Chesapeake Bay Program
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Enhance Partnering, Leadership and Management
Goal Implementation Team Meeting

Tuesday, July 23, 2019, 10:00 a.m. – 3:00 p.m.
Location: Chesapeake Bay Program Office
410 Severn Avenue, Annapolis, MD 21403
Joe Macknis Memorial Conference Room ("Fish Shack")
Web Access: https://zoom.us/j/787539472
Conference Line: 669-900-6833; **Meeting ID**: 787-539-472
Meeting Page: GIT 6 Quarterly Meeting - Summer 2019

Members:

Laurel Abowd, CRC (Staff)	Kirk Havens, VIMS/STAC
Greg Allen, EPA (Coordinator)	Carl Hershner, VIMS/STAC
Greg Barranco, EPA	Mark Hoffman, Chesapeake Bay Commission
Carin Bisland, EPA (Vice-Chair)	Ann Jennings, VA Office of the Secretary of Natural Resources
Jessica Blackburn, CAC Coordinator	Nicki Kasi, PA DEP
Elliott Campbell, B&FWG Co-Chair	John Maleri, DC DOEE
Cassandra Davis, NY DEC	Jennifer Pauer, WV DEP
Sarah Diebel, DOD	Matthew Pennington, Local Leadership Workgroup
Jim Edward, B&FWG Co-Chair	Kristin Saunders, UMCES
Rachel Felver, Communications WG	Jennifer Starr, LGAC Coordinator
Dave Goshorn, MD DNR (Chair)	Doreen Vetter, EPA
Annabelle Harvey, STAC Coordinator	Steve Williams, DE DNREC

Agenda

I. **Getting Started: Order of the Day and Introductions** (10:00 a.m. – 10:15 a.m.)
Dave Goshorn, Enhance Partnering, Leadership and Management Goal Implementation Team (GIT 6) Chair, will review actions and decisions from the previous GIT 6 meeting, and outline the objectives for this meeting. Updates and announcements from Goal Team members.
Materials:
I.a. GIT 6 Actions and Decisions (February 2019)

II. **2019 Work Plan** (10:15 a.m. – 10:30 a.m.)
Discussion Lead: Dave Goshorn
Review the 2019 GIT 6 work plan to determine completed actions and next steps.
Materials:
II.a. 2019 GIT 6 Work Plan

III.   **Completing the Decision Framework**   (10:30 a.m. – 11:30 a.m.)
Discussion Lead: Kirk Havens, Carl Hershner
An initial discussion on advancing the identification and use of metrics and other analytical tools to strengthen the implementation of the adaptive management decision framework (2019 GIT 6 Work Plan, Action 1.2). Brainstorm ideas for objective(s), activities, barriers to implementation (e.g. development of skills, indicators, and/or guidance), timeline(s), and next steps, etc.
<u>Materials:</u>
III.a. Next Steps in Decision Framework document
III.b. Logic and Action Plan examples

IV.   **Biennial Strategy Review System**
       A.   General SRS Update   (11:30 a.m. – 11:50 a.m.)
            Discussion Lead: Dave Goshorn
            Summary of activities leading up to the second cycle of the SRS (to begin in August 2019). Review initial results of the 2019 Biennial Meeting (March 13-14) and discuss next steps to synthesize and distribute results.

       B.   SRS Facilitation Support Contract   (11:50 a.m. – 12:15 p.m.)
            Discussion Lead: Doreen Vetter
            Update on development of a contract to provide support for SRS Quarterly Meetings and Management Strategy and 2-Year Logic and Action Plan revisions (post-Quarterly Meeting).

       C.   Updating Watershed Agreement Outcomes   (12:15 p.m. – 12:30 p.m.)
            Discussion Lead: Carin Bisland
            Review of status and next steps/process for Outcomes that have requested revisions to language, numbers, etc. Example, removing the word "minority" from Diversity outcome.

      Lunch……………………………………………………………………………………………………(12:30 p.m. – 1:00 p.m.)

V.   **Process for Executive Council Directives**   (1:00 p.m. – 1:30 p.m.)
Discussion Lead: Greg Barranco
At the May 2019 Principals' Staff Committee (PSC) meeting, the PSC decided that, "Executive Council (EC) directives must be signed before the EC meeting by all of the members of the EC (and not their designees)." However, there was no clear decision on whether missing EC member signatures would preclude a directive from advancing to the EC meeting. The Management Board assigned GIT 6 the task of codifying the directive process for PSC approval in the fall.

VI.   **Local Leadership Workgroup**   (1:30 p.m. – 1:50 p.m.)
Discussion Lead: Matt Pennington, Workgroup Chair
Update on current and planned workgroup activities. Review relevant section(s) of GIT 6 work plan to determine if additional or revised actions/performance targets should be included. If applicable, discuss needs that GIT 6 can assist with.
<u>Materials:</u>
VI. Presentation

VII.   **Budget and Finance Workgroup**   (1:50 p.m. – 2:10 p.m.)
Discussion Lead: Jim Edward, Elliott Campbell, Workgroup Co-Chairs

Discussion on strategic direction and needs of the workgroup. Review relevant section(s) of GIT 6 work plan to determine if additional or revised actions/performance targets should be included. If applicable, discuss needs that GIT 6 can assist with.

VIII.   **GIT Funding**   (2:10 p.m. – 2:45 p.m.)
Discussion Lead: Laurel Abowd, Dave Goshorn
Review FY2019 GIT Funding process and timeline. Discuss ongoing and open GIT 6 projects (3).
<u>FY2016</u>
Local Leadership Workgroup – *Implementation Support for Local Official Watershed Education and Capacity Building (Discussion Lead: Jennifer Starr)*
<u>FY2017</u>
Budget and Finance Workgroup – *SRS Financing Strategy/System Forum (Discussion Lead: Jim Edward / Elliot Campbell)*
Local Leadership Workgroup – *Cross-Outcome Curriculum Development (Discussion Lead: Jennifer Starr)*
<u>Materials:</u>
VII.a. FY2019 GIT Funding Process and Timeline Summary Slides

Wrap Up and Adjourn   (2:45 p.m. – 3:00 p.m.)

Next Meeting → Tuesday, October 8, 2019 @ UMCES IAN Office (Annapolis, MD)