CBP Goal Implementation Team
Enhanced Partnering, Leadership, and Management
Meeting Summary

Date: August 5, 2014
Time: 1:00pm-3:00pm
Location: Conference Call, Room 303 at CBPO
Call-in: (866)299-3188
Code: (410)267-5731
Adobe Connect Link: https://epa.connectsolutions.com/git6

Members In Attendance:

Greg Allen, EPA	Matt Fleming, MD DNR	John Schneider, DE DNREC
Greg Barranco, EPA	Mike Foreman, VA DCR, **Chair**	Ben Sears, NY DEC
Russ Baxter, VA SNR	Mary Gattis, ACB (LGAC Liason)	Doreen Vetter, EPA
Carin Bisland, EPA, **vice-Chair**	Kirk Havens, VIMS (STAC Liaison)	Samantha Watterson, CRC
Jessica Blackburn, ACB (CAC Liaison)	Carl Hershner, VIMS	Kristen Wolf, PA DEP
Bevin Buchheister, CBC	Jackie Lendrum, NY DEC	Andy Zemba, PA DEP
Diane Davis, DC DOE	Chris Orvin, EPA	Marel Raub, CBC
Kevin Debell, EPA	Jennifer Pauer, WV DEP	
Sarah Diebel, DOD	Tim Roberts, EPA	

Agenda Item, Discussion Lead and Desired Outcome	Time	Background Docs, Notes, and Action Items
Introductions (Discussion Lead: Mike Foreman)	1:00-1:05	
GIT Chairs Meeting Recap (Discussion Lead: Mike Foreman)	1:05-1:10	• A meeting between the GIT Chairs took place on 7-8-14 with the intent to enhance GIT Chairs working relationships. Discussions focused on consensus building and Management Strategy development. • GIT Chairs will continue to meet periodically to enhance collaboration between GITs.

CBP Governance Document Status and Remaining Action Items (Discussion Lead: Mike Foreman) • Process for future revisions	1:10-1:25	• CBP Governance Document_7-16-14 • The MB has accepted document with their comments incorporated. This is a living document and changes will be incorporated in a defined process. • The GIT favored a defined process of an annual document update and a running log of revisions to be maintained by GIT6. A document sharing mechanism (e.g., OneDrive) will be used by GIT 6 to track future revisions. • **Action:** In six months, GIT 6 will hold a meeting to review the list of revisions and start a deliberative process of annual revision. • **Action:** Samantha will share a running log of revisions with GIT 6 via OneDrive and facilitate access of members to that document • **Action:** GIT 6 was charged by MB to develop options for the annual review, eventually to be included in the next revision of the Governance Document. Greg Allen and Samantha will develop materials to bring to GIT 6 in September. This will be brought to MB in Fall or early Winter. • **Action:** GIT 6 will collect any current GIT governance documents to keep with the current Program governance document.
FY14 GIT Funding Process Update and Status of GIT 6 Proposed Projects (Discussion Lead: Kevin DeBell) • Plan for launching proposed projects • Status update of GIT 6 proposals	1:25-1:45	• 2014 08 04 Proposal Workbook • 2014 08 04 GIT Funding Proposals Summary • Local Leadership Proposal Options • Management Strategy Development Support Proposal Draft • There have been several iterations of funding proposals and meetings with GIT Chairs. The current list of projects includes proposals from all GITs and covers many Goals and Outcomes of new *Agreement*. • Projects were prioritized by GITs that proposed each project. • The Chesapeake Bay Trust has been identified as a willing agent of funding projects through a block grant to administer the funds without an administrative fee. • Proposals to be funded through CBT and other funding mechanisms have been identified. • The red line cut off has yet to be officially determined. • GIT Chairs will likely be notified in the next couple of weeks on the funding of their projects.

GIT Funding Workgroup Formation Discussion (Discussion Lead: Kevin DeBell) • New workgroup's scope and membership	1:45-2:05	• 2014 08 04 Financing Workgroup Proposal • The Goal Team reached a virtual consensus to move forward with a workgroup that would provide guidance on a range of issues related to funding with a purpose of continually improving coordination and innovation on budgeting in the Bay Program. • This workgroup will go beyond EPA funding, and will address all issues related to funding including state and federal budget issues. • The first year would be spent identifying projects to work on. • Kevin will be Coordinator. Jessica Blackburn volunteered to join the workgroup. • **Action:** This proposal will likely be included in the October 9 MB meeting. Materials on this workgroup will be refined by Kevin and sent to GIT 6 members by September 18. • **Action:** Provide thoughts on your jurisdiction's representation in this group to Kevin. Please consider skills, competencies, and interests that align with funding and finance issues.
Management Strategies Update and Discussion (Discussion Lead: Greg Barranco) • Overview of process, timeline, and opportunities for GIT 6 support • Comments on Key Elements due 8/7 • GIT 6 work plan for the Local Leadership Outcome	2:05-2:50	• Management Strategies Elements v 7-22-14 Final DRAFT • GIT 6 Elements Dashboard • Timeline MS Draft 7-31-14 • STAC_Factors_Draft_Guide_template for GITs • MS GIT Lead Matrix draft 8-1-14 • Example Management Strategy • Stakeholder Outreach Guidance • Current Jurisdiction Participation • There have been several MS support documents that have been created in order to provide guidance to the GITs during development process. These documents provide a general guideline and are not necessarily prescriptive. • GIT 6 has been proposed as the new lead for the Local Leadership Outcome. GIT 6 membership supported this recommendation. • **Action:** GIT 6 Chair or Vice Chair will request that GIT 6 be the lead for the Local Leadership Outcome during the August MB meeting. • **Action:** MS development materials will be distributed by Samantha. GIT 6 Members provide comments and feedback on materials to Greg Barranco by Friday, August 8.

STAR Seminar Series Discussion (Discussion Lead: Greg Allen)	2:50- 2:55	- IAN Seminar Series - GIT 6 is responsible for coordinating one lunchtime seminar at a STAR monthly meeting. A speaker on adaptive management would be a constructive subject matter for this seminar. **Action:** Mike Foreman will contact Mark Bryer for a local contact in The Nature Conservancy. **Action:** Other suggestions for potential speakers are greatly appreciated and should be sent to Samantha.
Action Items, Wrap-up, Next Meeting	2:55 - 3:00	