



Watershed Technical Workgroup Meeting

January 8, 2026
10:00 AM-11:40 AM

Meeting Link: [Join the meeting via Microsoft Teams](#)
Meeting ID: 293 283 850 537 34 | **Passcode:** jw3xJ3G3
Call: +1 202-991-0477,,496427722# | **Conference ID:** 496 427 722#

[Visit the meeting webpage for meeting materials and additional information.](#)

This meeting may be recorded for internal use only to assure the accuracy of meeting notes. To turn on closed captioning, click on the three ellipses (More actions), then click on “Turn on live captions” (preview). To request accommodations, please contact Caroline Kleis (Kleis.Caroline@epa.gov).

Please read the following information carefully, as our meeting policies have changed:

- All meeting attendees' cameras and microphones will be muted at the start of the meeting.
- To request access to the microphone and camera, all meeting participants will be required to use the raised hand feature on Teams. Once access has been granted by the meeting organizer, you will then be allowed to unmute your mic and turn on your camera. Unless instructed otherwise, once a participant has microphone or camera access, they will have this permission for the remainder of the meeting.
- Access to chat will be provided as well. Should it be necessary, the Q&A feature on Teams will be utilized to field participant questions.

Compromised Meeting Plan: If the meeting's privacy is compromised, the meeting staffer and coordinator will send an email to all Members, alternates, staffers, coordinators, and interested parties. Within the email, you will find a new meeting link, instructions on sharing this information with external partners, and any necessary adjustments to the meeting schedule. Please do NOT share this information publicly or post it to the Chesapeakebay.net webpage.

Purpose: To inform the WTWG on nominations received for Vice Chair, Chair, and At-Large membership, Progress data storage policies, and to discuss the mapping to BMPs and load source groups and draft Phase 7 NEIEN Appendix.

Agenda

I. Introductions & Announcements (10:00- 10:10 AM)

- Please put your name and affiliation in the chat box for attendance purposes. Thank you!
- Approval of [December meeting minutes](#)

- Recap of December Feed Space Decisional Item
- CSS Harvested Forest Land Use- Jess Rigelman, J7 LLC/CBPO
- Verification Call Overview and Next Steps
- NRCS and Progress Schedule
- Other announcements?

Requested Action: Approval of December 2025 meeting minutes

Lead: Auston Smith, EPA

Materials: [December 2025 meeting minutes](#)

II. Update on Calls for Nominations for Chair/Vice Chair and At-Large (10:10-10:30 AM)

Auston Smith, EPA, will provide the group with the list of nominations for Chair/Vice Chair and At-Large membership for the WTWG for the next term. Nominees will be given the chance to introduce themselves. Please note that given that the Management Board will meet in early January, we will hold off on voting on the confirmation of nominees until after the January Management Board meeting. The group will be informed of next steps in the voting process for nomination approval, following the upcoming Management Board meeting.

Requested Action: Pre-Decisional

Lead: Auston Smith, EPA; Nominees for Vice Chair, Chair, and At-Large

Materials: Nominee bios

III. NEIEN/Progress Data Storage Policy (10:30-10:40 AM)

Given the accumulation of data storage from progress submissions, the Chesapeake Bay Program Office has put together suggested guidelines for NEIEN/progress data storage moving forward. Jess Rigelman will present these suggested guidelines for the WTWG's awareness and discussion.

Requested Action: Non-Decisional, Informational Only

Lead: Jess Rigelman, J7 LLC/CBPO

Materials: Presentation

IV. Follow-Up on Mapping to BMPs and Load Source Groups (10:40 – 11:10AM)

In November 2025, Jess Rigelman provided an overview of an initial proposal for how Phase 7 load sources will be mapped to BMPs and Load Source Groups. Following this meeting, the Agriculture Workgroup and Urban Stormwater Workgroups were asked to provide their feedback on the mappings for their respective sectors. Jess will provide an update on the feedback received so far.

Requested Action: Pre-Decisional

Lead: Jess Rigelman, J7 LLC/CBPO

Materials: Presentation, Matrix

V. Draft Phase 7 NEIEN Appendix (11:10-11:30 AM)

Taking the updated mappings of BMPs and Load Source Groups into account, Jess will present a draft Phase 7 NEIEN Appendix for WTWG review and discussion.

Requested Action: Non-Decisional, Informational Only

Lead: Jess Rigelman, J7 LLC/CBPO

Materials: Presentation, Draft Appendix

VI. Wrap-Up

Lead: Caroline Kleis, CRC

(11:30-11:40 AM)

VII. Adjourn

(11:40 AM)

Next Meeting: February 5th 2026, from 10:00AM-12:00PM