

Process for Comment Review, Comment Period #2

Based on comment period #1 process

Receiving Comments

Comments posted to chesapeakebay.net/watershedagreement

- Listed in order of receipt
- Catherine notifies Lauren of new comments
- Entered into registry chart, sorted by topic

Letters received via email

- Posted on chesapeakebay.net/watershedagreement as pdf, listed in order of receipt
- Catherine notifies Lauren of new comments
- Entered into registry chart, sorted by topic

Listening sessions

CBP – March 13, 2014 before the afternoon MB meeting

- Note takers, CBP staff, capture major themes and general ideas of each commenter
- For internal records, not entered online or into comment registry table
 - o Avoid paraphrasing and quoting incorrectly
 - o Verbal comments should be made & submitted in writing to be considered
- Purpose:
 - o PSC and MB members hear what sorts of comments are being submitted
 - o To remind verbal comment submitters to also submit via email or online

Jurisdictions – unknown date & time

- Note takers capture major themes and general ideas of each commenter, submit to CBP staff
- For internal records, not entered online or into comment registry table
- Purpose:
 - o Jurisdictions hear the concerns of their constituents
 - o To remind verbal comment submitters to also submit via email or online

Weekly Updates

- The registry table will be shared with MB and IRC members at the end of each week, along with a short summary of new comment additions

Issues Resolution Committee (IRC) Weekly Meetings

- Review comment submissions
- Make decisions to work on issues themselves, dispense to expert teams, or park them until further notice – may be based on type or frequency of topical comments
 - o Any decision to dispense comments for consideration by GITs, etc will be noted in the comment registry chart, as well as issue status/resolution
 - Teams will report back to the IRC with edits/recommendations

Agreement Approval

- The IRC will provide any recommendations for change to the PSC to approve and recommend to the Executive Council