

Status and Trends Workgroup Agenda

July 12, 2016 from 1:00-3:00 PM

Joe Macknis Memorial Conference Room (Fish Shack)

Conference Line: 866-299-3188, access code 410-267-5731

1:00-1:15 pm Opening (Laura Free, 15 minutes)

- Welcome and introductions
- Review action items from last meeting:
 - Coordinator to revise Timeline for Upcoming Indicators based on feedback from June meeting (in progress)
 - Shannon to work with Catherine and others (e.g., Doreen, Laura) to mock up visualizations of indicators for Environmental Literacy Outcomes (In progress)
 - Coordinator to begin drafting workgroup schedule/strategy (in progress)
 - Stewardship group will report back when indicator is farther along in development (future)
 - Status and Trends Workgroup Members should encourage ALL GIT active members to take the Diversity Demographic Profile Assessment released in June (in progress).
 - Catherine to add feedback regarding the timeline and proper channels of communication to Indicator Process document in the second step of the document.
 - Laura and Catherine to connect with Rachel offline regarding communications materials and indicators updates (completed)
 - Laura and Melissa to add the updated Indicator Process document to the Status and Trends group page (completed)
 - Laura to create an activity that helps the group take a closer look at how to prioritize the development or refinement of indicators and the in-house capacity to develop and work on them, including identifying which have a geographic component. (in progress)

1:15-1:35 pm Indicators in Development: Oyster Indicator (Bruce Vogt, 20 minute update and discussion)

Objective: This agenda item will feature presentations or discussions led by outcome representatives (GIT coordinators, staffers, or other outcome leads) as they develop new indicators. Specific topics will change each month as needed.

Desired Outcome: Workgroup is knowledgeable about the direction of development and knows when the workgroup can next expect to engage on each of these indicators.

1:35-2:40 pm How Do We Track It? (Activity - Laura Free, 65 minutes)

Objective: This activity will build on the sorting activity in the May Coordinators and Staffers meeting and the results presented at the June Status & Trends meeting. Participants will divide into small groups. Each group will review different parts of Outcomes sorted into Group A (trends over time, numeric target, defined state) that do not have indicators and identify *what* they would track to describe progress towards that part of the Outcome. Participants will then work as a group, using a grid, to determine the relative effort to acquire or develop such information, and whether that information has multi-outcome benefits. Materials, examples, and more detailed instructions will be provided at the

meeting. Next steps from this activity will include determining whether any needs identified can be met using internal expertise.

Desired Outcome: Workgroup members will identify information needs directly linked to parts of Agreement Outcomes and begin to analyze factors that will influence prioritization, such as level of effort required and multi-outcome benefits.

2:40-2:45 pm Timeline Review (Laura Free, 5 minutes)

Objective: This standing agenda item will confirm data updates completed in the last month and list data updates occurring within the next month. These updates may be more helpful in the beginning to provide context for the workgroup; they may be unnecessary as the workgroup becomes more active in these processes.

Desired Outcome: Members are aware of completed and upcoming data updates and can resolve timing conflicts or other issues offline with the Indicators Coordinator.

2:45-3:00 pm Report Out of Action Items (Melissa Merritt, 15 minutes)

Adjourn (Next meeting scheduled for Aug 9 from 1-3 pm in Room 305)

Future Agenda Items

Topic	Timeframe	Lead
Discussion: Options for an Oyster Indicator	Summer 2016	Bruce Vogt
Exploring a Forage Fish Indicator	Summer 2016	Bruce Vogt
Can GIT coordinators view media - such as maps - before they go live, in an update (as is done in an adapted or new indicator process)?		
How do key actions in the work plans relate to an indicator?	Summer 2016	Workgroup members
Brainstorming and voting activity: What are our workgroup priorities for 2016? For the next 6 months? For the next 3 months?	Summer 2016	Workgroup members