

**CBP Goal Implementation Team
Enhanced Partnering, Leadership, and Management
Meeting Summary**

Date: October 7, 2014

Time: 1:00pm-2:30 pm

Location: Conference Call, Room 303 at CBPO

Call-in: 866-299-3188

Code: 267-985-6222(DC Conference #2)

Adobe Connect Link: <https://epa.connectsolutions.com/git6>



Members In Attendance:

Greg Allen, EPA	Matt Fleming, MD DNR	Tim Roberts, EPA
Greg Barranco, EPA	Mike Foreman, VA DCR, Chair	John Schneider, DE DNREC
Russ Baxter, VA SNR	Mary Gattis, ACB (LGAC Liason)	Ben Sears, NY DEC
Carin Bisland, EPA, vice-Chair	Kirk Havens, VIMS (STAC Liaison)	Doreen Vetter, EPA
Jessica Blackburn, ACB (CAC Liaison)	Carl Hershner, VIMS	Samantha Watterson, CRC
Bevin Buchheister, CBC	Jackie Lendrum, NY DEC	Kristen Wolf, PA DEP
Diane Davis, DC DOE	Chris Orvin, EPA	Andy Zemba, PA DEP
Kevin Debell, EPA	Reggie Parrish, EPA	
Sarah Diebel, DOD	Jennifer Pauer, WV DEP	

Agenda Item, Discussion Lead and Desired Outcome	Time	Background Docs, Notes, and Action Items
Introductions (Discussion Lead: Mike Foreman)	1:00-1:05	
Management Strategy Development (Discussion Lead: Carin Bisland) <ul style="list-style-type: none"> Discussion on Management Board decision to review management strategy development issues 	1:05-1:20	<ul style="list-style-type: none"> Timeline MS Draft 10-2-14 The MS development timeline has been revised to allow the GITs until February 26 to finalize the draft MS. This Thursday, October 9 GIT Chairs will meet in place of a MB meeting. Carin and Mike will be representing GIT 6 at this meeting and other MB meetings to resolve issues during MS development. GIT 6 discussed issues to bring up at the GIT Chairs meeting, including: <ul style="list-style-type: none"> Updating the MS websites as frequently as possible with the

		<ul style="list-style-type: none"> most information as possible. Clarifying which meetings are open to the public and which are invite-only. Including signatory representatives in workshop planning. If they do not wish to participate, they can decline. Maintaining an up to date signatory point of contact spreadsheet on the MB page. Involving the signatory representatives throughout the MS development process. Making it easier for the public to be involved and find the listserv sign up page.
<p>Local Leadership Management Strategy Development Status and Discussion (Discussion Lead: Reggie Parrish)</p> <ul style="list-style-type: none"> Status update on dual goal teams 5 and 6 meeting Discussion of next steps for management strategy development 	1:20-2:05	<ul style="list-style-type: none"> LL Outcome Plan draft 10_6 The plan for the development of this MS has changed since the September meeting. GIT 6 will now plan a workshop for late November or early December. Members of the planning committee include: Reggie, Mike, Carin, Greg A., Samantha, Mary, Bevin, and Jessica, Julie, Amy, Diane. The workshop purpose will be: <ul style="list-style-type: none"> To look across the watershed to identify thought leaders for local official leadership. Five LGAC members agreed to be a sounding board and offered up names of local leaders; To identify the definition of local leadership. Workshop attendees will be asked to self select and be advisors in the MS development. This workshop will be centrally located so that as many local officials as possible can access the meeting. LGAC members expressed concern that they are not able to attend because of their day jobs; therefore, the workshop may take place in the afternoon or evening. Jessica will act as a liaison between GIT 5 and 6. GIT 5 has MS meetings planned for November 3 and 18 that Jessica will attend. Action: Reggie will reach out to jurisdictions to invite them to play a larger role in the crafting of the workshop and developing the MS. Action: Mike will email Al Todd and Jamie Baxter (and copy Kristen and Jessica) to emphasis the continuing collaboration between GITs 5 and 6. Action: Reggie will expand the purpose section of his outcome

		<p>plan paper.</p> <ul style="list-style-type: none"> • Action: Reggie will add municipal association and trade association representatives in the workshop audience. • Action: GIT members may offer Reggie written comments on the workshop planning by Tuesday, Oct 14. • Action: Reggie will send out a doodle tomorrow.
FY14 GIT Funding Process Update (Discussion Lead: Greg Allen) <ul style="list-style-type: none"> • Status update on FY14 GIT funding process • Update on GIT 6 proposals 	2:05-2:25	<ul style="list-style-type: none"> • 2014 09 30 Projects by Mechanism • 2014 10 01 Goal Team 6 Project Descriptions • An email will go out to GIT Chairs on October 8 to lay out roles and responsibilities as we move forward with this funding process. Chairs will be asked to nominate a technical lead for each project while considering conflicts of interest. These leads will be more formally designated and they will represent the GIT from this point forward for the projects that they are identified for. Technical leads will be asked to develop more specific details for the RFPs and review proposals. • The projects that are being funded through IAs and grants not through CBT will be able to begin work approximately in November. • CBT projects will be able to begin work approximately in December. • The local leadership synthesis is being funded through CBT. Specifics regarding deliverables and due dates will be developed before the project goes out for RFP. • The GIT MS support contract will be funded through an existing EPA HQ contract. A work assignment will be written over the next week. • Action: If you believe that the list of tasks to be included in the work assignments for the GIT MS support contract is incomplete, contact Carin or Mike by Thursday, Oct. 9.
Action Items, Wrap-up, Next Meeting (Discussion Lead: Mike Foreman)	2:25 – 2:30	<ul style="list-style-type: none"> • Status of CBP BMP Expert Panels_October 2014 v2 • BMP Expert panel updates will be distributed via email monthly from now on. • Next meeting is Tuesday, November 4.