



Toxic Contaminants Workgroup
Kick-Off Meeting
USGS Baltimore Office Conference Room

November 5, 2014
10:00 a.m. – 3:00 p.m.

Conference Line: (866) 299-3188

Conference Code: (410) 267-5731

Web Access: <https://epa.connectsolutions.com/tcw/>

Agenda

I. Welcome, Introductions (10:00 a.m. – 10:10 a.m.)

Greg Allen (EPA)

- TCW Member Introductions

Materials:

I.a. - TCW Member Directory

II. Overview of Toxic Contaminants Goal, Outcomes, and Management Strategy Process

Scott Phillips (USGS) and Greg Allen (10:10 a.m. – 11:15 a.m.)

- Review of the Toxic Contaminants Goal and Outcomes in the 2014 Chesapeake Bay Watershed Agreement
- Discussion of the Management Strategy Structure
- Discussion of the timeline for Management Strategy development

Materials:

II.a. - 2014 Chesapeake Bay Watershed Agreement Overview

II.b. - Power Point Slides:

- Toxic Contaminants Goal and Outcomes
- Summary of the findings from the Toxic Contaminants Summary Report 2012
- Conceptual Framework for the Toxic Contaminants Outcomes

II.c. - [Toxic Contaminants Summary Report 2012](#)

II.d. - Key elements of Management Strategies

II.e. - MS development timeline

III. Coffee Break (11:15 a.m. – 11:30 a.m.)

IV. Breakout Discussions for Each Outcome (11:30 a.m. – 12:45 p.m.)

Scott Phillips Research Outcome Facilitator; Greg Allen Policy and Prevention Outcome Facilitator

Breakout groups will discuss and provide input on management strategies

- Brainstorming MS content
- Identify necessary participants, information, and input for future sessions

Materials:

- IV. a. - STAC Suggested Factors Influencing Outcome Achievement
- IV. b. – Research Management Strategy Worksheet
- IV. c. – Policy and Prevention Management Strategy Worksheet

****Research Group conference line: (866) 299-3188, Code: (410) 267-5731****

Web Access: <https://epa.connectsolutions.com/tcw/>

****Policy and Prevention Group conference line: (866) 299-3188; Code: (267) 985-6222****

Web Access: <https://epa.connectsolutions.com/policyandprevention/>

V. Lunch (12:45 p.m. - 1:15 p.m.)

Lunch on your own. There are several sandwich shops and eateries nearby.

VI. Wrap-up Breakout Discussions (1:15 p.m. – 1:45 p.m.)

VII. Reports from Break-Out Discussions (1:45 p.m. – 2:30 p.m.)

Volunteers

Summarize information that is available to start populating the management strategy and additional information and input from stakeholders and experts that will be needed to complete

Materials:

- VII.a. - Session notes

VIII. Strategy Development Process and General TCW Planning (2:30 p.m. - 3:00 p.m.)

Greg Allen

- Discuss next steps
- Identify writers and reviewers?
- One team to address each outcome?
- Decide on frequency, objectives, and structure of future meetings
- Clarify action items to advance strategy development