### **Quarterly Progress Meeting**

*To be prepared by an Outcome’s lead GIT in advance of its Quarterly Progress Meeting*

### Step 1: Summarize your outcome.

**Outcome:**

Continually increase urban tree canopy capacity to provide air quality, water quality and habitat benefits throughout the watershed. Expand urban tree canopy by 2,400 acres by 2025.

**Lead and Supporting Goal Implementation Teams (GITs):**

Water Quality GIT, habitat and stewardship

**Participating Partners:**

* USDA Forest Service
* Delaware Forest Service
* Delaware Natural Resources and Environmental Control
* DC DOT Urban Forestry Division
* DC Department of Energy and Environment
* Maryland DNR Forest Service
* New York State Department of Environmental Conservation Division of Lands and Forests
* Pennsylvania Department of Conservation and Natural Resources Bureau of Forestry
* Virginia Department of Forestry
* West Virginia Department of Environmental Protection
* West Virginia Division of Forestry
* Cacapon Institute
* Alliance for the Chesapeake Bay
* Chesapeake Bay Commission
* National Park Service
* US Department of Defense
* US Environmental Protection Agency
* US Geological Survey

**Progress:**

Insert a brief summary of your progress toward the Outcome. Indicate whether we are on track to achieve the Outcome, based on your expected trajectory or response. If appropriate, your summary can include text, chart(s) and/or map(s) from ChesapeakeProgress.com and/or be communicated through an adapted version of the graphic below.

### Step 2: Explain the logic behind your work toward an Outcome (see Logic Table).

### Step 3: Craft a compelling narrative.

*What are our assumptions?*

1. What original assumptions did we make in our Management Strategy that we felt were important to our success?
   1. What “Factors Influencing Success” were originally identified in your Management Strategy?

* Funding/partnerships (1st highest influencing factor)
  + State Funding
  + Local Funding
  + Private/foundation/other funding
* Policies/ordinances (2nd highest influencing factor)
  + State policies/regulation
  + Local policies/ordinance
  + TMDL/stormwater program priorities
* Key drivers of canopy loss (3rd highest influencing factor)
  + Development, storms, pests/diseases, utility-related clearings, homeowner/property removals, natural mortality, poor maintenance and site condition moralities, and deer browse
* Knowledge/technical capacity (4th highest influencing factor)
  + Of local governments
  + Of nonprofit/volunteers/partner groups
  + Of private sector
* Community outreach and education (5th highest influencing factor)
  + State or CB-wide outreach campaigns
  + Locally driven outreach campaigns
  1. What programmatic gaps that fail to address those factors did you originally identify in your Management Strategy?
* Assessment and Planning Gaps
  + Limited examples/data on communities using UTC data and goals to make progress on the ground
  + Less than a third of assessed localities have developed implementation plans
  + Green infrastructure plans are lacking in most counties to provide protections for the remaining natural resources
* Tree Canopy Protection Gaps
  + Lack of data on tree canopy loss and effectiveness/scope of local policies in place
  + Health of the urban forest needs more attention, e.g. managing threats such as invasive species, impact of pollutants on trees (exhaust, salt), and climate change impacts
  + Need to assess and strengthen as needed local and/or state policy tools available to protect canopy (e.g. in development/ stormwater related permitting)
  + TMDL framework credits tree planting but not protection of canopy
  + Need for more protective policies for riparian forest buffers in urban/suburban areas
* Tree Planting Gaps
  + Most local programs cite inadequate funding/staffing to achieve UTC goals
  + State funding programs generally not robust enough to meet local needs
  + Lack of data on local tree planting accomplishments and funding mechanisms
  + Most tree planting opportunity is on private land but there are few incentive programs to promote private planting
  + Tree planting has not been well integrated into TMDL/WIP/stormwater goals
  + Limited programs available to support riparian forest buffer plantings in non-agricultural areas
* Tree Survival/Maintenance Gaps
  + Lack of proper maintenance results in short life spans
  + Major lack of funding for tree maintenance/survival by local governments and nonprofit partners
  + Need to develop and use common standards/best practices for tree planting and maintenance to enhance survival
* Community Engagement/Outreach Gaps
  + Local government and community buy-in often cited as major challenge (and opportunity) for meeting UTC goals
  + Lack of robust, targeted outreach/ education resources and tools and mechanisms for assisting network of local practitioners
* Tracking Progress Gaps
  + Tree Planting – need to develop a tracking support system for tree planting that can capture state/local/NGO data; meets BMP verification/quality control standards; and feeds good data into the Chesapeake Bay Model/TMDL accounting
  + Tree Canopy – no Bay-wide high resolution UTC dataset currently in place, but CB partners are currently pursuing it
  1. What were the “Management Approaches” you chose to include in your Management Strategy and Two-Year Work Plan in order to address those gaps?
* Bolster Funding and Partnerships
* Strengthen Policy and Ordinance
* Increase Technical Capacity and Knowledge
* Expand Community Outreach and Education

*Are we doing what we said we would do?*

1. Are you on track to achieve your Outcome by the identified date?
   1. What is your target? What does this target represent (e.g., the achievement we believed could be made within a particular timeframe; the achievement we believed would be necessary for an Outcome’s intent to be satisfied; etc.)?

* **Overall target of 2,400 acres of new urban/community tree canopy by 2025**
  + DE – 5 acres annually; 60 acres by 2025
  + DC – 40 acres annually; 480 acres by 2025
  + MD – 45 acres annually; 540 acres by 2025
  + NY – 5 acres annually; 60 acres by 2025
  + PA – 60 acres annually; 720 acres by 2025
  + VA – 40 acres annually; 480 acres by 2025
  + WV – 10 acres annually; 120 acres by 2025
  1. What is your anticipated deadline? What is your anticipated trajectory?
* 2025; 205 acres annually
  1. What actual progress has been made thus far?
  2. What could explain any existing gap(s) between your actual progress and anticipated trajectory?

1. Which of your management actions have been the most critical to your progress thus far? Why? Indicate which influencing factors these actions were meant to manage.
2. Which of your management actions will be the most critical to your progress in the future? Why? What barriers must be removed—and how, and by whom—to allow these actions to be taken? Indicate which influencing factors these actions will be meant to manage.

*Are our actions having the expected effect?*

1. What scientific, fiscal, or policy-related developments or lessons learned (if any) have changed your logic or assumptions (e.g., your recommended measure of progress; the factors you believe influence your ability to succeed; or the management actions you recommend taking) about your Outcome?

*How should we adapt?*

1. What (if anything) would you recommend changing about your management approach at this time? Will these changes lead you to add, edit, or remove content in your Work Plan? Explain.
2. What opportunities exist to collaborate across GITs? Can we target conservation or restoration work to yield co-benefits that would address multiple factors or support multiple actions across Outcomes?
3. What is needed from the Management Board to continue or accelerate your progress? Multiple requests for action, support or assistance from the Management Board should be prioritized, where possible, and all requests should be “traceable” to the factors influencing progress toward your Outcome. Because a limited number of agencies and organizations are represented in the Management Board’s membership, we recommend naming those agencies and/or organizations that may play a key role in fulfilling your request for action, support, or assistance, in order to guide the Management Board in its work to contact, consult, or coordinate with partners.