CBP Goal Implementation Team
Enhanced Partnering, Leadership, and Management
Meeting Summary

Date: February 3, 2015
Time: 1:00pm – 3:00pm
Location: Conference Call, Room 303 at CBPO
Call-in: 866-299-3188
Code: 410-267-5731
Adobe Connect Link: https://epa.connectsolutions.com/git6/

Chesapeake Bay Program
A Watershed Partnership

Members In Attendance:

Greg Allen, EPA	Matt Fleming, MD DNR	Tim Roberts, EPA
Greg Barranco, EPA	Mike Foreman, VA DCR, **Chair**	John Schneider, DE DNREC
Russ Baxter, VA SNR	Mary Gattis, ACB (LGAC Liaison)	Ben Sears, NY DEC
Carin Bisland, EPA, **vice-Chair**	Kirk Havens, VIMS (STAC Liaison)	Doreen Vetter, EPA
Jessica Blackburn, ACB (CAC Liaison)	Carl Hershner, VIMS	Samantha Watterson, CRC
Bevin Buchheister, CBC	Jackie Lendrum, NY DEC	Kristen Wolf, PA DEP
Diane Davis, DC DOE	Mike Mason, EPA	Andy Zemba, PA DEP
Kevin Debell, EPA	Reggie Parrish, EPA	Julie Winters, EPA
Sarah Diebel, DOD	Jennifer Pauer, WV DEP	Marel King, CBC
Phillip Stafford, MD DNR		

Agenda Item, Discussion Lead and Desired Outcome	Time	**Background Docs**, **Notes**, and **Action Items**
Introductions (Discussion Lead: Mike Foreman)	1:00-1:05	Summary of Action Items from January Meeting: • **Complete:** A doodle poll will be sent to Governance Document action team volunteers to set the first meeting date. • **Complete:** GIT members are asked to review the management approach section and prioritize the 7 management actions, linking them to prioritized factors influencing. Provide feedback to Reggie by January 13. • **Complete:** Anyone interested in being a part of the workgroup to finalize the MS by drafting, reviewing, or tracking the progress should contact Reggie by January 13. • **Complete:** Any other comments/feedback on the current draft MS can be sent to Reggie ASAP so that it can be incorporated for discussion at MB retreat on January 15-16. • **Complete:** The Evaluator Function Workgroup will be scheduling a meeting to reconsider their path forward based on the bill. Anyone interested in joining can contact Greg Allen.

Management Strategy Development Updates (Discussion Lead: Mike Foreman) • CBP Management Strategy release timeline. • Communications Workgroup binning exercise on 2/5 from 9:45am - 11am. • Requests for TetraTech support are due by 2/6/15.	1:05-1:20	• Management Strategy Timeline for Public Release • 2015 01 22 Management Strategy Support Request • The timeline related to management strategy development and public release was updated at the last Management Board meeting in January. • The Communications Workgroup is facilitating the grouping of the management strategies into logical groupings to be released in batches for public release. That exercise will be on Feb. 5. Any questions can be directed to Margaret Enloe (menloe@allianceforthebay.org). • The deadline to request technical support from TetraTech is Feb. 6. GIT6 members proposed a request for support in identifying baselines for the Local Leadership management strategy. • **ACTION:** The request for TetraTech support on identifying baselines and monitoring plans for the Local Leadership management strategy will be submitted by Reggie. • The Synthesis of Local Leadership Programs project funded through FY14 GIT Funding and CBT was awarded to Environmental Leadership Strategies (led by Don Baugh). This group will evaluate programs around the country to identify effective models of training local leaders. • GIT 6 will seek feedback from the GIT Chairs on the process for FY15 GIT Funding. • **ACTION:** Greg A. and Kevin will determine how to communicate the CBT awards and the TetraTech support contract to the Partnership.
Local Leadership Management Strategy Updates (Discussion Lead: Reggie Parrish) • Status update on planned steps for completing the management strategy. • Update on GIT Funding project award.	1:20-1:50	• Current draft Local Leadership Management Strategy • Local Leadership Update Slides • The Local Leadership drafting team is continues to develop the strategy document. Currently, the factors influencing are being aligned with the management approaches. • The drafting team plans to execute focused outreach to participants from our Dec. 3 workgroup and other stakeholders from across the watershed. • The next drafting session will take place during the week of Feb. 16. • There will be a webinar to share the revised draft in late February. • The WG continues to work on focusing on baseline language and the monitoring plan. A request for support from TetraTech to develop baselines and a monitoring plan will be submitted by Reggie.

Independent Evaluator Function Update (Discussion Lead: Greg Allen)
• Updates on progress made in reacting to the Chesapeake Bay Accountability and Recovery Act.
	1:50-2:05	• https://www.congress.gov/bill/113th-congress/senate-bill/1000
		• The Independent Evaluator Function Workgroup has been meeting regularly to discuss the implications of the Chesapeake Bay Accountability and Recovery Act of 2014 on the Independent Evaluator of the Program.
		• A process and timeline for responding to the new law is being developed; however, there are questions about the availability of funding and the different kinds of procurement mechanisms that are available to fund the independent evaluator.
		• The workgroup is initiating a meeting with EPA to get answers to these budgetary questions.
		• Kirk Havens recently met with Representative Wittman to address some of the questions that were raised:
		  o What does "independent" really mean? "Independent" implies that the evaluator will not be a federal agency or someone who is recently retired from a federal agency.
		  o How will the evaluator be funded? Rep. Wittman suggested that he put authorizations in the federal agency budget beyond EPA's budget to provide funds for this effort.
		  o What does "may nominate" mean? This wording implies that eligibility for being the evaluator is not exclusive to institutes of higher ed., but he and Senator Warner strongly prefer an institute of higher ed.
		• Rep. Wittman will attend and speak at the next STAC meeting.

Governance Document Action Team Updates (Discussion Lead: Greg Allen) • Updates on progress made in developing options for the Governance Document revisions.	2:05-2:20	• A list of issues for consideration in the next Governance Document update was compiled and an action team under GIT6 has been deliberating on several of these issues. These issues were categorized and the group is working through those revisions.
Planning for CBP Annual Performance Review (Discussion lead: Greg Allen) • Per Management Board charge, GIT6 will facilitate the planning of this annual meeting. • Discussion of logistics and objectives of the meeting.	2:20-2:50	• The Management Board previously charged GIT6 to set up an annual process of review of performance of the program. • The performance review was suggested to be timed with the release of the Bay Barometer and the annual EC meeting. • **ACTION:** Information regarding the planning of this review and an upcoming work session will be distributed to the Goal Team.
Action Items, Wrap-up, Next Meeting (Discussion Lead: Mike Foreman)	2:50-3:00	• **Next Meeting:** Tuesday, March 3. • **Summary of Action Items:** o **ACTION:** The request for TetraTech support on identifying baselines and monitoring plans for the Local Leadership management strategy will be submitted by Reggie.

		o **ACTION:** Greg A. and Kevin will determine how to communicate the CBT and the TetraTech support contract awards to the Partnership. o **ACTION:** Information regarding the planning of this review and an upcoming work session will be distributed to the Goal Team.