

## Status and Trends Workgroup Agenda

June 14, 2016 from 1:00-3:00 PM

Joe Macknis Memorial Conference Room (Fish Shack)

Conference Line: 866-299-3188, access code 410-267-5731

### **1:00-1:15 pm Opening** (Laura Free, 15 minutes)

- Welcome and introductions
- Review action items from last meeting:
  - Workgroup members to review revised processes prior to this meeting, with a decision to approve or disapprove these processes at this meeting
  - Coordinator to revise Timeline for Upcoming Indicators based on feedback from May meeting
  - Shannon to work with Catherine and others (e.g., Doreen, Laura, Mindy) to mock up visualizations of indicators for Environmental Literacy Outcomes
  - Coordinator to invite select workgroup members to meeting of Environmental Literacy Leadership Team (completed)
  - Coordinator to begin drafting workgroup schedule/strategy (in progress)

### **1:15-1:45 pm Indicators in Development:** (15 minute update and Q&A for each)

- Citizen Stewardship indicator (Amy Handen)
- Establishing a baseline for Diversity (Reggie Parrish)

*Objective:* This agenda item will feature presentations or discussions led by outcome representatives (GIT coordinators, staffers, or other outcome leads) as they develop new indicators. Specific topics will change each month as needed.

*Desired Outcome:* Workgroup is knowledgeable about the direction of development and knows when the workgroup can next expect to engage on each of these indicators.

### **1:45-2:10 pm Indicator Process** (Catherine Krikstan, 25 minutes)

*Objective:* The workgroup will offer any feedback on the revised processes for updating existing, adapting existing, and establishing new indicators. These processes were originally discussed at the initial workgroup meeting on April 7, and have been revised according to workgroup feedback in that meeting. Workgroup members should review the processes prior to the meeting and come prepared with any comments, questions or concerns.

*Desired Outcome:* Workgroup members approve the revised processes and they can be presented to the STAR team prior to implementation.

### **2:10-2:40 pm Results from Outcome Sorting Exercise** (Laura Free, 30 minutes)

*Objective:* The Indicators Coordinator will report out on the results from the sorting exercise conducted at the June 2<sup>nd</sup> Coordinators/Staffers meeting, where coordinators and staffers in small groups sorted pieces of each outcome statement into two groups. Group A contained pieces of outcome where the Partnership could track trends, a number target was stated, or the outcome included a definition of a measurable state. Group B contained outcome pieces where the Partnership needs to take a specific action or create a specific output. The Coordinator will summarize the results and will lead a discussion on how this sorting will help prioritize our work.

*Desired Outcome:* The workgroup reaches a common understanding on how this sorting assists in agenda setting and prioritizing work to adapt existing and establish new indicators.

**2:40-2:45 pm Timeline Review** (Laura Free, 5 minutes)

*Objective:* This standing agenda item will confirm data updates completed in the last month and list data updates occurring within the next month. These updates may be more helpful in the beginning to provide context for the workgroup; they may be unnecessary as the workgroup becomes more active in these processes.

*Desired Outcome:* Members are aware of completed and upcoming data updates and can resolve timing conflicts or other issues offline with the Indicators Coordinator.

**2:45-3:00 pm Report Out of Action Items** (Melissa Merritt, 15 minutes)

**Adjourn** (Next meeting scheduled for July 12 from 1-3 pm in the same location)

**Future Agenda Items**

Topic	Timeframe	Lead
What outcome statements in the “Non-Measurable” document can we move into the “Measurable” document, based on the information we would acquire rather than the outcome itself?	To be addressed in Coordinators/Staffers meeting	Laura Free
Fuller discussion of distinguishing between measurable and non-measurable outcomes	To be addressed in Coordinators/Staffers meeting	Workgroup members
Developing a Citizen Stewardship Indicator	June 14, 2016	Amy Handen
Establishing a Baseline for Diversity	June 14, 2016	Reggie Parrish
Discussion: Options for an Oyster Indicator	Summer 2016	Bruce Vogt/Mindy Erich
Exploring a Forage Fish Indicator	Summer 2016	Bruce Vogt
Can GIT coordinators view media - such as maps - before they go live, in an update (as is done in an adapted or new indicator process)?		
How do key actions in the work plans relate to an indicator?	Summer 2016	Workgroup members
Brainstorming and voting activity: What are our workgroup priorities for 2016? For the next 6 months? For the next 3 months?	Summer 2016	Workgroup members