

August 10, 2017 Quarterly Progress Meeting Schedule		
Timeframe	Activity	Date
5 weeks prior to Quarterly Progress Review Meeting	GIT 6 (Small Group) meets with presenting GITs to address issues/questions.	July 6, 2017
3 weeks prior to Quarterly Progress Review Meeting	Outcome leads submit draft materials for GIT 6 to provide feedback in advance of STAR meeting: 1) Logic Table 2) Responses to question in the Guide 3) PowerPoint presentation	July 20, 2017
2 weeks prior to Quarterly Progress Review Meeting	Outcome leads present "dry runs" to STAR and SRS Small Group for review and feedback.	July 27, 2017
	Based on submissions, STAR discussion, and any subsequent refinement of materials, the Small Group prepares a "Consolidated Requests" document that presents all requests in one document and highlights requests that come from multiple Outcomes. (GIT 6 should work with Outcomes to refine similar asks into shared asks.)	July 27-31, 2017
	Management Board Coordinator or Staffer send following materials to Management Board: 1) Logic Table 2) Responses to questions in the Guide 3) PowerPoint presentations 4) Consolidated Requests document	July 31, 2017
Quarterly Progress Review Meeting (August 10, 2017)		
3 days after Quarterly Progress Meeting	Debrief meeting scheduled with presenting GITs	August 15, 2017
2 weeks after Quarterly Progress Meeting	GIT 6 further refines GIT requests and recommended actions if appropriate.	August 24, 2017
4 weeks prior to next Management Board meeting	Management Board coordinator or staffer send following materials are sent to Management Board: 1) Decisions made at Quarterly Progress Review Meeting 2) Refined Consolidated Requests document.	August 24, 2017
Next Management Board Meeting (September 21, 2017) – Follow up to requests and recommended actions presented at previous Quarterly Progress Meeting		
2 weeks after "Next Management Board" meeting	Send out to Management Board and GITs, a final summary of all decisions made at the two meetings.	October 5, 2017
90 days after "Next Management Board" meeting	GITs submit revised 2-Year Workplan and Strategies (if appropriate) based on decisions made. <i>*timeline revised at 7/13 MB meeting</i>	March 7, 2018

November 16, 2017 Quarterly Progress Meeting Schedule		
Timeframe	Activity	Date
5 weeks prior to Quarterly Progress Review Meeting	GIT 6 (Small Group) meets with presenting GITs to address issues/questions.	October 12, 2017
4 weeks prior to Quarterly Progress Review Meeting	Outcome leads submit draft materials for GIT 6 to provide feedback in advance of STAR meeting: 1) Logic Table 2) Responses to question in the Guide 3) PowerPoint presentation	October 19, 2017
3 weeks prior to Quarterly Progress Review Meeting	Outcome leads present "dry runs" to STAR and SRS Small Group for review and feedback.	October 26, 2017
	Based on submissions, STAR discussion, and any subsequent refinement of materials, the Small Group prepares a "Consolidated Requests" document that presents all requests in one document and highlights requests that come from multiple Outcomes. (GIT 6 should work with Outcomes to refine similar asks into shared asks.)	October 26-30, 2017
2 Weeks prior to Quarterly Progress Review Meeting	Management Board Coordinator or Staffer send following materials to Management Board: 1) Logic Table 2) Responses to questions in the Guide 3) PowerPoint presentations 4) Consolidated Requests document	October 30, 2017
Quarterly Progress Review Meeting (November 16, 2017)		
3 days after Quarterly Progress Meeting	Debrief meeting scheduled with presenting GITs	November 21, 2017
2 weeks after Quarterly Progress Meeting	GIT 6 further refines GIT requests and recommended actions if appropriate.	November 28, 2017
1 week prior to next Management Board meeting	Management Board coordinator or staffer send following materials are sent to Management Board: 1) Decisions made at Quarterly Progress Review Meeting 2) Refined Consolidated Requests document.	November 28, 2017
Next Management Board Meeting (December 7, 2017) – Follow up to requests and recommended actions presented at previous Quarterly Progress Meeting		
2 weeks after "Next Management Board" meeting	Send out to Management Board and GITs, a final summary of all decisions made at the two meetings.	December 21, 2017
90 days after "Next Management Board" meeting	GITs submit revised 2-Year Workplan and Strategies (if appropriate) based on decisions made.	March 7, 2018

February 8, 2018 Quarterly Progress Meeting Schedule		
Timeframe	Activity	Date
5 weeks prior to Quarterly Progress Review Meeting	GIT 6 (Small Group) meets with presenting GITs to address issues/questions.	January 4, 2018
3 weeks prior to Quarterly Progress Review Meeting	Outcome leads submit draft materials for GIT 6 to provide feedback in advance of STAR meeting: 1) Logic Table 2) Responses to question in the Guide 3) PowerPoint presentation	January 18, 2018
2 weeks prior to Quarterly Progress Review Meeting	Outcome leads present "dry runs" to STAR and SRS Small Group for review and feedback.	January 25, 2018
	Based on submissions, STAR discussion, and any subsequent refinement of materials, the Small Group prepares a "Consolidated Requests" document that presents all requests in one document and highlights requests that come from multiple Outcomes. (GIT 6 should work with Outcomes to refine similar asks into shared asks.)	January 25-29, 2017
	Management Board Coordinator or Staffer send following materials to Management Board: 1) Logic Table 2) Responses to questions in the Guide 3) PowerPoint presentations 4) Consolidated Requests document	January 29, 2018
Quarterly Progress Review Meeting (February 8, 2018)		
3 days after Quarterly Progress Meeting	Debrief meeting scheduled with presenting GITs	February 13, 2018
2 weeks after Quarterly Progress Meeting	GIT 6 further refines GIT requests and recommended actions if appropriate.	February 22, 2018
2 weeks prior to next Management Board meeting	Management Board coordinator or staffer send following materials are sent to Management Board: 1) Decisions made at Quarterly Progress Review Meeting 2) Refined Consolidated Requests document.	February 22, 2018
Next Management Board Meeting (March 8, 2018) – Follow up to requests and recommended actions presented at previous Quarterly Progress Meeting		
2 weeks after "Next Management Board" meeting	Send out to Management Board and GITs, a final summary of all decisions made at the two meetings.	March 22, 2018
90 days after "Next Management Board" meeting	GITs submit revised 2-Year Workplan and Strategies (if appropriate) based on decisions made.	June 6, 2018

