**Enhance Partnering, Leadership, and Management GIT Work Plan**

*November 2015*

**Mission Statement:** Continually improve the leadership and management of the CBP and assist watershed partners and stakeholders in building their capacity to become environmental leaders in their community.

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| **Work Theme** | **Key Action** | **Lead** | **Timeline** | **Status** | **Other Participants** |
| Strategy/Adaptive Management | A small workgroup will convene to develop a strategy management system | Greg Allen |  |  | Greg Barranco, Doreen Vetter, STAC representative |
| Governance of the Partnership | Ensure that GITs develop membership criteria and present to MB, per the 2015 Governance Document update. |  | November 2015 |  |  |
| Collect suggested revisions and updates to the Governance Document. These suggestions are kept for annual review and revision of Governance document. | Carin Bisland and Samantha Watterson | July 2015-January 2016 | In progress | Any Partnership stakeholder may offer a suggested revision. |
| Governance Document Action Team convenes to review suggested revisions | Governance Document Action Team (Carin Bisland, Greg Allen, etc.) | January 2016 |  |  |
| GIT 6 Membership | EPA Bay staff to draft initial GIT 6 guidance. Discuss at GIT 6 meeting. Reach consensus on who else might be invited to join GIT 6. | Carin Bisland | November 2015-February 2016. | Discusses initially at November GIT 6 meeting. | All GIT’s |
| GIT 6 presents updated mission statement and criteria for membership, per Governance Document protocols |  |  |  |  |
| Local Leadership Development | Andrew Fellows, College Park, MD and EFC agrees to Chair LL work group. Develop initial draft of LL work plan by November 2, 2015. Second draft by mid December 2015. Final version due early April 2016. | Reggie Parrish | September 2015-April 2016 | In Progress. Next LL work group meeting on November 3. | LL stakeholders |
| Facilitation of GIT Funding | Oversee CBT’s RFP process for FY15 GIT Funding. | Greg Allen | November 2015-March 2016 | In Progress | Advisory Committees |
| Solicit feedback from GITs on FY15 process | Samantha Watterson | November 2015 |  |  |
| Discussion point at next GIT Chair meeting. Create workgroup among GIT Chairs and staff to enhance process. |  |  |  |  |
| Go to MB for feedback and approval. |  |  |  |  |
| Performance Evaluation of the Partnership | Workgroup formed. Will meet to discuss foundation and operational framework. | Greg Allen | December 2015-June 2016 | To begin in December 2015 | MB and PSC |
| Cross-GIT Collaboration | GIT 6 Chair is hosting routine GIT Chair meetings. Utilizing EPA, Region 3 staff to assist dialogue on cross-GIT approaches. Conference call held October 30 which resulted in agreement on a “tiered approach.” Utilize multiple cross-GIT decision frame work. Waiting on cross-GIT staff to begin work. | Mike Foreman | September 2015-April 2016 | In progress. Coordinators and staffers developing Tiered Approach to evaluating commonalities and shared outcomes | GIT Chairs, EPA Bay Staff, Coordinators and Staffers, EPA Region 3 staff |
| Outside of Work Themes | | | | | |
| Bay IT Participation Improvements | In working discussions with Bay Program IT staff. Reviewing options including **Skype for Business**. Will adopt new approaches for upcoming GIT 6 meeting and then advance to wider audience. | Megan?, Bay staff and Samantha Watterson | Ongoing | In Progress | EPA Region 3 IT staff |
| Advisory Committee Review | GIT Chairs desire improvement in the manner in which Advisory Committees operate within the program. Discussion on how to approach this issue to be held at next GIT Chair meeting. | Mike Foreman, Jessica Blackburn and Mary Gattis | December 2015 or January 2016 | Not initiated yet | Pertinent Bay and Advisory Committee staff |