

## Federal Facilities Workgroup Minutes

**Date:** December 12, 2017

**Time:** 10:00 A.M. – 12:00 P.M.

**Call-in:** 866-299-3188

**Code:** 410-267-5731

**Adobe Connect Link:** <http://epawebconferencing.acms.com/FFWG/>

**Meeting Webpage:** [https://www.chesapeakebay.net/what/event/federal\\_facilities\\_workgroup\\_conference\\_call\\_december\\_2017](https://www.chesapeakebay.net/what/event/federal_facilities_workgroup_conference_call_december_2017)



### Members in Attendance

Pauline Adams, USDA FS	Liz Dawson, FWS	Dana Jackson, USDA	Greg Sandi, MDE
Greg Allen, EPA, <i>Coordinator</i>	Sarah Diebel, DoD, <i>Co-Chair</i>	Robin Jazxhi, USAR	Katherine Wares, CRC, <i>Staffer</i>
Matthew Breitenother, USACE	Danny Filer, NPS	Jack Lady, Army	Aaron Waters, DC DOEE
Russell Clark, GSA	Kelly Gable, EPA	Lisa Quiveors, DHS	
Luke Cole, DC DOEE	Alana Hartman, WV	Ande Remington, NASA	

Agenda Item, Discussion Lead and Desired Outcome	Time	Materials, Notes, and Action Items
Introductions (Discussion Lead: Sarah Diebel)	10:00-10:15	<p><b>Summary of Action Items from November Meeting:</b></p> <ul style="list-style-type: none"> <li>• Discuss the list of specific expectations for federal agencies and a federal agency timeline for WIP development at a future meeting. <b>In Progress</b></li> <li>• Ask Jeff Sweeny to demonstrate CAST visuals on 2017 progress runs and results at a future meeting (February/March). <b>In Progress</b></li> <li>• Katherine will send out appendix with verification duration (Phase 6 NEIEN appendix). <b>Complete</b></li> <li>• Sarah and Russ will work on a first draft of the new member training PowerPoint. Members will assist by sending any helpful information such as a map of facilities and fact sheets. <b>In Progress</b></li> <li>• Greg suggested having a work session with FFWG and additional EPA/CBP staff to edit the Midpoint Assessment Schedule and answer FFWG member questions. <b>In Progress</b></li> <li>• FFWG members should let Katherine and Greg know of edits to Draft Progress Reporting Table (table sent 11/14/17). <b>In Progress</b></li> <li>• Katherine will add the N/A to the key. <b>Complete</b></li> </ul>

<p><b>2018-2019 BMP Two-Year Milestones and 2017 BMP Progress</b> (Discussion Lead: Greg Allen) Ask members why they were or weren't able to submit.</p>	<p>10:15- 11:15</p>	<ul style="list-style-type: none"> <li>• <b><u>Meeting Materials</u></b> <ul style="list-style-type: none"> <li>○ Draft Progress Reporting Table</li> </ul> </li> <li>• <b><u>Meeting Notes</u></b> <ul style="list-style-type: none"> <li>○ BMP reporting shows federal agency work for the past year, shows federal agency commitment, and represents jurisdiction's full reductions. Reporting BMP progress allows federal agencies and jurisdictions to get credit for their work.</li> <li>○ Milestones show what federal agencies are going to do for the next 2 years as progress toward the 2025 goals for nitrogen, phosphorus, and sediment reductions. This year people were asked to use CAST to create milestones.</li> <li>○ Greg ran through the 2018-2019 BMP Two-Year Milestones and 2017 BMP Progress tabs in the Draft Progress Reporting Table and asked members to say any updates or point out any corrections. <ul style="list-style-type: none"> <li>▪ Alana said West Virginia did receive 2017 BMP Progress from USDA-FS.</li> <li>▪ Russel Clarke will reach out to GSA headquarters about other GSA region contacts and reporting.</li> <li>▪ Greg said he will get an update on EPA.</li> <li>▪ Matt Breitenother will reach out to Heather Cisar about USACE.</li> <li>▪ Lisa Quiveors said DHS field offices report through the states; there is no system to report across DHS. Lisa will check with DHS about how to move forward.</li> <li>▪ Liz Dawson said she did milestones in CAST, but the email was sent through CAST so she isn't sure whether states received FWS milestones. <b>ACTION:</b> Sarah is going to follow up with Olivia. (<b>Completed:</b> Olivia's response "No. They did in Phase 5, but not in the new version. We can do that, but feedback indicated that many people were annoyed by that. ")</li> <li>▪ <b>ACTION:</b> Greg and Katherine will reach out to the Smithsonian about their reporting.</li> <li>▪ <b>ACTION:</b> Greg and Katherine will reach out to Scott Phillips about a new USGS contact and to Sean Corson about a new NOAA contact.</li> <li>▪ <b>ACTION:</b> Add a row with a description of what is being reported for each tab of the tables</li> </ul> </li> <li>○ It is optional for states to submit 2018-2019 milestones. The decision was made with the idea that it is preferable for states to focus on Phase III WIPs.</li> </ul> </li> </ul>
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<p><b>2018-2019 Programmatic Milestones</b> (Discussion Lead: Sarah Diebel)</p> <p>Overview of the proposed milestones with emphasis on the federal lands and facilities milestones</p>	<p>11:15-11:55</p>	<ul style="list-style-type: none"> <li>• <b><u>Meeting Material</u></b> <ul style="list-style-type: none"> <li>○ Federal Water Quality 2018 2019 Milestones</li> </ul> </li> <li>• <b><u>Meeting Notes</u></b> <ul style="list-style-type: none"> <li>○ These are programmatic (definition)</li> <li>○ Sarah ran through the Federal Water Quality 2018 2019 Milestones document and reviewed milestones related to the FFWG.</li> <li>○ “Evaluate jurisdictional 2018-2019 two-year milestones. Assess progress made to implement the federal and jurisdictional 2016-2017 two-year milestones against the “60% by 2017” TMDL goal and initiate appropriate federal actions to ensure jurisdictions remain on pace.” The federal part is the annual assessment report EPA writes.</li> <li>○ “Federal agencies to report BMP implementation progress to EPA and the Bay jurisdictions annually.” This refers to work the group currently does through reporting BMP progress</li> <li>○ “Provide Federal agencies with federal facilities pollution reduction targets and WIP expectations.” This will start early 2018.</li> <li>○ “Provide the information needed by the jurisdictions for inclusion in Phase III WIPs to effectively reflect federal agency commitments to implement sufficient BMPs to achieve federal reduction targets.” Sarah said they need to know if federal agencies have concerns and are ready to support development of WIPs by providing BMPs.</li> <li>○ “Develop an approach for using the Phase 6 model and other information, if needed, to assess federal agency progress in meeting the federal portion of local planning targets.” The phase 6 model will produce outputs at the agency level not the facility level. Sarah recommended removing the federal portion from the third milestone (“Evaluate...”) or distinguish between federal planning goals or pollution reduction targets. She said she plans on providing some language on how federal evaluation will occur, and said other members can give comments with their agencies.</li> <li>○ Members discussed mechanisms for better communication and a more formal governance document with language on greater member responsibilities. Members suggested asking FOD have a bigger involvement and assist with engagement.</li> </ul> <p><b>ACTION:</b> Chairs of FFWG will engage with chairs of FOD to determine how FOD can engage facilities and emphasize this as a priority in their agencies.</p> </li> </ul>
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<p><b>Update, Wrap-up, Next Meeting</b> (Discussion Lead: Sarah Diebel)</p>	<p>11:55-12:00</p>	<ul style="list-style-type: none"> <li>• <b><u>Looking Ahead</u></b> <ul style="list-style-type: none"> <li>○ Dana asked if they've been tracking the Maglev tunnel/railway in Maryland and DC. There have been discussion that rail yards will be put on USDA and Fort Meade land. Formal comments aren't open yet. Dana said he'll forward information to Sarah.</li> <li>○ Discussion of items to be included on next month's agenda. Request for ideas. <ul style="list-style-type: none"> <li>▪ New member training PowerPoint</li> <li>▪ Midpoint Assessment Schedule Work session</li> <li>▪ In January, review phase 2 versus phase 3 planning targets, have Lucinda or WQGIT provide an update from PSC meeting, and talk about final results of milestones submittal.</li> <li>▪ In February or March, have Jeff Sweeny to demonstrate CAST visuals on 2017 progress runs and results.</li> <li>▪ In March or April, the FFWG will have each jurisdiction present objectives and work with local partners to create local planning goals and then talk about federal facilities target goals. Then, a face to face will be held in May or after planning targets have been finalized.</li> <li>▪ Review agency systems for reporting MS4 and nonMS4 BMP.</li> </ul> </li> </ul> </li> <li>• <b><u>Next Meeting:</u></b> <ul style="list-style-type: none"> <li>○ Next meeting will be Tuesday January 10<sup>th</sup>, 10a.m. – 12p.m.</li> </ul> </li> </ul>
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