CBP Goal Implementation Team
Enhance Partnering, Leadership, and Management
Meeting Agenda

Date: June 6, 2017
Time: 1:00pm – 3:00pm
Location: Conference Call, CBPO Room 303
Call-in: 866-299-3188
Code: 267-5715
Adobe Connect Link: http://epawebconferencing.acms.com/git6/
Meeting Page: http://www.chesapeakebay.net/calendar/event/24498/

Members:

Greg Allen, EPA (Coordinator)	Laura Free, EPA	Jackie Lendrum, NY DEC
Greg Barranco, EPA	Emily Freeman, CRC (Staff)	Dan Nees, UMD EFC/BFWG Chair
Russ Baxter, Office of the Secretary of Natural Resources	Mary Gattis, Alliance/LGAC	Reggie Parrish, EPA
Carin Bisland, EPA (Vice-Chair)	David Goshorn, MD DNR (Chair)	Jennifer Pauer, WV DEP
Jessica Blackburn, Alliance/CAC	Kirk Havens, VIMS/STAC	Kristin Saunders, UMCES
Diane Davis, DC DOE	Carl Hershner, VIMS	John Schneider, DE DNREC
Sarah Diebel, DOD	Nicki Kasi, PA DEP	Doreen Vetter, EPA
Andy Fellows, UMD/LLWG Chair	Marel King, Chesapeake Bay Commission	Julie Winters, EPA
Kristen Fleming, MD DNR	Catherine Krikstan, UMCES	Kristen Wolf, PA DEP
Rachel Felver, Alliance	Sara Latessa, NY DEC	

Agenda Item, Discussion Lead and Desired Outcome	Time	Materials, Notes, and Action Items
Introductions (Discussion Lead: Dave Goshorn)	1:00 – 1:05	**Summary of Action Items from March Meeting:** • **ACTION:** Carin Bisland will compile a summary of the 2-day Biennial Review Meeting (Feb. 8-9, 2017 in Cambridge, MD) evaluations. Emily Freeman will send this summary to GIT 6 members. *In Progress.* • **ACTION:** GIT 6 leadership will propose having an agenda item for the June 15 Management Board meeting, where STAC will give a tutorial on the relationship between the adaptive management process and the logic framework/tables. *In Progress.* • **ACTION:** Doreen Vetter will send Emily Freeman the May 11 SRS Quarterly Progress Meeting evaluation summary. Emily will send this summary to GIT 6 members. *Complete.* • **ACTION:** SRS team will compile the feedback on the from GIT 6 members and GIT

		Chairs, Coordinators and Staffers May 11 SRS Quarterly Progress meeting and bring this feedback and potential options for improvement to the June 6 GIT 6 meeting. *In Progress.*
		• **DECISION:** The SRS team will revise the Quarterly Progress Meeting timeline so that GITs/Workgroups submit their outcome PowerPoint presentations at least 1 week in advance of the meeting.
		• **DECISION:** For each Quarterly Progress Meeting, the SRS team should include as part of the materials a short summary that provide a brief outline of the challenges and "asks" of for each outcome presenting at that meeting.
		• **DECISION:** There will be a temporary pause on the 90-day timeframe for revising 2-year work plans, until the Management Board can reevaluates and provides additional guidance on the "asks" from the May 11 outcome presentations, tentatively scheduled to occur at the June 15 Management Board meeting.
SRS Quarterly Progress Meeting Feedback and Options (Discussion Lead: Dave Goshorn) *Review the feedback received from the Management Board; GIT Chairs, Coordinators and Staffers; and GIT 6 members, and discuss the potential options for improvement developed by the SRS team as a result of this feedback. Determine next steps, action items, and/or leadership roles for GIT 6 leading up to (and following) the next Quarterly Progress meeting in August 2017.*	1:05 – 1:50	**Materials** • June 15 Management Board Agenda (w/ SRS Feedback and Recommended Improvements) (DRAFT)
ChesapeakeDecisions **and the SRS** (Discussion Lead: Doreen Vetter) *An update on the status of ChesapeakeDecisions, and discussion of recommendations from the ChesapeakeProgress Project Team on next steps for supporting the SRS.*	1:50 – 2:10	**Materials** • Presentation
GIT 6 Two-Year Work Plan (Discussion Lead: Dave Goshorn, Carin Bisland) *Review the content and status of workplan actions and themes, and begin discussing how the workplan could be reformatted to reflect the SRS logic table template.*	2:10 – 2:40	**Materials** • GIT 6 Work Plan
Updates and Announcements (Discussion Lead: GIT/ Workgroup Coordinators) 1. GIT 6 FY16 GIT Funding Project 2. FY2017 GIT Funding	2:40 – 2:55	

3. Budget and Finance Workgroup		
Action Items, Wrap-up, Next Meeting (Discussion Lead: Dave Goshorn, Emily Freeman) *A review of next steps, actions items and decisions.*	2:55 – 3:00	**Next meeting** → July 11, 2017