# Status and Trends Workplan

Updated: January 2023

# Workgroup Mission

1. Ensure the integrity of the Indicators Framework by focusing the development and use of information in the CBP with the principles described in the Framework.
2. Foster cross-outcome collaboration among the Goal Implementation Teams (GITs) on identified information needed to track progress toward and adaptively manage achievement of goals and outcomes.
3. Staff the indicators management process.

Key Actions

*\*Note: Items with an asterisk indicate that taking the action is contingent upon group discussion and consensus that determines the action would be helpful or necessary.*

To the extent possible, meeting agendas will be organized around specific issues or stories and designed to foster cross-outcome collaboration.

Priorities of Workgroup, in order agreed upon by STAR in February 2021:

1. Indicator Development: Streamlining the process through information sharing

2. Updating Indicators to Chesapeake Progress

3. Factor Influencing Indicators

4. Involvement in SRS and SSRF process as liaisons

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| *Action Number* | *Action* | *Priority Item* | *Mission Area* | *Lead* | *Checkpoints/ Markers of Success* | *Status*  Green = completed  yellow = progress made  blank = not yet addressed | Timeframe for Completion |
| 1 | Maintain accessibility of indicator process materials for outcome representatives | 1 | A | Katheryn Barnhart | Quarterly check-in with outcome leads to ensure communication needs related to indicator processes are being met, including the publication of these materials on the Status and Trends page |  | Ongoing |
| 2 | Identify indicators of priority for development, identify needs for developing them, and work to address these needs by 2025 | 1 | C | Katheryn Barnhart and Doug Bell, Breck Sullivan, Doreen Vetter, with GIT coordinators and staffers |  |  | End of 2023 |
|  | Identify priority outcomes for tracking with indicators based upon 2025 small group discussions and SRS Biennial Meeting |  |  | Katheryn Barnhart | * Presentation to/with 2025 small group in February 2023 * Lead conversation at 2023 SRS Biennial Meeting |  | February 2023, May 2023 |
|  | Identify indicator needs from SSRF database |  |  | Breck Sullivan | Creation of document with identified indicators needs, sorted by outcome |  | February 2023 |
|  | Identify where indicator needs are not already represented |  |  | Katheryn Barnhart, GIT coordinators | STWG discussion with coordinators. Use materials from Breck and ask coordinators to “fill in the blanks” for where needs are not already identified, including what type of work would be required to address needs |  | March 2023 |
|  | Develop recommendations for how to address indicator needs based upon the suggested work needed to fill gaps |  |  | Katheryn Barnhart, Doreen Vetter | Individual coordination resulting in a living document of indicator needs and recommended work/funding opportunities to address them |  | April 2023 |
| 3 | Utilizing indicator resource needs document from 2, work to address needs of indicators not already identified as “priority” | 1 | C | Katheryn Barnhart, Doug Bell | * Semi-annual report outs to the workgroup on progress made to move outcomes into the “progress tracked” bucket of outcome attainability * Quarterly meetings with outcome representatives working toward indicator development to share barriers to success/successes |  | Ongoing through 2023 with goal to complete all by 2025 |
| 4 | Relate current outcome indicators as influencing factors for one another | 3 | A,B | Katheryn Barnhart, Susanna Pretzer, Doreen Vetter, STAR leadership | * Add influencing factors to indicators dashboard as they are established and identify group with sphere of influence over influencing factor indicator | *POCs are working with outcome representatives individually to identify top influencing factor indicators to incorporate in updates to outcome pages on ChesapeakeProgress. Blue Crab Management -> Abundance as prototype* | Ongoing |
|  | Work with STAR to complete comprehensive list of priority influencing factor indicators that are already measured at CBP | 3 | A,B | Katheryn Barnhart, STAR Leadership | * Bringing in outcome leads, go to STAR to identify priority influencing factors for reporting outcome attainability. Note existing indicators |  | July 2023 |
| 5 | Formulate Prioritized List of Needed Indicators of Factors Influencing Our Work | 3 | A,B | Katheryn Barnhart and STAR Leadership | Bringing in outcome leads, go to STAR with list of desired influencing factors for reporting and identify priority influencing factors for reporting outcome attainability that need development |  | Fall 2023 |
|  | Develop prioritization plan or criteria to be applied to a to-be-created list of factors influencing indicator needs.   * Criteria to consider include (a) whether data gathering is possible and (b) whether it would support adaptive management |  |  |  |  |  |  |
|  | Compare “critical” factors among themselves and to “common” factors - what are the overlaps? |  |  |  |  |  |  |
|  | Based on these overlaps, work with   * GITs and STAR to identify needed factors influencing indicators * GIS team to identify available data for threat or stressor factors |  |  |  |  |  |  |
|  | Update and refine prioritized list of current and needed factors influencing indicators |  |  |  |  |  |  |
| 6 | Work with GITs, ChesapeakeStat Team and Communications Team to ensure progress is being tracked toward non-measurable parts of outcomes through the biennial Strategy Review System process. | 4 | C | Katheryn Barnhart, Doreen Vetter, Susanna Pretzer | * Ahead of every QPM, work internally to update outlook and recent progress sections of outcome pages on ChesapeakeProgress, then confirm language following QPM * Communicate process with outcome leads to keep them informed on how to apply work to SRS process | Drafted SOPs have been incorporated in updates of last few cohorts of 2022 and will continue into next SRS cycle | Ongoing |
| 7 | Development of Indicator Update SOPs for each indicator | 2 | C | Katheryn Barnhart | Indicators Coordinator work with each outcome representative and data provider as indicator updates occur to fill out SOPs, creating a shared folder of all SOPs |  | Ongoing |
| 8 | Revisit outcome attainability buckets for 2023 SRS Biennial Meeting | 1-4 |  | Kristin Saunders and Katheryn Barnhart | Presentation or incorporation into agenda for 2023 Biennial depending on SRS discussions |  | May 2023 |
| 9 | Assist the Partnership’s Communication office in preparing to publish the Bay Barometer |  | C | Rachel Felver/Jake Solyst, Outcome leads | QA/QC of Bay Barometer release in Fall 2023 |  | Fall 2023 |
| 10 | Continue to manage communication of outcome attainability on CP to reflect ongoing conversations |  | All | Susanna Pretzer, Doreen Vetter, and Katheryn Barnhart | Implement results of SRS Biennial discussion into presentation of outcome attainability on ChesapeakeProgress |  | June 2023 |