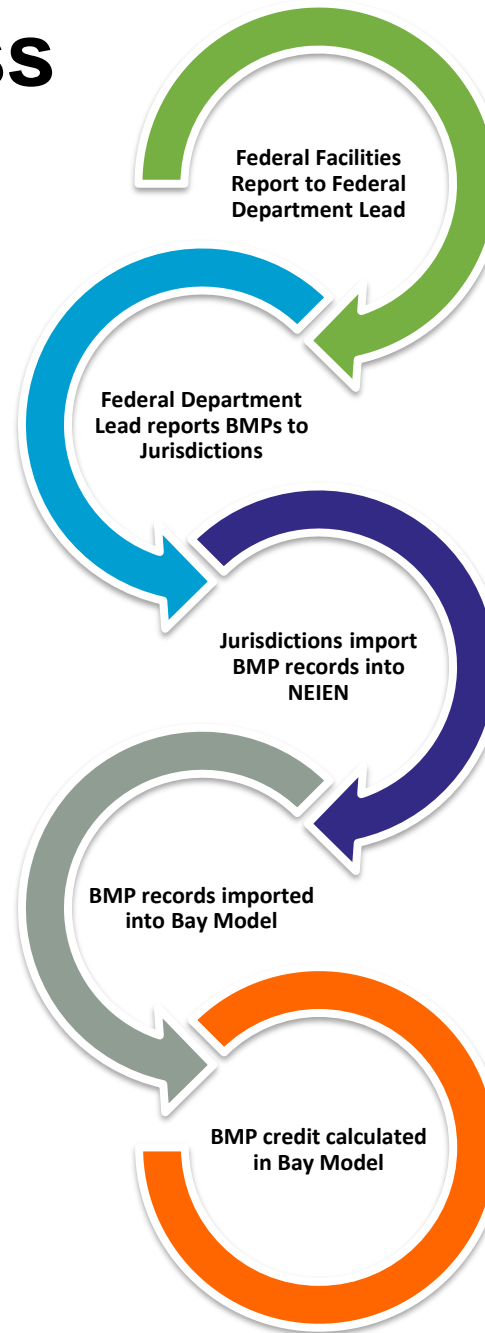


# Federal Facility Annual Progress Reporting Timeline and Resources

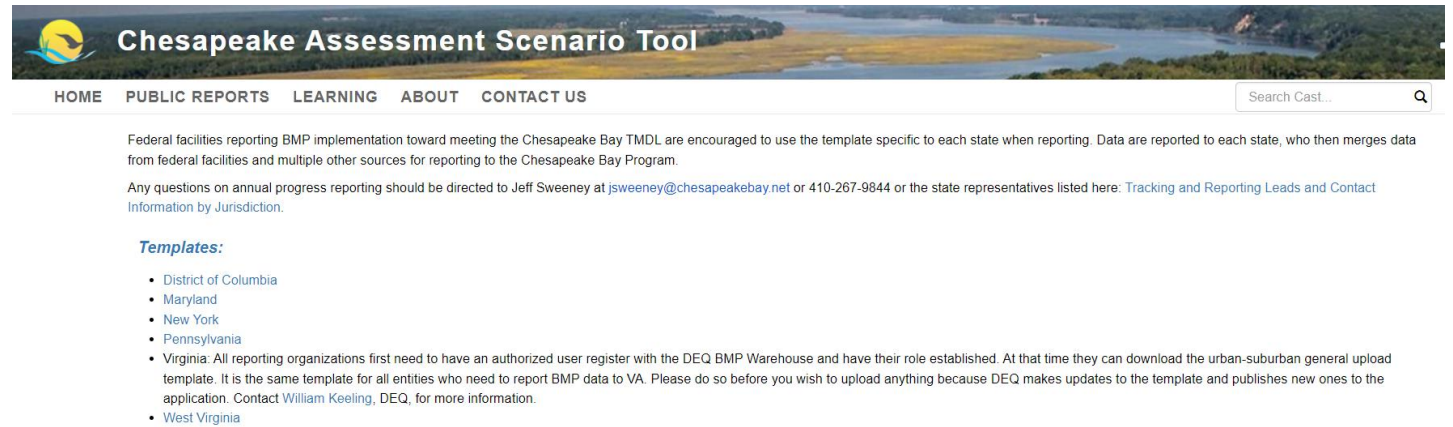
Federal Facility Workgroup Meeting  
May 10, 2022

# Reporting Process



# Federal Agency and Facilities Reporting Process

- EPA sends request in August to Federal Office Directors and FFWG members
- Requests BMP data be submitted to Jurisdictions
- Unique templates are provided by each Jurisdiction to report Progress
- CAST is used to report planned BMPs
- <https://cast.chesapeakebay.net/Documentation/federalFacilityInformation>



## Federal Facility User Guide for Frequently Asked Questions

This simple "How To" document will walk you through seven commonly-asked questions that can be used to determine what information is in the Phase 6 Chesapeake Watershed Model for your federal agency and help you build an effective and efficient implementation plan.

# Defining BMPs

## Historical BMPs

- Practices installed in the past and already reported
- Revisions and updates based on new information
- Verification of inspection and maintenance required to maintain credit
- Federal data submitted to Jurisdictions for update in NEIEN

## Progress BMPs

- Constructed, installed and functioning
- Jurisdiction specific reporting templates used
- Federal data submitted to Jurisdictions
- Reported in STATE fiscal year 07/01 through 6/30
- Jurisdictions enter data into NEIEN

# BMP Reporting Due Dates to Jurisdictions

Federal Facility  
Historical BMPs

- OCT 1 every year with updates

Federal Facility  
Progress BMPs

- OCT 1 every year

Jurisdiction  
Historical BMPs

- DEC 1 every year with updates

Jurisdiction  
Progress BMPs

- DEC 1 every year

# 2022 BMP Reporting Example

## Historical BMPs

- Updates to BMPs installed from 1984 to 6/30/2021

## Progress BMPs

- BMPs installed from 07/01/2021 through 6/30/2022

# 2022 BMP Reporting Resources

- In support of the 2022 Progress Report the FFWG is proposing a number of resources to help meet our responsibilities.
- These include:
  - Formal letter request from EPA in August for submissions
  - Calendar Holds from FFWG Coordinators to mark deadlines
  - Periodic reminders of submission deadlines – monthly and then bi-weekly as the deadlines approach
- Additional Resources could include:
  - Template submission training – could request of jurisdictions to provide for federal facilities
  - CAST Training – Plenty of webinars scheduled but could dive into how the Progress Data is used if helpful.

# 2022 BMP Reporting Resources

## . OTHER RESOURCES?

- If there could be something useful that would help support Federal Facility submission requirements, please email Sophie Waterman and the FFWG team with your suggestions.