



## Beyond 2025 Steering Committee Meeting #1 - June 22, 2023: 10:00am - 3:00pm

### ACTION ITEMS

- **[COMPLETE]** The co-chairs will reach out to the Choose Clean Water Coalition and the Diversity Work Group to discuss the best mechanisms for their involvement.
  - *Co-chairs and others who identified their interest met with Choose Clean Water*
  - *Co-chairs are forming a recommendation for Management Board decision.*
- **[COMPLETE]** The co-chairs will confirm the governance procedures for the Steering Committee based on the Chesapeake Bay Program partnership's *Governance and Management Framework for the Chesapeake Bay Program*.
  - *The governance framework from the existing partnership governance document, which will serve as the framework for the Steering Committee, was sent to members with the agenda for the July 27 meeting.*
- CBPO and ERG will coordinate to develop a process for information sharing.
  - **[COMPLETE]** ERG will provide the Steering Committee with the information and documents they have already reviewed or plan to review.
    - *The list is referenced on the [Beyond 2025 homepage](#), in the "Related Links" section.*
  - **[ON-GOING]** The Steering Committee will provide additional information and documents as appropriate to fill data gaps.
- **[INCOMPLETE]** CBPO will release the Biennial meeting summary in advance of the next Steering Committee meeting.
  - *Awaiting final review of the report which will be shared by July 28.*
- **[COMPLETE]** ERG will prepare notes from this Steering Committee meeting, and CBPO will distribute the notes to the Steering Committee.
  - *Notes from the kick-off meeting (June22) were shared with the email release agenda and materials for the July 27 meeting.*
- **[COMPLETE]** ERG will develop a set of initial and draft topics and/or evaluation questions for discussion with CBPO. After discussing with CBPO, ERG will refine and CBPO will distribute in advance of the next meeting.
  - *Evaluation Questions and Focus Group Framework developed and shared. The July 27 meeting will give opportunities for influencing evaluation questions.*
- **[COMPLETE]** The CBPO and ERG will coordinate to provide the Steering Committee with guidance regarding how to prepare and share evaluation questions with ERG.
  - *"Logic for Refining Scope" PPT slide begins this process. Also request for background materials.*
  - *All suggested questions sent through co-chairs and/or EPA will continue to be shared with ERG.*
- **[INCOMPLETE]** The Steering Committee will reassess and refine the timeline for the review of findings and recommendations by the Management Board and Principals' Staff Committee (PSC), leading up to the 2024 Executive Council meeting.
  - *The timeline will be a guiding and working document. A new proposed timeline will be shared at the July 27 meeting.*
- **[COMPLETE]** The Steering Committee members will consider approaches for improving public dialogue in preparation for the next Steering Committee meeting.
  - *Chairs are collecting input on several actions to take to create a robust public interaction and dialogue throughout the Beyond 2025 process.*