

Federal Facilities Workgroup Minutes



Date: March 14, 2017

Time: 10:00 A.M. – 12:00 P.M.

Location: Small NPS Conference Call

Call-in: 866-299-3188

Code: 267-985-6222

Adobe Connect Link: <http://epawebconferencing.acms.com/FFWG/>

Meeting Webpage: <http://www.chesapeakebay.net/calendar/event/24542/>

Facility Viewing/Reporting Application: <http://gis.chesapeakebay.net/fedfacs/>

Members in Attendance

Greg Allen, EPA, <i>Coordinator</i>	James Davis-Martin, VDEQ, <i>Co-Chair</i>	Elisa Ortiz, DOD	Katherine Wares, CRC, <i>Staffer</i>
Heather Cisar, USACE	Sarah Diebel, DOD, <i>Co-Chair</i>	Kelly Gable, EPA	Adam Wright, DOD
Sally Claggett, USFS	Dana Jackson, USDA		

Agenda Item, Discussion Lead and Desired Outcome	Time	Materials, Notes, and Action Items
Introductions (Discussion Lead: Sarah Diebel, DOD Navy)	10:00-10:15	Summary of Action Items from February Meeting: <ul style="list-style-type: none"> Sarah, James, Greg, Jeff, and Andy will follow up with the development team for BayFAST. Complete Sarah asked Jeff to put together information on the differences between the Phase 5 and Phase 6 models. Complete Greg and Katherine will continue to work with jurisdictions and agencies to ensure that the FFWG Reporting Progress and Historic Tables are accurate. In Progress Jeff will continue working with states leads to investigate under reporting. In Progress Discuss EPA's plan to report federal progress. There will be an interim evaluation of 2016 progress. Discuss what an interim evaluation would look like for federal progress. In Progress (Agenda Item below) Renee will work with Andy Fitch to change the facilities layer in the Editor Tool to a more visible color and fix noted mistakes in the data. Complete

<p>Updates (Discussion Lead: Sarah Diebel and Greg Allen)</p> <ul style="list-style-type: none"> • Workgroup Strengths • Master list was distributed the workgroup • EPA decision on issuing a guide and process for federal facility workgroup involvement 	<p>10:15-11:00</p>	<ul style="list-style-type: none"> • Notes <ul style="list-style-type: none"> ○ Greg Allen reflected on some of the good work that the workgroup has done and thanked Sarah and James for their great leadership, the USGS GIS team for their technical support, the modeling team for their assistance, and the rest of the workgroup for their engagement. ○ The Federal Facility Master List was sent to the workgroup on March 6th, 2017. ○ ACTION: The workgroup will ask the GIS team and discuss the process of making edits at the next meeting. ○ EPA senior management has made the decision that EPA Region 3 will issue a Federal Facilities WIP III guide. Greg Allen and Kelly Gable will work together to start determining next steps in drafting the guide. The guide will take areas where federal facilities are mentioned in the WIP Expectations document and provide further information. It was decided that after Greg and Kelly finish preliminary EPA work for the guide, a small group from the FFWG can create a draft and present it to the full FFWG for comments and edits. Greg commented that the guide will need to be completed in November so they can give a call for volunteers at the April FFWG meeting. ○ ACTION: Kelly and Greg will start working on the Federal Facility WIP III guide and will ask for volunteers for the small group at the April meeting.
<p>Two Year Milestones and the EPA Annual Federal Progress Report (Discussion Lead: Greg Allen)</p> <p>Identify the two year milestones on which the FFWG is invited to provide information.</p>	<p>11:00-11:20</p>	<ul style="list-style-type: none"> • Notes <ul style="list-style-type: none"> ○ Federal agencies have been working to provide updates on their two year milestones. There are two different reports; one full Two Year Milestones Report including goals listed in the Chesapeake Bay Agreement and Executive Order which is updated with progress every year, and the second is the Federal Progress Report which includes just nutrient and sediment goals. The FFWG needs to start working on the Federal Progress Report. The report will use parts of the fuller Two Year Milestone Report and add other comments including work that has been done, opportunities for the future, and the Federal Reporting tables. If any federal agencies have 2016 success stories or ideas for areas of needed improvement that they think should be added, format them into a one paragraph narrative and email it to Greg or Katherine. Greg read one mention of federal facilities in the Two Year Milestone where agencies could provide the further comments. Greg said that he'll start drafting of

		<p>the report in the next few weeks and that a draft will be provided by the next FFWG meeting for comments.</p> <ul style="list-style-type: none"> ○ Sarah comment that Waste Water Treatment Plants have been discussed in the past so work being done in this subject could be good to include. ○ The NFWFs Field Doc tool for documenting a BMP was discussed as an example of data reporting improvement. Dana asked for the contact of who is in charge of the tool. Greg responded that he could find out and Sally responded that there is information about the toll online and on the chesapeakebay.net site. Greg commented that it could be best to discuss tools with the modelling group first to see if it could be a good tool for federal facilities reporting. Dana asked if there is a place that lists what tools are available. Sarah suggested using the templates jurisdictions have provided and offered to show Dana what DOD uses. James mentioned that Virginia is in the process of updating its template for both versions of the model and that their goal is to have it than done by September 2017. Greg suggested making Jurisdiction input on 2017 progress reporting an agenda item for a future meeting. ○ ACTION: Greg will follow up on the Federal Progress Report with the group by email since there are not as many agencies on the call. ○ ACTION: Greg will start drafting the report and send it to the group for comments. ○ ACTION: Make jurisdiction input on 2017 progress reporting an agenda item
<p>Overview of USACE Chesapeake Bay Comprehensive Plan (Discussion Lead: Heather Cisar, USACE) Relevance to federal properties in the Chesapeake Bay Watershed</p>	<p>11:20-11:45</p>	<ul style="list-style-type: none"> • Notes <ul style="list-style-type: none"> ○ Heather Cisar discussed the Army Corp of Engineer's Chesapeake Bay Comprehensive Water Resource and Restoration Plan (CBCP) data call. The USACE has been requesting authorization for the CBCP since 2011 and Congress has authorized the 2 year study. There have been several webinar series to refine the mission statement and one objective is to have one project in each state and DC. A template/request for restoration actions and projects was sent out and made available. There was lots of interest from Federal agencies. ○ Sarah asked if there is a plan to reach out to everyone who submitted with results. Heather replied that they are not currently planning to reach out to everyone, but that the maps and the document will be available on line and that she will think about reaching out to

		<p>individuals. Greg asked if there is an objective regarding projects that need to be implemented. Heather replied that that is one of the goals.</p> <ul style="list-style-type: none"> ○ A lot of information about the study is discussed in the CBCP webinar series, FFWG members who are interested in being on the email list for upcoming webinars should email Heather Cisar. ○ The full presentation can be found here.
Update, Wrap-up, Next Meeting (Discussion Lead: Sarah Diebel, DOD Navy)	11:45-12:00	<ul style="list-style-type: none"> • <u>Looking Ahead</u> <ul style="list-style-type: none"> ○ Federal Facilities Phase III WIP Guide ○ Two Year Milestone Interim Assessment Draft ○ Jeff Sweeny demonstration ○ Jurisdiction input on 2017 progress reporting ○ Timeline for creating edits to Federal Facilities layers ○ Dana Jackson, USDA project presentation • <u>Next Meeting:</u> <ul style="list-style-type: none"> ○ Next meeting will be Tuesday April 11th, 10a.m. – 12p.m.