



Watershed Technical Workgroup Meeting

September 3rd, 2026
10:00 AM-12:00PM

Meeting Link: [Join the meeting via Microsoft Teams](#)
Meeting ID: 293 283 850 537 34 | **Passcode:** jw3xJ3G3
Call: +1 202-991-0477,,496427722# | **Conference ID:** 496 427 722#

[Visit the meeting webpage for meeting materials and additional information.](#)

This meeting may be recorded for internal use only to assure the accuracy of meeting notes. To turn on closed captioning, click on the three ellipses (More actions), then click on “Turn on live captions” (preview). To request accommodations, please contact Caroline Kleis (Kleis.Caroline@epa.gov).

Please read the following information carefully, as our meeting policies have changed:

- All meeting attendees' cameras and microphones will be muted at the start of the meeting.
- To request access to the microphone and camera, all meeting participants will be required to use the raised hand feature on Teams. Once access has been granted by the meeting organizer, you will then be allowed to unmute your mic and turn on your camera. Unless instructed otherwise, once a participant has microphone or camera access, they will have this permission for the remainder of the meeting.
- Access to chat will be provided as well. Should it be necessary, the Q&A feature on Teams will be utilized to field participant questions.

Compromised Meeting Plan: If the meeting's privacy is compromised, the meeting staffer and coordinator will send an email to all Members, alternates, staffers, coordinators, and interested parties. Within the email, you will find a new meeting link, instructions on sharing this information with external partners, and any necessary adjustments to the meeting schedule. Please do NOT share this information publicly or post it to the Chesapeakebay.net webpage.

Purpose: This is the monthly meeting of the Watershed Technical Workgroup. Agenda topics include relevant announcements, a continued discussion on voting membership structure and process, an update on the Expert Panel Protocol revisions, and an overview of an upcoming task to investigate the frequency of model updates.

Agenda

- I. Introductions & Announcements (10:00- 10:15 AM)**
- Please put your name and affiliation in the chat box for attendance purposes. Thank you!
 - Approval of the August WTWG Meeting Minutes- Sushanth Gupta, MWCOG

- Decommissioning of CBP NEIEN Node- Megan Thyng, EPA
 - The CBP NEIEN node will be decommissioned as of August 31st. All progress BMP submissions should be made via CAST.
 - The progress reporting portal on CAST now allows users to upload individual XMLs as well as a zip file containing many XMLs.
- EPA 2025 Assessment and Milestone Evaluation and Chesapeake Bay Program Partnership 2025 Progress Release Reminder- Auston Smith, EPA
- 2026 Progress Schedule- Auston Smith, EPA
- Phase 7 Model of Record Timing- Auston Smith, EPA
- TMDL Tracking and Reporting Contact Update on CAST- Auston Smith, EPA
- Other announcements?

Requested Action: Decisional- Approval of August 2026 Meeting Minutes

Lead: Sushanth Gupta, MWCOG & Auston Smith, EPA

Materials: [August 2026 Meeting Minutes](#); [Decommissioning of NEIEN Node FAQ Document](#)

II. Voting Membership Structure & Workgroup Processes (10:15-10:30 AM)

Auston Smith, EPA, will remind the group on the results from the email vote to solidify the path forward for filling the WTWG voting membership. Auston will also introduce nominees put forward in response to the subsequent call for nominations. Next steps will be noted to the group.

Requested Action: Informational

Lead: Auston Smith, EPA; WTWG Nominees

Materials: Presentation, [Call for Nominations](#), [Nominee Bios/CVs](#)

III. Update on Expert Panel Protocol Revisions (10:30- 10:50 AM)

Auston Smith, EPA, will provide the group with an update on the process to revise the Expert Panel Protocol. Initial considerations and adjustments will be shared with the group, and time will be made for members to provide their feedback. Auston will also overview next steps and future opportunities for WTWG members to provide feedback.

Requested Action: None- Informational

Lead: Auston Smith, EPA

Materials: Presentation

IV. Model Update Frequency (10:50- 11:10 AM)

At the August Clean Water Goal Team meeting, the Clean Water Goal Team tasked the Watershed Technical Workgroup with investigating considerations and developing options for the frequency of future model updates. The tentative timeline would be as follows: The WTWG would present options to the CWGT to consider at the November CWGT meeting and CWGT would seek consensus by December 2026.

Auston Smith, EPA, will inform the group of next steps for this Clean Water Goal Team request. Time will be made for initial discussions on model update frequency.

Requested Action: Informational

Lead: Auston Smith, EPA

Materials: [Model Update Frequency CWGT Presentation](#)

V. Wrap-Up

(11:10 AM-11:15 AM)

Lead: Caroline Kleis, CRC

VI. Adjourn

(11:15 AM)

Next Meeting: October 1, 2026, from 10:00AM-12:00PM