Proposed Steps for Forming Budget and Finance Workgroup

- Establish GIT Action Team
- Action Team Responsibilities
  - Reformat workgroup proposal as needed to form a charge
  - Determine skills and cross-program representation needs
  - Recruit members
  - Identify leader(s) (Chair)
  - Clarify charge as needed prior to launching the workgroup
  - Help arrange kick-off meeting; provide background materials
  - Follow-up with GIT for clarification of charge or other information if needed
  - Celebrate and disband