



**Management Board Meeting  
December 7, 2017  
Actions/Decisions**

**Welcome and Introductions**

- Action: Jurisdiction MB members are asked to propose members for an action team examining the grant formulas for CBIG and CBRAP. Action team members should be sent to Greg Barranco (barranco.greg@epa.gov) by Friday, December 15. The request comes from the WQGIT/modeling joint meeting on December 4 and 5. Jennifer Pauer (WV), Katherine Antos (DC) and Matt Fleming (MD) already agreed to participate.  
The following jurisdictional representatives have agreed to participate on the action team: Matt Fleming (Md.), James Davis Martin (Va.), Nicki Kasi (Pa.), Jennifer Pauer (WV), Katherine Antos (DC), Steve Williams (Del.), Mark Hoffman (CBC, non-voting). NY has not identified a representative.
- Note: The PSC retreat is December 19 & 20 at the Hyatt in Cambridge, Md. The draft agenda, preliminary briefing materials, and midpoint assessment policy decisions presentation (PDF & PPT) are posted on the website.
- Action: The draft 2018-2019 Federal Water Quality Two-Year Milestones are posted on the Federal Leadership website and are open for comment until December 21, 2017. Comments may be posted directly on the Federal Leadership website or sent to Amy Handen, the CBP's Federal Office Directors Coordinator, at amy\_handen@nps.gov. **Completed.**
- Action: MB members should circulate the Chesapeake Bay Trust's RFP for GIT funding projects. The RFP may be found on the Trust's website. Proposals are due by January 19, 2018 at 4 PM. **Completed.**
- Note: Nick DiPasquale will be retiring from EPA after more than six years of service as director of CBPO and as chair of the Management Board on Dec. 31. EPA Region III Administrator Cosmo Servidio has asked CBPO Deputy Director Jim Edward to serve as acting director.
- Note: The Strategy Review System is the capstone of the Program's adoption of adaptive management. During Quarterly Progress Meetings, MB members should come prepared with relevant information from their jurisdictions and partners. To facilitate discussion, Goal Teams should have specific requests and be mindful of the Management Board's role. Throughout the process, changes to Agreement language is expected, encouraged and indicative of adaptive management.

**Responding to Requests and Recommendations from November 16 Quarterly Progress Meeting  
Diversity**

- Action: In November, MB members committed to Diversity agreed to provide a name (point of contact) for Diversity, Equity & Inclusion (DEI) positions. In December, various MB members, including NOAA, NPS, USDA, USACE, and USGS, volunteered to provide points of contact to the

Diversity workgroup. The Diversity workgroup will follow up with these volunteers, as well as other MB members who were not present at the December meeting. **Completed.**

- Action: Per the EPA Chesapeake Bay Program Office 2018 Grant and Cooperative Agreement Guidance, jurisdictions should provide a written status update by March 31, 2018 on how diversity and/or environmental justice (EJ) is being addressed in their state grant guidance or policies for CBIG, CBRAP, or other Bay Program funding. A similar request will be sent out to federal agencies. **In progress.**
- Action: As noted above, language addressing diversity and/or environmental justice (EJ) will be included in the EPA Chesapeake Bay Program Office 2018 Grant and Cooperative Agreement Guidance. Please send any proposed language or comments to Jim Edward (edward.james@epa.gov) by Friday, December 15. **Completed.**
- Action: Pursuant to the Management Board's November request, the Diversity Workgroup provided greater detail on the assistance they need for expanding their outreach events. Several Management Board members, including NOAA, USGS, and LGAC, volunteered to provide information on their outreach events and career opportunities. The Diversity Workgroup will follow up with MB members. **Completed.**
- Action: The request to remove "minority" text from the Diversity outcome and management strategy will be brought to the PSC in 2018. **In Progress.**

#### Citizen Stewardship

- Action: In November, MB members agreed to identify ways their partners could use the citizen stewardship data. West Virginia and D.C. expressed enthusiasm for the data, along with suggestions and ideas from other partners. Questions concerning the data may be directed to Kacey Wetzel (kwetzel@cbtrust.org) and/or Amy Handen (amy\_handen@nps.gov). Final data is not ready for release.  
**Data for use in developing the citizen stewardship indicator was released Nov 8th. The larger portion of data that will be customized through the on line tool that is being developed and will be released in about one year.**
- Note: Following the Management Board request, citizen stewardship data collection costs about \$200,000 and should be collected every 3-5 years.

#### Updating 2-Year Work Plan and Management Strategy Timeline

- Decision: The Management Board approved the process and timeline for updating workplans and management strategies. Deadline adjustments may be needed to account for holidays.

#### STAC Ecosystem Services Workshop Presentation

- Decision: The Management Board approved the five STAC Ecosystem Services Workshop's recommended priority benefits:
  - Ecosystem sustainability
  - Hazard mitigation
  - Recreation and aesthetics
  - Drinking water
  - Human health
- Decision: The Management Board approved the STAC Ecosystem Services Workshop's recommendation 1 to "Pick the low hanging fruit and move forward" and, therefore, agreed to:

- Build upon the Tetra Tech report and the supporting spreadsheet and make this information more accessible and user-friendly;
  - Incorporate the qualitative results directly into the CBP Partnership's Chesapeake Assessment and Scenario Tool (CAST); and
  - Develop a matrix that crosswalks the full list of CBP-approved BMPs with our current best understanding of additional benefits to be used to prioritize further work on quantification of benefits besides water quality.
- Decision: The Management Board approved the STAC Ecosystem Services Workshop's recommendation 3 to "keep the CBP approval process for benefits simple" thereby agreeing to, based on the BMPs, the respective lead Goal Implementation Team will be responsible for approving new additional BMP benefits prior to adding them to the CBP partnership's BMP benefits matrix. If the benefits are human health related, these would be assigned to the Water Quality Goal Implementation Team for review and approval.
- Decision: The Management Board approved the STAC Ecosystem Services Workshop's recommendation 5 to "factor existing understanding of additional benefits into Partnership's documents", thereby agreeing to request Jeremy Hansen add in the forthcoming CBP Quick Reference Guide short narrative descriptions of the additional benefits to BMPs for those BMPs that the CBP Goal Implementation Teams have already identified additional benefits beyond nutrient and sediment pollutant load reductions.
- Decision: The Management Board agreed that the STAC Ecosystem Services Workshop's recommendation 4 to "seek input from broader set of stakeholders" should be incorporated throughout the entire process, not waiting until later in 2018 to address this recommendation.
- Action: In May/June 2018, the Goal Implementation Team chairs will bring the Management Board a more comprehensive game plan to institutionalize bringing additional benefits into the Partnership's decision support tools and systems supporting collaborative decision making.  
In progress.