

**CBP Goal Implementation Team  
Enhance Partnering, Leadership, and Management  
Meeting Agenda**

**Date:** September 6, 2016

**Time:** 1:00pm – 3:00pm

**Location:** Conference Call, Fish Shack at CBPO

**Call-in:** 866-299-3188

**Code:** 410-267-5731

**Adobe Connect Link:** <http://epawebconferencing.acms.com/git6/>



**Members In Attendance:**

Greg Allen, EPA	Mike Foreman, VA DCR	Reggie Parrish, EPA
Greg Barranco, EPA	Laura Free, EPA	Jennifer Pauer, WV DEP
Russ Baxter, VA SNR	Emily Freeman, CRC	Kristin Saunders, UMCES
Carin Bisland, EPA, Vice-Chair	Mary Gattis, ACB (LGAC Liaison)	John Schneider, DE DNREC
Jessica Blackburn, ACB (CAC Liaison)	David Goshorn, MD DNR, Chair	Ben Sears, NY DEC
Bevin Buchheister, CBC	Kirk Havens, VIMS (STAC Liaison)	Doreen Vetter, EPA
Diane Davis, DC DOE	Carl Hershner, VIMS	Julie Winters, EPA
Sarah Diebel, DOD	Nicki Kasi, PA DEP	Kristen Wolf, PA DEP
Andy Fellows, UMD EFC/LLWG Chair	Nicole Lehmer, CRC	
Kristen Fleming, MD DNR	Jackie Lendrum, NY DEC	
Rachel Felver, Alliance	Dan Nees, UMD EFC/BFWG Chair	

Agenda Item, Discussion Lead and Desired Outcome	Time	Materials, Notes, and <b>Action Items</b>
<b>Introductions</b> (Discussion Lead: Dave Goshorn)	1:00 – 1:10	<p><b>Summary of Action Items from August Meeting:</b></p> <ul style="list-style-type: none"> <li><b>ACTION:</b> Draft a revised Local (Elected) Officials Watershed Education Program Coordination proposal. Emphasize “what” will get done, explicitly recognizing the unknowns surrounding how it will get done, which will be dependent upon the recommendations resulting from EcoLogix’s current work. Revise the timeline of work to reflect a shortened/delayed start in 2017. <i>(Greg Allen, Emily Freeman)</i> <b>Complete.</b></li> <li><b>ACTION:</b> Send comments and/or revisions on the Biennial Strategy Review System to Greg Allen, Kristin Saunders, and Emily Freeman by Wednesday, August 10, 2016. Convene a small group of GIT6 members prior to the August 30, 2016 GIT Chairs meeting to incorporate GIT6 comments/revisions and put a package together to present to GIT Chairs. <b>Complete. See agenda item below.</b></li> </ul>

<b>Biennial Strategy Review System (DRAFT)</b> (Discussion Lead: Carin Bisland, Kristin Saunders) <i>Review draft concepts and timelines; discuss recommendations from GIT Chairs; and solicit additional recommendations and/or revisions from Goal Team members to be incorporated before the October GIT6 meeting.</i>	1:10 – 1:55	<b>Materials</b> <ul style="list-style-type: none"> <li>Biennial Strategy Review System Concepts (DRAFT)</li> <li>Biennial Strategy Review Meeting Details (DRAFT)</li> </ul>
<b>Governance Document</b> (Discussion Lead: Carin Bisland, Emily Freeman) <i>Draft recommendations to present to the Management Board on suggested revisions to the Governance Document.</i>	1:55 – 2:35	<b>Materials</b> <ul style="list-style-type: none"> <li>Governance Document Log of Revisions (DRAFT)</li> </ul>
<b>Full-Day Meeting Planning</b> (Discussion Lead: Dave Goshorn) <i>Discuss meeting details and potential agenda items for the October 2016 meeting.</i>	2:35 – 2:55	
<b>Updates</b> <ul style="list-style-type: none"> <li>GIT Funding update</li> </ul>	2:50 – 2:55	
<b>Action Items, Wrap-up, Next Meeting</b> (Discussion Lead: Dave Goshorn, Emily Freeman)	2:55 – 3:00	<ul style="list-style-type: none"> <li><b>Next Meeting:</b> October (date TBD), 10AM-3PM</li> </ul>