

Activity	Date	Lead	Status
<b>Reaching 2025 Check-In:</b> Meeting Outcome: Approval of general document outline	March 20, 2023	Sean	Complete
<b>Management Board:</b> MB update on reaching 2025	March 22, 2023	Sean	Complete
<b>Reaching 2025 Check-In:</b> Outcomes from meeting: Approve draft timeline and outcome attainability template	April 5, 2023	Sean/Katheryn	
<b>Reaching 2025 Check-In:</b> Meeting Outcome: Brainstorm what should be in the Bay TMDL/water quality section of the report.	April 21, 2023	Rachel/Katheryn	
<b>Drafting Team:</b> Prepare templates and send out for SME review/approval	April 21, 2023	Rachel/Katheryn	
<b>Reaching 2025 Check-In</b> Meeting Outcome: Brainstorm what should be in the climate/DEIJ portion of the report and how that impacts wetlands and forest buffers.	Week of April 24 <sup>th</sup> (Meeting TBD)	Rachel/Katheryn	
Reaching 2025 Check-In: Brainstorm what should be in the science and monitoring section	May 5 <sup>th</sup> , 2023	Rachel/Katheryn	
Biennial SRS meeting	May 11-12, 2023		
<b>Drafting Team:</b> Templates due back from SMEs	May 19, 2023	SMEs	
<b>Drafting Team:</b> Consolidate feedback from biennial SRS meeting	May 19, 2023	Katheryn	
<b>Reaching 2025 Check-In:</b> Meeting Outcome: Review feedback from biennial meeting and approve report review schedule. Begin discussing recommendations.	Week of May 22 <sup>nd</sup> (Meeting TBD)	Katheryn	
<b>Drafting Team:</b> Finalize outcome templates	May 26, 2023	Rachel	
<b>Reaching 2025 Check-In:</b> Meeting Outcome: Review feedback from biennial meeting and approve report review schedule. Begin discussing recommendations.	Week of May 22 <sup>nd</sup> (Meeting TBD)	Katheryn	
<b>Reaching 2025 Check-In:</b> Meeting Outcome: Finalize recommendations.	Week of May 29 <sup>th</sup> (Meeting TBD)	Rachel/Katheryn/Sean	
<b>Drafting Team:</b> Draft report	May 29—June 21, 2023	Rachel/Katheryn	
<b>Drafting Team:</b> Draft Management Board presentation due to Greg/Garrett	June 8, 2023		
<b>Management Board:</b>	June 22, 2023	Sean	

Presentation to Management Board outlining what's in the report and sharing high-level recommendations.			
<b>Management Board:</b> Send full report to Management Board for their review	June 23, 2023	Garrett	
<b>Management Board:</b> Comments due back from Management Board	July 7, 2023		
<b>Reaching 2025 Check-In:</b> Outcome: Review and address Management Board comments	Week of July 10	Sean/Rachel/Katheryn	
<b>Management Board:</b> Final approval from Management Board on report and recommendations	July 13, 2023	Sean	
<b>Drafting Team:</b> Principals' Staff Committee presentation due to Garrett/Greg	2 weeks before July 2023 meeting		
<b>Principals' Staff Committee:</b> Presentation to Principals' Staff Committee outlining what's in the report and sharing high-level recommendations	July 2023 PSC meeting	Sean	
<b>Principals' Staff Committee:</b> Full report sent to Principals' Staff Committee for review	Day after July 2023 PSC meeting	Garrett	
<b>Principals' Staff Committee:</b> Comments due back from Principals' Staff Committee	NLT than mid-August		
<b>Public Review:</b> Open up final report and recommendations for public comment	Mid-July to Mid-August (30 days)		
<b>Reaching 2025 Check-In:</b> Outcome: Review and address Public/Principals' Staff Committee comments	Mid-August to Early September	Sean/Rachel/Katheryn	
<b>Principals' Staff Committee:</b> Final PSC approval of report and recommendations	September 26, 2023	Sean	
<b>Executive Council</b> Final report and presentation posted to EC briefing book page	September 27, 2023	Marisa	
<b>Executive Council</b> Presentation to EC at annual meeting	October 2023		