

Federal Facilities Workgroup Minutes

Date: October 2, 2018

Time: 2:00 – 4:00PM

Call-in: 202-991-0477

Code: 283-2221

Adobe Connect Link: <http://epawebconferencing.acms.com/FFWG/>

Meeting Webpage: https://www.chesapeakebay.net/what/event/federal_facility_workgroup_conference_call_october_2_2018



Members in Attendance

Pauline Adams, USDA FS	Liz Dawson, FWS	Michael Khalamayzer, Army	Lauren Townley, NY
Greg Allen, EPA, <i>Coordinator</i>	Sarah Diebel, DoD, <i>Co-Chair</i>	Rachelle Knight, Navy	Peter Van Dyke, NASA
Alaina Armel, AECOM	Kevin Dubois, DOD	Jack Lady, Army	Katherine Wares, CRC, <i>Staffer</i>
Matthew Breitenother, USACE	Jim Edward, EPA	Elisa Ortiz, Army	Aaron Waters, DC DOEE
Catherine Broad, USDA	Dan Filer, NPS	Lisa Quiveors, DHS	Tim Klingenberg, USDA
Heather Cisar, USACE	Alana Hartman, WV	Jeff Sweeny, EPA	
James Davis-Martin, VDEQ, <i>Co-Chair</i>	Dana Jackson, USDA	Ted Tesler, PA DEP	

Agenda Item, Discussion Lead and Desired Outcome	Time	Materials, Notes, and Action Items
Introductions (Discussion Lead: Sarah Diebel)	2:00-2:05	<p>Summary of Action Items from September Meeting:</p> <ul style="list-style-type: none"> Sarah and Russ will work on a final draft of the new member training PowerPoint. Complete <ul style="list-style-type: none"> Katherine will post the final PPT to meeting page. Members should let Sarah and Russ know if they have any comments. Complete Greg will work with the modelling team to help with modeling and planning tools information. Complete Determine what and how federal facility information will be housed on CAST. In Progress FFWG staff will edit the template: hide the DOD facility names field, note cost information field is not mandatory (white instead of gold), and delete list of facilities on the reference sheet. Complete <ul style="list-style-type: none"> Katherine will work with Olivia to put the new templates on CAST. In Progress

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		<ul style="list-style-type: none"> The Protocol Action Team will have a couple more meetings to continue working on the Protocol. A graphic could be used to clarify terminology/taxonomy and progress assessment. In Progress Continue reviewing “Information to Support Phase III WIPs” in the Expectations document. In Progress Sarah agreed to share a BMP crediting report methodology and overview with the FFWG. Complete
Federal Leaders Meeting (Discussion Lead: Greg Allen) <ul style="list-style-type: none"> There will be a 3-hour meeting in November for federal agency senior members, PSC staff level. 	2:05-2:20	<ul style="list-style-type: none"> <u>Meeting Minutes</u> <ul style="list-style-type: none"> The Federal Leaders Meeting will likely be on November 21st 1pm-4pm The EPA regional administrator asks agencies to invite PSC level representatives that can make decisions for your agency, but others can attend. Let Jim Edwards know if you bring additional senior representatives or FLCDs from your agency, in addition to the PSC member. The agenda will include a discussion on federal issues, a discussion on local planning goals, and a discussion on state issues brought up at the October 12th PSC meeting. A draft agenda will be sent to the FFWG and the FOD tomorrow, October 3rd.
EPA Expectations for Federal Facilities in Supporting Jurisdictions’ Phase 3 WIPs (Discussion Lead: Greg Allen) <ul style="list-style-type: none"> Working Meeting – review list of “Information to Support Phase III WIPs” to determine (1) if information is accessible, (2) if it is critical to planning BMPs, WIPs, and planning goals, (3) does it need to be shared, and (4) is CAST the place? 	2:20-3:55	<ul style="list-style-type: none"> <u>Meeting Minutes</u> <ul style="list-style-type: none"> FFWG members worked to fill out the excel spreadsheet of “Information to Support Phase III WIPs” Climate change should be added in the other information section of the Expectations document.
Update, Wrap-up, Next Meeting (Discussion Lead: Sarah Diebel)	3:55-4:00	<ul style="list-style-type: none"> James posted Virginia’s draft local area planning goals to the webpage. Federal agencies should review the document. <u>Looking Ahead</u> <ul style="list-style-type: none"> 2018 Reporting Templates and Data Call Federal Planning Goals and Protocol Additional capacity on CAST

Agenda Item, Discussion Lead and Desired Outcome	Time	Materials, Notes, and Action Items
		<ul style="list-style-type: none"> ○ Getting Local Area Planning Goals to federal agencies ○ Jurisdiction electronic reporting MS4 and nonMS4 BMPs ○ Verification ○ Other natural resource outcomes/co-benefits being added to WIPs <ul style="list-style-type: none"> • <u>Next Meeting:</u> <ul style="list-style-type: none"> ○ Next meeting will be Tuesday October 9th, 10a.m. – 12p.m.