

**Actions from February 17, 2022 Stewardship Quarterly Progress Meeting**

Request	Agreed Partner action	Due date
<b>Diversity</b>		
Improve DEIJ considerations when making appointments to participate in the Bay Program <ul style="list-style-type: none"><li>Revise governance documents</li><li>Consider people from diverse backgrounds</li></ul>	<b>Action 1:</b> GIT 6 and Diversity Workgroup will meet to discuss proposed changes to governance document (see narrative analysis) and report progress back to the Management Board at the April 14 MB meeting.	<b>Action 1:</b> <ul style="list-style-type: none"><li>Present language changes to GIT 6 March 16</li><li>Materials Due Mar 31</li><li>Present at April 14 MB Meeting</li></ul>
Internal to CBP: Report demographic information of participants in the Bay Program from signatories to improve accuracy and reliability of current Diversity Indicator data. <ul style="list-style-type: none"><li>Encourage individual response to the survey</li><li>Each signatory agency provide data on the diversity of their representatives participating in the CBP<ul style="list-style-type: none"><li>Data collected by agency HR and sent to DWG coordinator by June 30 (annually)</li></ul></li><li></li></ul>	<b>Action 2:</b> Encourage individual response to the survey once approved by OMB <b>Action 3:</b> Diversity workgroup, Katherine Antos (DC), Wendy O’Sullivan (NPS), Jill Whitcomb (PA) and others will work offline to identify potential paths forward for possibly obtaining data on the government agencies’ diversity. <b>Action 4:</b> Language can be shared with jurisdictions to guide conversations with HR departments. This will be confirmed following the meeting.	<b>Action 2:</b> TBD. Depends on OMB <b>Action 3:</b> May <b>Action 4:</b> TBD depending on outcome of Action 3
External to CBP: Support Development of new tracking initiative <ul style="list-style-type: none"><li>Submit narrative responses annually</li><li>Report out semi-annually at MB meetings on efforts to address DEIJ</li></ul>	<b>Action 5:</b> Diversity Workgroup will provide template for Narrative Responses to the Management Board <b>Action 6:</b> Management Board will begin submitting annual narrative responses on June 30 <sup>th</sup> using template provided by Diversity Workgroup. <b>Action 7:</b> Management Board staff will reserve time for semi-annual reports on the Management Board work-plan in collaboration with the Diversity Workgroup	<b>Action 5:</b> Due one week prior to May MB <b>Action 6:</b> Narrative Responses due to Diversity Workgroup by June 30 (date subject to change) <b>Action 7:</b> Ongoing
<b>Stewardship</b>		

<p>Help Promote use of behavior change website.</p> <ul style="list-style-type: none"> <li>Encourage your agency staff to attend training and use the site/data</li> <li>Advise a mechanism for local government buy-in to 2022 data collection</li> </ul>	<p><b>Action 8:</b> MB Staff will schedule time at future MB meeting for Suzanne Etgen, Steve Raabe, Amy Handen and others to demonstrate behavior change website post launch. At this meeting, the Management Board will discuss how best to move forward on sub-asks. Local government LGAC representatives will be invited to this discussion.</p>	<p><b>Action 8:</b> April or May MB Meeting pending schedule availability</p>
<p>Direct staff to identify cross-Outcome opportunities to engage people in stewardship.</p> <ul style="list-style-type: none"> <li>Tree canopy/forest, riparian buffers, wetlands, streams, etc.</li> </ul>	<p><b>Action 9:</b> Britt Slattery will draft an email inviting partners to identify cross-outcome opportunities to engage people in stewardship in advance of the showcase for the new behavior change website.</p>	<p><b>Action 9:</b> TBD; April or May MB Meeting</p>
<p>Provide advice on changing the terminology used in the Stewardship goal and Outcome statement.</p>	<p>See Action 1</p>	
<p><b>Public Access</b></p>		
<p>Best practice: Encourage pairing public access site development with other projects taking place in your agencies (ex. stream restoration, park improvements, land acquisition).</p>		
<p>Continue public access site development work going on in your agency. Consider the use of the infrastructure funding to accelerate our progress.</p>		
<p>Explore solutions for the ongoing issue of maintenance in individual agencies.</p>	<p><b>Action 10:</b> Katherine Antos will prepare a presentation for the April Management Board Meeting to share a D.C. example of identifying creative solutions for public access maintenance funding. If creative solutions to address the challenge of public access maintenance funding exist in other states, the Management Board members are invited to share in March. After Katherine's presentation it will be determined if a follow-up meeting is necessary.</p>	<p><b>Action 10:</b></p> <ul style="list-style-type: none"> <li>Presentation: TBD, April or May Meeting</li> <li>Follow up discussion: TBD. May or June meeting if necessary.</li> </ul>

**Other Items****Phase 7 Timeline and Priorities**

- DECISION: The Management Board approved the Phase 7 schedule as outlined in the presentation provided in the meeting materials.

**2022 Communications Activities:**

- ACTION: This item was moved to the March 10 Management Board Meeting due to time constraints.

**Business Meeting:**

DECISION: The Management Board approved the installment of ED Dunne and Suzanne Trevena as WQGIT Chair and Vice Chair.