

Federal Facilities Workgroup Minutes

Date: March 13, 2018

Time: 10:00 A.M. – 12:00 P.M.

Call-in: 202-991-0477

Code: 283-2221

Adobe Connect Link: <http://epawebconferencing.acms.com/FFWG/>

Meeting Webpage: https://www.chesapeakebay.net/what/event/federal_facilities_workgroup_conference_call_march_2018



Members in Attendance			
Greg Allen, EPA, <i>Coordinator</i>	James Davis-Martin, VDEQ, <i>Co-Chair</i>	Michael Khamayzer	Ted Tesler, PA DEP
Matthew Breitenother, USACE	Sarah Diebel, DoD, <i>Co-Chair</i>	Lena Kofas, GSA	Katherine Wares, CRC, <i>Staffer</i>
Russell Clark, GSA	Danny Filer, NPS	Lauren Taneyhill, NOAA	Bob Williams, Navy
Luke Cole, DC DOEE	Alana Hartman, WV	Ande Remington, NASA	
Cassandra Davis, NYSDEC	Dana Jackson, USDA ARS	Greg Sandi, MDE	

Agenda Item, Discussion Lead and Desired Outcome	Time	Materials, Notes, and Action Items
Introductions (Discussion Lead: Sarah Diebel and Greg Allen)	10:00-10:10	<p>Summary of Action Items from February Meeting:</p> <ul style="list-style-type: none"> • Discuss the list of specific expectations for federal agencies and a federal agency timeline for WIP development at a future meeting. In Progress • Sarah and Russ will work on a first draft of the new member training PowerPoint. Members will assist by sending any helpful information such as a map of facilities and fact sheets. In Progress • Greg suggested having a work session with FFWG and additional EPA/CBP staff to edit the Midpoint Assessment Schedule and answer FFWG member questions (March meeting). In Progress • Chairs of FFWG will engage with chairs of FOD to determine how FOD can engage facilities and emphasize this as a priority in their agencies (Meet with Sally Claggett). In Progress • Need EPA and states to provide updated POC information for Training Presentation. In Progress • Greg will work with the modelling team (Matt Johnson) to help with modeling and planning tools information. In Progress

		<ul style="list-style-type: none"> Sarah will forward last year's DOD template to the FFWG and review it at the next FFWG meeting to discuss scaling up report efficiency and see if the FFWG agrees on a unifying approach. Complete
Midpoint Assessment Schedule Work session (Discussion Lead: Greg Allen) Work session with FFWG and additional EPA/CBP staff to edit the Midpoint Assessment Schedule and answer FFWG member questions	10:10-10:55	<ul style="list-style-type: none"> <u>Meeting Materials</u> <ul style="list-style-type: none"> Midpoint Assessment Schedule <u>Meeting Notes</u> <ul style="list-style-type: none"> The purpose of this exercise is to look at specific key check points along the timeline for WIP II that federal agencies would want to be in and add in what do we want to do to participate in that check point. For row 10 - EPA completes assessment of "60% by 2017 goal" using the Phase 5.3.2 suite of modeling tools." There is no way to evaluate if federal agencies are doing their work (currently no assessment in place). There was a suggestion to insert a row that "federal agency reps in FFWG and FOD review EPA assessment and provide updates and comments" and another row to "review EPA federal progress". For row 11 – "Jurisdictions work with local partners to develop local area planning goals" <ul style="list-style-type: none"> Luke Cole announced that DC is having a CAST training April 11th or 17th at DC headquarters, the FFWG will be invited. Greg Sandi said calculates targets outside of model and provide guidance in BayFAS for methodology for calculating and that he can provide links to the description of what Maryland does and spreadsheet of facility targets. Maryland currently has previous numbers, but can update with new treatment data. Ted Tesler said Pennsylvania has a stakeholder process where a steering committee will develop local plans. Federal agencies can participate in the steering committee and PA will incorporate federal agency input. Alana Hartman said West Virginia will email federal agencies when the comment period is open and will enter their data into planning. Cassandra said New York will email federal agencies about their upcoming CAST training. James Davis-Martin said Virginia will develop targets for federal facilities similar to non-federal areas. There is the issue of reductions on ag land, so they are developing local area planning goals outside of the modelling system. They are excluding all permitted lands; non-permitted lands will have targets developed in June. Virginia will give

		<p>federal agencies their target number by agency not facility. For federal agencies the group of in “OTHER”, those agencies will have to work together to figure targets out. James is open to feedback on a better way to address “OTHER”.</p> <ul style="list-style-type: none"> ▪ It was suggested to add jurisdictions comments below row 11. Targets will be brought back to the FFWG. ○ Between local area planning goals in spring 2019 and draft WIPs posted in March 2019, the FFWG needs to map out the steps for federal agencies to be involved and for states to have strong WIPs. There is no deadline for planning goals in 2018, but the longer you wait the shorter window for planning. Virginia will have input by mid-December for WIPs so federal agencies have June to December to give input. ○ It was suggested to make a timeline document from planning goals to draft WIPs for each jurisdiction. Since federal agencies have now until June, we will discuss updating federal target protocol methodology at the next FFWG meeting. ○ Sarah will write down categories of what states should send information on (states should submit language on timeline of local planning goals and draft WIP III development) and states should respond within two weeks. That information will be added to the spreadsheet and protocol so agency involvement is clear.
<p>State Overview of plans for coordinating with Federal Agencies for local area planning goals Each jurisdiction will present objectives and work with local partners to create local planning goals and start discussion on federal facilities target goals</p>	10:55-11:15	<ul style="list-style-type: none"> • <u>Meeting Notes</u> <ul style="list-style-type: none"> ○ See above notes on row 11 of the MPA Schedule
<p>DOD Data Collection Template (Discussion Lead: Sarah Diebel) Review last year’s DOD template to discuss scaling up report efficiency and see if the FFWG agrees on a unify approach</p>	11:15-11:55	<ul style="list-style-type: none"> • <u>Meeting Materials</u> <ul style="list-style-type: none"> ○ DOD Reporting Template • <u>Meeting Notes</u> <ul style="list-style-type: none"> ○ The objective is to try and use DOD template to create standard template. ○ DOD’s VA table has an instructions tab, a progress and planned BMP tab, and a historic BMP tab, with pop ups under the drop downs for further instruction.

		<ul style="list-style-type: none"> ○ Is it possible to merge the templates for each jurisdiction in one document? Sarah thinks it would be hard to merge all the templates into one. ○ VA and MD will do the historic BMP conversions to the phase 6 model for federal agencies. ○ Sarah will bring the templates back to the group
Update, Wrap-up, Next Meeting (Discussion Lead: Sarah Diebel)	11:55-12:00	<ul style="list-style-type: none"> • <u>Looking Ahead</u> <ul style="list-style-type: none"> ○ Discussion on updating federal targets protocol ○ In April, the FFWG will talk about federal facilities target goals. Then, a face to face will be held in May or after planning targets have been finalized. ○ Midpoint Assessment Schedule Work session ○ Standardized template (DOD data collection template) ○ BMP crediting and gap analysis ○ Review jurisdiction systems for electronic reporting MS4 and nonMS4 BMPs ○ Verification ○ Other natural resource outcomes/co-benefits being added to WIPs • <u>Next Meeting:</u> <ul style="list-style-type: none"> ○ Next meeting will be Tuesday April 10th, 10a.m. – 12p.m.