

Updated: 02/17/22

Disclaimer: As with 2020 Progress, the finalization of 2021 Progress may be delayed due to unresolved issues surrounding the verification assessments. The schedule may need to be altered to accommodate the availability of jurisdictional representatives and/or to accommodate the delays mentioned above. The Bay Program Office Staff will attempt to stay on schedule and will update jurisdiction technical teams directly on progress. Updates on the schedule will be provided at the WTWG monthly meetings.

Update 11/5/2021: States received the NRCS aggregate dataset four days late due to USGS receiving the USDA dataset late. States are allowed a full month to review this data. For this reason, the final submission for nonpoint source BMP submissions has been pushed back to December 5th. In addition, all other key deadlines have been pushed back by the same amount of time. The December and January verification meetings and QAPP submission deadlines remain unchanged.

Update 01/06/2022: Dates highlighted in **green** have passed. Highlighted to show where we are in the schedule.

- 1) The final submission deadline for the **final progress run** is February 7th per the grant guidance. However, as with all other dates, this has been delayed **to February 11th** (the Friday of the same week).
- 2) The January 7th requested responses to the first progress evaluation documentation deadline has been **removed from the schedule** for the first evaluation due to data resubmissions and timing. A recap email of the December meetings has been sent to each state, but no further action is needed (unless follow up has been listed in **red** on the email). Documentation that will track communication between the states and the CBPO will be provided for the second and third evaluations/analyses.
- 3) The **QAPP edit deadline** of February 8th (from the grant guidance) has been delayed **to February 14th** to accommodate the USDA data delay. The Bay Office will aim to have the requested changes to states by January 14th.
4. The final progress evaluation documentation for the third evaluation (analysis conducted on the February 11th/final scenario run) provided by the CBPO to the jurisdictions has been shifted to **after all February meetings with jurisdictional teams have been conducted (to March 1st)**
5. The **formal verification letters sent to each jurisdiction from the Bay Office Director** has been **delayed to March 11th** to provide jurisdictions with sufficient time to react to the final meetings with the CBPO and the final progress evaluation documentation.

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Update 2/17/2021:

- 1) The summary document that summarizes the December, January, any outstanding follow up or questions provided to the states by February 18th.
- 2) The QAPP review requested clarification or edits provided to the jurisdictions by February 18th.
- 3) Jurisdiction responses to the summary document (Progress Evaluation – 2) and edits to the QAPP are due four and six weeks after the document and requested edits are provided to the jurisdictions respectively.
- 4) Jurisdictions notified of verification results on March 28th. (This data may be earlier depending on how quickly the responses are received and outstanding issues are resolved.)
- 5) Progress is finalized on April 8th. (Scheduled two weeks for higher level conversations, if needed).

Data submissions and descriptions due for:	
1) permitted forest harvest acres, 2) continually disturbed and permitted construction acres – including estimates of any unpermitted acres, 3) CAFO/AFO animal splits by county within the CB Watershed, 4) nutrient concentrations in manure for poultry and swine	August 31
Final requests for changes to the NEIEN Appendix due to the Watershed Technical Workgroup. The Watershed Technical Workgroup is responsible for approving the NEIEN Appendix and codes list by August 31 of the relevant model year.	August 31
Jurisdictions are encouraged to begin submitting their BMP implementation to NEIEN for the progress assessment. Ongoing review of submissions will occur between September and December, with the expectation that December 1 submissions are final.	September 1
Begin preparation of land use data, animal population data, etc.	September 1
Finalize NEIEN Appendix	September 1
NEIEN is available for Submissions	September 1
Updates to jurisdictions' BMP Verification Program Plans (i.e., Quality Assurance Project Plans (QAPPs)) due describing new data sources and changes to methods of tracking, reporting, and verification – that pertain to the data submitted for the 2021 Progress model assessment.	December 1
Final BMP submissions for the previous July 1 to June 30 data period due from jurisdictions for the 2021 Progress Phase 6 model assessment – both wastewater data and non-wastewater BMPs. (All BMP data except data delayed due to USDA aggregate dataset. In this case, nonpoint source data may be submitted on December 6th) Wastewater data for all states except VA, which includes the categories CSO, bio-solids, spray irrigation, large onsite systems, and rapid infiltration.	December 1

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Final BMP submissions for nonpoint source data that was delayed due to the USDA aggregate dataset	December 6 th
CAST input and output reports, including NEIEN validation reports, are made available by the CAST Team. Reach out to Jess Rigelman for NEIEN Validation reports as needed.	Within ~ a day of Dec. 6 submission
Progress Resubmission Reports and Reminder-1: Resubmissions of data are due each Friday at noon. Olivia Devereux will send out reminders. Once data is submitted, Jess Rigelman will run a draft progress scenario with the resubmitted data.	December 10
Calls with state technical leads-Round 1: The purpose of this conversation is to sort out potential errors, learn about new programs, and address flagged BMPs	December 13- December 17
Progress Evaluation-1 Completed by Bay Program Staff: The goal of the first progress evaluation is to flag potential errors in the data and identify higher than expected and lower than expected levels of BMP Implementation	December 20 th
Progress Resubmission Reports and Reminder-2	December 17
Progress Resubmission Reports and Reminder-3	December 24
Progress Resubmission Reports and Reminder-4	December 31
Progress Resubmission Reports and Reminder-5	January 7
Progress Resubmission Reports and Reminder-6	January 14
CBPO EPA provides any requested changes to the NPS and PS QAPPs to the jurisdictions	January 14
Calls with state technical leads-Round 2: The purpose of this conversation is to discuss significant load changes, levels of BMP Implementation, changes to BMP history and Reported Inspection and Implementation Dates	January 19 to January 28 th
Virginia Wastewater Data Due for period covering Jan 1, 2021-Dec 31, 2021	January 31
Final progress run information for progress available to jurisdictions – needed for outside reporting of progress on commitments and to keep results relevant. Any submissions past February 11th will be prompted by results from the verification assessment.	February 14 th

Commented [VNV1]: Clarification verbally provided at the January WTWG: The first summary/evaluation was the email sent out summarizing the discussion from the first meeting. The requirement/schedule item for states to respond to the first evaluation was removed in January. This decision was made because of staffing issues, holidays, and corrections needing to be made across datasets.

Clarification for February and moving forward: The Second evaluation document sent out in February documents the information collected thus far and questions CBPO has as follow up to the January meeting. The questions also resulted from the QAPP review and from an internal CBPO review, as the progress evaluations are meant to be a Bay Office effort. The final dataset was run on February 14th, and the contents of that final dataset vary at differing degree from the January and December datasets depending on the jurisdiction.

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Progress Evaluation-2: The purpose of the second evaluation is to provide states with a documented verification assessment. At this point, most data errors should be resolved, so the focus of the conversation will be on verification.	February 18 th
Optional Meeting: <i>If needed, a third verification call/meeting will be scheduled with those states that request a meeting to resolve outstanding issues and discuss the final progress submission and results of the final verification assessment (the February scenario run is the final progress submission). This meeting will dive into the primary BMPs of concern in each jurisdiction.</i>	February 21 to March 4 th
Documented State Responses to Second Verification Assessment provided to the Bay Program by the Jurisdiction	Four weeks from the day jurisdictions receive Summary Document – March 9 th – March 18 th
The Jurisdictional Representatives involved in the Verification Meetings are notified of the results of the progress evaluation and verification assessment: <i>As with 2020 Progress, the finalization of 2021 Progress may be delayed due to unresolved issues surrounding the verification assessments.</i>	March 28 th
Deadline to Address Outstanding Comments on the QAPPs: <i>It is expected that jurisdictions address all outstanding comments on their BMP Verification Program Plans from EPA. Addressing these comments and data problems should occur after submission of the BMP data and EPA's review of progress but by no later than February 8th of each year to ensure full credit of quality data. (Page 11 of Attachment 6 of the Grant Guidance.)</i>	6 weeks after jurisdictions received requests to edit or provide clarification on the QAPP from the Bay Program – March 22 nd - April 1 st
2021 Progress Finalized and Released on CAST – <i>As with 2020 Progress, the finalization of 2021 Progress may be delayed due to unresolved issues surrounding the verification assessments. We intend to make the progress scenarios available on CAST even if the RPI has not been released.</i>	April 8 th
QAPP Updates: Any outstanding verification issues after publication of progress scenario results should be addressed through updates to the QAPP prior to next year's progress and verification submission of QA/QC'd BMP and wastewater data at the beginning of December	December 1 (of next progress year)

Commented [VNV2]: In the original schedule, jurisdictions were given 7 days to respond.

Commented [VNV3]: As a reminder, data can be held at previous year's progress levels if it is found to be inaccurate, not reflective of the partnership approved methods, or not reflective of on the ground implementation. The purpose of the meetings and documents is to collect data and information to inform the decision to accept all BMP data submitted for annual Progress. The February meeting will focus on bringing the main concerns forward where applicable.

Commented [VNV4]: The intention is to provide a couple of weeks in between March 28th and April 8th for any high-level conversations to happen depending on the CBPO results of the progress evaluation and verification assessment.

Commented [VNV5]: At the WTWG in December, we discussed allowing a period of one month to make edits to the QAPP.