deck can be implemented at indicated levels (refer to [2009 expectations letter](#); [July 2011 Milestones guide](#) and [September 2011 clarification memo](#)).
 - c. Account for growth in each MS submission (refer to [2009 expectations letter](#), p 27; [Section 7 of TMDL](#); [Phase I WIP guide](#); [July 2011 Milestones guide](#); 6/5/13 EPA Region 3 Sector Load Growth Management Technical Memorandum).
 - d. Integrate information received from federal agencies regarding federal two-year milestones (refer to [July 2011 Milestones guide](#), p3, and [Federal Agencies, Stormwater and the Chesapeake Bay TMDL](#), pp 13-27).
2. Submit input decks for annual progress run scenarios (refer to [Attachment 6 of CBPO 2013 grant Guidance](#); [July 2011 Milestones guide](#) and [September 2011 clarification memo](#)).
3. Submit annual assessment of progress in achieving programmatic commitments (refer to [July 2011 Milestones guide](#)).

Comment [n1]: Direct link to this document will be provided ASAP.

EPA Roles/Responsibilities

1. Set expectations for WIPs and MS, including a description of elements to be included, when they are expected, and how they will be evaluated (refer to [2009 expectations letter](#); [2009 Accountability Framework letter](#); [June 2010 letter to PSC](#); [Phase I](#) and [II WIP](#) guides; [July 2011 Milestones guide](#) and [September 2011 clarification memo](#); [October 2011 letter to PSC](#)).
2. Evaluate the milestone target submissions at the start of each milestone period to determine if they demonstrate that 2017 and 2025 WIP targets will be met (refer to [Section 7 of TMDL](#); [July 2011 Milestones guide](#) and [September 2011 clarification memo](#); slides 9, 10, 11, 12 of 9/24/12 and 10/22/13 presentation to WQGIT; [Minutes Item #6 from 3/11/13 WQGIT call](#); [Executive Order 13508 Strategy](#), pp23-27; [2012-13 Federal Water Quality Programmatic Milestones](#), p2).
 - a. Determine if items included in the MS input deck are realistic in terms of implementation rate changes and levels of implementation (e.g. by comparing the BMP coverage to the total land area available to the BMP). (refer to [Phase I WIP guide](#), p11).
 - b. Determine if programmatic commitments are sufficient to demonstrate that cap loads and applicable water quality standards will be met in the future - including confirmation that programmatic commitments are consistent with planned changes in BMPs (refer to [Section 7 of TMDL](#); [2009 expectations letter](#); [July 2011 Milestones guide](#) and [September 2011 clarification memo](#)).

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- c. Use watershed model results to estimate the nitrogen, phosphorus and sediment load expectations at the end of the milestone period to assess if load reduction rates are sufficient to meet 2017 and 2025 goals (refer to [Section 7 of TMDL](#); [2009 expectations letter](#), p 30; [July 2011 Milestones guide](#) and [September 2011 clarification memo](#)).
 - d. Provide feedback to jurisdictions to support modifications to input decks and programmatic milestones (refer to [2009 Accountability Framework letter](#); [July 2011 Milestones guide](#) and [September 2011 clarification memo](#)).
3. Use progress run scenarios to evaluate progress in achievement of the milestones to determine if actions are on track to meet 2017 and 2025 WIP targets and are accounting for growth (refer to [2009 expectations letter](#), pp26-27 discusses accounting for growth; [2009 Accountability Framework letter](#); [Section 7 of TMDL](#); [July 2011 Milestones guide](#); [Executive Order 13508 Strategy](#), pp23-27; [2012-13 Federal Water Quality Programmatic Milestones](#), p2; [6/5/13 EPA Region 3 Sector Load Growth Management Technical Memorandum](#)).
 - a. Determine if implementation reported for progress run assessments is accurate and realistic, e.g., in terms of implementation rate changes and levels of implementation (comparing the BMP coverage to the total land area available to the BMP). (refer to [Changes Made to Annual Progress Review Data](#) and [Lessons Learned](#) documents from 4/1/13 Watershed Technical Workgroup call).
 - b. Compare load outputs of the “20XX-20YY” MS scenario and the load outputs of “20YY” progress run scenario (refer to appendix A, p 1 of [July 2011 Milestones guide](#); slide 5 of [9/24/12 and 10/22 presentation to WQGIT](#); [Minutes Item #6 from 3/11/13 WQGIT call](#)).
 - c. Determine the degree to which programmatic commitments were met (refer to [July 2011 Milestones guide](#); [Minutes Item #6 from 3/11/13 WQGIT call](#)).
 - d. Provide feedback to jurisdictions to support modifications to future milestones that will ensure achievement of 2017 and 2025 WIP targets (refer to [“Getting It Done” section](#) of Chesapeake Bay TMDL website).
4. Additional EPA responsibilities
 - a. Evaluate progress in achievement of milestones and make available to the public via TMDL website (refer to [CBF Settlement Agreement Modification 10/4/11](#); [CBF Settlement Agreement Modification 5/3/11](#); [CBF Settlement Agreement](#)).
 - b. Implement federal actions, if needed (refer to [2009 expectations letter](#); [2009 Accountability Framework letter](#); [Section 7 of TMDL](#); [July 2011 Milestones guide](#)).

Comment [n2]: Direct link to this document will be provided ASAP.

Partnership Roles/Responsibilities

1. Provide input related to CBP watershed model and the MS and progress run scenarios (e.g., land use projections; delivery factors). (refer to slide 12 of [9/24/12 and 10/22/12 presentation to WQGIT](#); [Minutes Item #3 from 3/11/13 WQGIT call](#); [Attachment 6 of CBPO grant Guidance](#)).
2. Provide input related to jurisdictional and EPA roles/responsibilities, understanding that input may or may not result in changes (for examples, refer to summaries of [12/12/12](#) and [11/5/12](#) MSWG calls).
3. If Chesapeake Executive Council (EC) members request information related to milestone commitments and/or results, develop consistent format for sharing the information at EC meetings. (e.g., [2012-2013 Milestone Commitments](#))