

Updated 06/10/2021

Chesapeake Bay Program
Enhance Partnering, Leadership and Management Goal Implementation Team
2021 DRAFT Work Plan

Vision Statement: To provide an innovative strategic framework necessary for the Chesapeake Bay Program partnership to be the watershed restoration leader by achieving the goals and outcomes of the Chesapeake Watershed Agreement.

Mission Statement: The Enhance Partnering, Leadership, and Management Goal Implementation Team assists in continuously improving the operations of the Chesapeake Bay Program partnership by providing guidance on governance and accountability; ensuring that adaptive management practices are in place and implemented; engaging, developing, and supporting local leaders; and advancing the efficient and transparent use of financial resources.

Work Plan Actions

Green - action is moving forward as planned Yellow - action has encountered minor obstacles

Red - action has not been taken or has encountered a serious barrier No Color - action has been completed

Action #	Description	Performance Target(s)	Responsible Party	Expected Timeline
Work Theme #1: Evaluation and Adaptive Management				
1.1	Strategy Review System	Plan, conduct and synthesize the outputs of a 2021 Biennial SRS Meeting.	SRS Small Group with input and assistance from GIT 6 Members, Management Board, STAR, STAC, GIT Chairs, Coordinators and Staffers.	Done!!!
		Implement improvements to the SRS Process in response to the Biennial Meeting. <ul style="list-style-type: none">List steps planned for follow-through		Ongoing
		Support Goal Teams and associated workgroups in preparation for, and follow-up from, Quarterly Progress Meetings, through adaptive management points of contact, check-in meetings with the SRS Planning Team, STAR "dry runs," and by tracking the actions and decisions made by Management Board at Quarterly Progress Meetings.		Ongoing

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1.2	Completing the Decision Framework			
1.3	Independent Evaluator			
Work Theme #2: Enhancing/Improving the Partnership's Functionality				
2.1	CBP Organizational Analysis (item "On Hold" pending input and approval by CBP Director).	Identify organizational elements (e.g. culture, structure, member satisfaction, performance, skills and competencies) for which data collection and analysis could improve organization effectiveness. Reconcile with objectives for improved assessment of performance and drivers for adaptation.	Greg Allen, Carl Hershner, Kirk Havens, Rachel Felver, Dave Goshorn, Carin Bisland	Ongoing
		Develop a draft "best practices" guide for checking the health of a workgroup.	TBD	TBD (check on with GIT)
		Align/coordinate (as much as possible) the calendars and timeframes of the 2-Year Milestones with the 2-Year SRS process.	TBD	TBD (check on with GIT)
		Draft and present a plan to MB to pursue data collection and analysis for priority organizational elements (2021=trust) and establishing performance thresholds.	Dave Goshorn	TBD (check on with GIT)
		Implement the plan.	GIT 6 members	TBD
2.2	Chesapeake Stat			
2.3	Local Leadership Workgroup	Continual completion of activities listed in the Local Leadership work plan.	Local Leadership Workgroup leadership and members	Ongoing
		Provide quarterly updates to GIT 6.	TBD	Ongoing
2.4	Budget & Finance Workgroup	Draft and implement 2021 work plan.	Budget & Finance Workgroup leadership and members	
		Provide quarterly updates to GIT 6.	Budget & Finance Workgroup leadership	Ongoing
2.5	GIT Funding	Form an advisory group and reassess the GIT Funding project selection process. Implement changes based on consensus of GIT Chairs. Document 2021 process in an expanded program manual.	Kristin Saunders, Greg Allen	Ongoing

Commented [MC1]: Need section on federally recognized tribes in the Watershed and DEU

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		Issue the 2021 GIT Funding manual and facilitate the entire process leading to project selection, competitive RFP and award of 2021 projects.	Greg Allen	Ongoing
Work Theme #3: GIT 6 Administration				
3.1	Governance Document	2021 Update	Governance Document Action Team	
		Maintain running log of suggested edits to current Governance Document.	GIT 6 Staffer	Ongoing
3.2	GIT 6 Membership			