

**CBP Goal Implementation Team  
Enhance Partnering, Leadership, and Management  
Meeting Agenda**

**Date:** July 5, 2016

**Time:** 1:00pm – 3:00pm

**Location:** Conference Call, Fish Shack at CBPO

**Call-in:** 866-299-3188

**Code:** 410-267-5731

**Adobe Connect Link:** <http://epawebconferencing.acms.com/git6/>



**Members In Attendance:**

Greg Allen, EPA	Mike Foreman, VA DCR	Reggie Parrish, EPA
Greg Barranco, EPA	Laura Free, EPA	Jennifer Pauer, WV DEP
Russ Baxter, VA SNR	Emily Freeman, CRC	Kristin Saunders, UMCES
Carin Bisland, EPA, Vice-Chair	Mary Gattis, ACB (LGAC Liaison)	John Schneider, DE DNREC
Jessica Blackburn, ACB (CAC Liaison)	David Goshorn, MD DNR, Chair	Ben Sears, NY DEC
Bevin Buchheister, CBC	Kirk Havens, VIMS (STAC Liaison)	Doreen Vetter, EPA
Diane Davis, DC DOE	Carl Hershner, VIMS	Julie Winters, EPA
Sarah Diebel, DOD	Nicki Kasi, PA DEP	Kristen Wolf, PA DEP
Andy Fellows, EFC/LLWG Chair	Nicole Lehmer, CRC	
Kristen Fleming, MD DNR	Jackie Lendrum, NY DEC	

Agenda Item, Discussion Lead and Desired Outcome	Time	Materials, Notes, and Action Items
<b>Introductions</b> (Discussion Lead: Carin Bisland)	1:00-1:05	<p><b>Summary of Action Items from June Meeting:</b></p> <ul style="list-style-type: none"> <li><b>ACTION:</b> Send out link to full <i>ChesapeakeDecisions</i> Discovery Report, and discuss what findings/information to present to Management Board at July 14 meeting. <i>In progress.</i></li> <li><b>ACTION:</b> Convene small GIT6 group to draft the Independent Evaluator Charge, to be reviewed and commented on by full Goal Team, and submitted to the PSC/EC. <i>In progress.</i></li> <li><b>ACTION:</b> Review current projects' end-point(s) to determine what resources will be needed to sustain activity, and where there are resource gaps for future projects/proposals.</li> <li><b>ACTION:</b> Submit final project proposals for GIT6 by Friday, July 1, 2016.</li> </ul>

<b>ChesapeakeStat</b> (Discussion Lead: Doreen Vetter) <i>Present recommendations on use(s) of ChesapeakeDecisions for the Partnership. Discuss which recommendations are best addressed by GIT6.</i>	1:05 – 1:55	
<b>GIT Funding Project Proposals</b> (Discussion Lead: Greg Allen) <i>Draft proposals due Thursday, June 30, 2016. Determine the end-point(s) of current projects, and discuss possible proposals and project leads to submit to GIT leadership.</i>	1:55 – 2:20	<b><u>Materials</u></b> <ul style="list-style-type: none"> <li>Local Leadership Workgroup FY 16 Project Proposal Form (draft)</li> <li>2016 GIT Projects Process for Project Funding and Request for Ideas</li> <li>List of GIT projects identified for FY 14 and 15 EPA funding</li> </ul>
<b>Governance Document</b> (Discussion Lead: Carin Bisland, Emily Freeman) <i>Review decisions made by the Management Board at June 16, 2016 meeting. Draft “PSC Timeline” and “PSC Member Alternate” revisions.</i>	2:20 – 2:50	<b><u>Materials</u></b> <ul style="list-style-type: none"> <li>Governance Document log of revisions</li> </ul>
<b>Updates</b> (Discussion Lead: Carin Bisland, Greg Allen) <ul style="list-style-type: none"> <li>Independent Evaluator small group meeting to draft Charge and present to MB/PSC</li> <li>Annual meeting – week of October 10-14 or October 17-21?</li> <li>Julie Winters (EPA) named coordinator of the Budget &amp; Finance Workgroup.</li> </ul>	2:50 – 2:55	
<b>Action Items, Wrap-up, Next Meeting</b> (Discussion Lead: Carin Bisland, Emily Freeman)	2:55 – 3:00	<ul style="list-style-type: none"> <li><b>Next Meeting:</b> Tuesday, August 2<sup>nd</sup>, 1pm-3pm</li> </ul>